

Tender Notice no. GMDC-GVT/CSR/07/23-24

TENDER DOCUMENT

FOR

SELECTION OF AGENCY FOR OPERATION AND MANAGEMENT OF YOUTH EMPOWERMENT SUPPORT (YES) CENTER AT GMDC COPPER PROJECT-AMBAJI

Through online e-tendering process only

Issued By:



GMDC – Gramya Vikas Trust

Gujarat Mineral Development Corporation Ltd.
Khanij Bhawan, 132 Feet Ring Road, Near University Ground,
Vastrapur, Ahmedabad-380052
E-mail: ceogvt@gmdcltd.co.in
Website: www.gmdcltd.com/csr/

Jan, 2024

Notice Inviting Online Tender

Details about Tender:

Organization	:	Gujarat Mineral Development Corporation - Gramya Vikas Trust (GMDC-GVT), Ahmedabad
Circle	:	Gramya Vikas Trust (GVT) C/o Gujarat Mineral Development Corporation Khanij Bhawan, 132 Feet Ring Road, Near University Ground, Vastrapur, Ahmedabad-380052
Vertical	:	Youth Empowerment
Tender Notice No.	:	GMDC-GVT/CSR/07/23-24
Name of Project	:	GMDC YES CENTER
Name of Work	:	SELECTION OF AGENCY FOR OPERATION AND MANAGEMENT OF YES (YOUTH EMPOWERMENT SUPPORT) CENTER AT GMDC COPPER PROJECT-AMBAJI
Estimated Contract Value (INR)	:	Varies with service scope
Period of Engagement	:	03 Years
Bidding Type	:	Closed
Class of Bidder	:	Not Applicable
Tender Currency Settings	:	Indian Rupee (INR)
Joint Venture/Consortium	:	Consortium not allowed
Amount Details		
Bid Document Fee (INR)	:	Rs. 5,000/-
Bid Document Fee Payable to	:	"GMDC Gramya Vikas Trust" payable at Ahmedabad
Bid Security /EMD (INR)	:	Rs. 50,000/-
Bid Security/ EMD in favour of	:	"GMDC Gramya Vikas Trust" payable at Ahmedabad
Bid Document Downloading Start Date	:	January 18, 2024
Pre-Bid Meeting Date	:	Queries can be raised through nodal point of contact (Email id mentioned below)
Bid Document Downloading End Date	:	February 1, 2024
Last Date & Time for Receipt/ Submission) of Bids online	:	February 1, 2024 (06:00 PM)
Last Date & Time for hard copy Receipt/ Submission of Technical Bids	:	February 5, 2024 (06:00 PM)
Date of Preliminary Qualification and Technical Bid Opening	:	February 6, 2024 (3:00 PM)

Date of Technical Presentation	:	To be intimated later
Financial Bid Opening	:	To be intimated later (After Technical Presentation)
Bid Validity Period	:	180 days from opening of price bid
Bank Guarantee	:	Selected bidder shall submit the Performance Bank Guarantee as per the prevailing government norms.
Submission of certain documents etc.	:	Hard Copy submission of EMD, Tender fee and other Documents as specified in the tender document up to February 5, 2024 (06:00 PM) in the office of the CEO, GMDC-GVT, C/o Gujarat Mineral Development Corporation, Khanij Bhawan, 132 Feet Ring Road, Near University Ground, Vastrapur, Ahmedabad-380052
Remarks	:	Tendering Agency shall submit their financial offer in electronic format on website https://gmdctender.nprocure.com/ , after digitally signing the same. Offers which are not digitally signed will not be accepted. No financial offer in physical form will be accepted and if any such offer is received by CEO, GMDC-GVT, it will be outrightly rejected.
Officer Inviting Bids	:	CEO, GMDC-GVT C/o Gujarat Mineral Development Corporation, Khanij Bhawan, 132 Feet Ring Road, Near University Ground, Vastrapur, Ahmedabad-380052
Bid Opening Authority	:	CEO, GMDC-GVT C/o Gujarat Mineral Development Corporation, Khanij Bhawan, 132 Feet Ring Road, Near University Ground, Vastrapur, Ahmedabad-380052
Nodal Point of Contact from GMDC-GVT for any query and clarification	:	Program Manager, GMDC-GVT C/o Gujarat Mineral Development Corporation, Khanij Bhawan, 132 Feet Ring Road, Near University Ground, Vastrapur, Ahmedabad-380052 (M) +91 79849 05501 (E-mail) pmcsr2@gmdcltd.co.in

General Terms and Conditions:

- Bidders can download the tender document free of cost from the website of (n) procure.
- Bidders have to submit Price Bid in Electronic form only on (n) Procure website till the last date and time for submission.
- Offers (price bid) in physical form will not be accepted in any case.
- Bidders who wish to participate in online tenders will have to procure / should have legally valid Digital Certificate as per Information Technology Act-2000 using which they can sign their electronic bids. Bidders can procure the same from any of license certifying Authority of India or can contact (n) Code Solutions – A division of GNFC Ltd., who are licensed Certifying Authority by Govt. of India.

Other Terms and Conditions are as per detailed tender documents.

GLOSSARY

The words and expressions beginning with capital letters and defined in this document shall, unless repugnant to the context, have the meaning ascribed herein below. Unless the context otherwise requires, expressions not defined in this Tender, but defined in the Operations Agreement to be executed between GMDC- GVT and the selected private agency shall have the meaning assigned thereto in the Operations Agreement. In this RFP, unless the context otherwise requires, the words importing singular shall include plural and vice versa.

ABBREVIATIONS

Terms	Definition
AR	Assam Rifles
BSF	Border Security Force
CAPF	Central Armed Police Forces
CISF	Central Industrial Security Force
CRPF	Central Reserve Police Force
ITBP	Indo Tibetan Border Police
PMF	Para-Military Forces
RFP	Request for Proposal
RPF	Railway Protection Force
SoW	Scope of Work
SSR	Senior Secondary Recruit
ToR	Terms of Reference
YES Center	Youth Empowerment Support Center

DEFINITIONS

Term	Definitions
Agreement	Means document or contract signed by the competent authority at Gujarat Mineral Development Corporation-Gramya Vikas Trust, Ahmedabad and the Bidder that incorporates any financial corrections or modification to the tender and is the legal document binding upon both the parties to all terms and conditions of the Contract.
Bid	Means the complete bidding document submitted by the Bidder to the Gujarat Mineral Development Corporation-Gramya Vikas Trust, Ahmedabad and shall include any corrections, addendum and modifications made therein.
Bidder	Shall mean a corporate entity or a society or a corporation or a trust or a firm eligible to participate in the Tender in the stages of Pre-qualification, Bidding process and shall include the successful Bidder during the currency of the Contract.
Contract Period	Shall mean entire term or period of the contract as indicated in the tender document.
Contract	Shall include the Terms of Reference as outlined in the tender document within time limits indicated for which the Bidder shall be paid in accordance with the terms and conditions of the Agreement.
Corrupt Practice	Means the offering, giving, receiving or soliciting of anything of value, pressurizing to influence the action of a public official in the process of Bidder selection and Contract execution.
Financial Capability	Means financial worthiness of Bidders as per the terms of the Tender.
Local Language	Means the language declared by the concerned State Government as their official language.
Tenderer	Means the organization / institution, which is floating this tender i.e. GMDC-GVT, C/o Gujarat Mineral Development Corporation, Ahmedabad.
Total Accepted Tender Value	Means the total value of services and supplies as covered under this Tender and agreed upon by the Tenderer and the Bidder.
Project Implementing Agency	Means agency conducting the feasibility study under the contract.

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INVITATION FOR BIDS (IFB)

Gujarat Mineral Development Corporation Ltd. (GMDC) is one of India's leading mining and mineral processing companies. For more than five decades, GMDC has been engaged in the development of the ample mineral resources of the state. GMDC ranked 469th among India's Fortune 500 Companies (2022) and among the Top-5 organizations by market capitalization in the mining sector. GMDC is India's second-largest Lignite-producing company. GMDC is a leader in Lignite exploration and supply in Gujarat. Mining lignite from deposit-rich areas across the state, GMDC markets it to various high-growth industries, including textiles, chemicals, ceramics, bricks, and captive power.

GMDC has created a robust plan to operationalise its mine spread over 184 Hectares at Ambaji. It's one of the top multi-metal mines in the world with ore of sizeable (10-12%) of metallic content containing base metals like copper (~1.56%), lead (~3.81%) and zinc (~5%). The reserves also contain precious metals like Silver, Cadmium, Germanium and Selenium in traces. The mineable reserves and resources total close to 7.3 million tonnes.

The operationalization of Ambaji copper project has begun and downstream processing, including ore concentration have been identified as key areas of focus. With significant copper assets, ranked among the top in the world in terms of reserve grade, we are aiming to capitalise on the attractive copper market. Through rigorous business case assessments, it has been determined that mining and concentrating copper offer a compelling value chain opportunity. Advanced studies and exploration are underway in the targeted area, and potential operators and partners have been identified for the Ambaji asset.

CSR Approach of GMDC:

Believing and practicing the culture of accountable governance, GMDC established Gramya Vikas Trust on 7th January 1991 as Public Trust with Section 12A and 80G, registered under The Income Tax Act, 1961 for various developmental activities. GMDC-Gramya Vikas Trust (GMDC-GVT) works with the vision to enhance the quality of life of communities living in the GMDC active regions through innovative partnerships/programs, strategic collaborations, and stakeholder engagement.

In the year 2022-23 GMDC-GVT an implementing body of CSR for GMDC has been given fresh impetus, accordingly following are the focus areas:

- Skill Based Ecosystem- Focused Transformation;
- Promotion of Quality & Inclusive Education;
- Health facilities- Addressing gaps through Access & Availability;
- Drinking Water Including Integrated Water Shed Development & Sanitation;
- Ensuring Climate Action & Environment Sustainability;
- Cultural & Heritage Preservation;
- And design and implement tailor-made solutions to address their issues.

GMDC is carefully cultivating a culture of building good relations with the community. It constantly strives to address the needs of the communities in and around its areas of operations, many of which are situated in the remotest regions of Gujarat. Over the years, GMDC is working on programs in Education, Healthcare, Drinking Water & Sanitation, and Rural Development for improving the quality of life of surrounding communities.

In an era of increased competition and the desire for secure and fulfilling careers in various government sectors, it is imperative to provide the youth of Gujarat with the necessary resources, guidance, and support to achieve their aspirations.

The GMDC Youth Empowerment Support Center (YES Centre) seeks to address this need by offering career guidance, coaching, and physical training to prepare candidates for competitive entrance exams related to Defence Forces (Agniveers), PMF (BSF, ITBP, Assam Rifles etc), Gujarat Police, CAPF (CISF, CRPF, RPF etc), Jail Wardens and Forest Guards etc.

This initiative aligns with the government's vision to empower the youth and strengthen the Country's security apparatus. This initiative seeks to address the educational and employment disparities faced by disadvantaged youth and equip them with the skills and knowledge required for a successful future.

To take this forward, GMDC is actively seeking a strategic partner to operate and manage the proposed GMDC Youth Empowerment Support Center (YES Centre). **A professional agency with expertise in operating and managing similar center will ensure comprehensive management and operation of the GMDC YES Center.** Their expertise will play a crucial role in delivering effective career guidance, coaching programs, and physical training, aligning with GMDC's commitment to empowering the youth and enhancing the skills necessary for success in various government sectors.

With this background, GMDC-GVT, Ahmedabad has issued a tender to identified agencies to participate in this selection process. Prospective bidders are required to refer the eligibility criteria as well as other terms and conditions of this document. Technical and financial bid of only those agencies will be considered who are qualified as per the eligibility criteria.

SCHEDULE FOR INVITATION OF TENDER

TENDER NAME: SELECTION OF AGENCY FOR OPERATION AND MANAGEMENT OF YES (YOUTH EMPOWERMENT SUPPORT) CENTER AT GMDC COPPER PROJECT-AMBAJI

To	
Issue of Tender	January 18, 2024
Venue for pre- bid meeting	Gujarat Mineral Development Corporation - Gramya Vikas Trust (GMDC-GVT) Khanij Bhawan, 132 Feet Ring Road, Near University Ground, Vastrapur, Ahmedabad-380052
Last Date & Time for Receipt/ Submission of Bids online	February 1, 2024 (06:00 PM)
Last Date & Time for hard copy Receipt/ Submission of Technical Bids	February 5, 2024 (06:00 PM)
Technical Bid, Tender Fees and EMD Submission Address:	Gujarat Mineral Development Corporation - Gramya Vikas Trust (GMDC-GVT) Khanij Bhawan, 132 Feet Ring Road, Near University Ground, Vastrapur, Ahmedabad-380052
Venue for technical bid opening	Gujarat Mineral Development Corporation - Gramya Vikas Trust (GMDC-GVT) Khanij Bhawan, 132 Feet Ring Road, Near University Ground, Vastrapur, Ahmedabad-380052
Date of Tehcnical Presentation for Eligible Agencies	Would be intimated later
Date of Financial Bid Opening	After Technical Presentation. Date will be intimated later.

Note:

- Please address all queries and correspondence to the Gujarat Mineral Development Corporation - Gramya Vikas Trust (GMDC-GVT), Khanij Bhawan, 132 Feet Ring Road, Near University Ground, Vastrapur, Ahmedabad-380052 or email address: pmcsr2@gmdcltd.co.in
- Please quote reference number in all your correspondence.

General instructions for bid submission guidelines:

- Bidders who wish to participate in this selection process will have to register on

<https://www.nprocure.com>. Further, participating bidders will have to procure Digital Certificate as per Information Technology Act, 2000 using which they can sign their electronic commercial proposals. Bidders can procure the same from (n) Code Solutions, or from any other agency licensed by Controller of Certifying Authority of Government of India. Bidders who already have a Digital Certificate need not procure a new digital certificate.

- **Technical Bid:** Bidders shall submit physically their bids in TWO SEPARATE PARTS in sealed envelopes super-scribed with due date, time, project and nature of bid) through in hand delivery, registered A.D. Post, Speed Post only.
- **Financial bid:** Bidders shall submit the financial bid online only.
- Details with regard to the submission of online submission of technical and financial bid as well as hard copy submission of technical bid with the fees (tender and EMD) are mentioned in the tender document.
- Services offered should be strictly as per scope of work and terms and conditions mentioned in this Tender Document. Please spell out any unavoidable deviations, article-wise, in your bid under the heading "Deviations".
- Once quoted, the Bidder shall not make any subsequent price changes, whether resulting or arising out of any technical/commercial clarifications sought regarding the bid, even if any deviation or exclusion may be specifically stated in the bid. Such price changes shall render the bid liable for rejection.
- Bidder shall quote the prices of services as mentioned valid for 180 days.

Yours faithfully,

CEO, GMDC-GVT,
Khanij Bhawan, 132 Feet Ring Road,
Near University Ground, Vastrapur,
Ahmedabad-380052

**TO BE PASTED ON THE OUTER ENVELOPE CONTAINING THE BID SECURITY,
TENDER FEES AND TECHNICAL BID**

Important Data

DO NOT OPEN – THIS IS A BID

PROJECT		SELECTION OF AGENCY FOR OPERATION AND MANAGEMENT OF YES (YOUTH EMPOWERMENT SUPPORT) CENTER AT GMDC COPPER PROJECT-AMBAJI
Due Date	:	
Time	:	
From		
<Name of Bidder>		
<Address>		
<Phone no.>	:	
<e-mail id>	:	

**TO BE PASTED ON THE OUTER ENVELOPE CONTAINING THE BID SECURITY AND
TENDER FEES**

DO NOT OPEN – THIS IS A BID

Bid Security

PROJECT		SELECTION OF AGENCY FOR OPERATION AND MANAGEMENT OF YES (YOUTH EMPOWERMENT SUPPORT) CENTER AT GMDC COPPER PROJECT-AMBAJI
Due Date	:	
Time	:	
From		
<Name of Bidder>		
<Address>		
<Phone no.>	:	
<e-mail id>	:	

TO BE PASTED ON THE OUTER ENVELOPE CONTAINING THE TECHNICAL BID

DO NOT OPEN – THIS IS A BID

Technical Bid

Original

PROJECT		SELECTION OF AGENCY FOR OPERATION AND MANAGEMENT OF YES (YOUTH EMPOWERMENT SUPPORT) CENTER AT GMDC COPPER PROJECT-AMBAJI
Due Date	:	
Time	:	
From		
<Name of Bidder>		
<Address>		
<Phone no.>	:	
<e-mail id>	:	

CHAPTER – 1: INSTRUCTIONS TO THE BIDDERS

ARTICLE 1: PROPOSED GMDC YOUTH EMPOWERMENT CENTER (YES CENTER), AT GMDC COPPER PROJECT, AMBAJI

Program Objective:

The objective of establishing GMDC Youth Empowerment Support Center (YES Centre) is to provide career guidance, coaching, and physical training to prepare candidates for competitive exams related to Defence Forces (Agniveers), PMF (BSF, ITBP, Assam Rifles etc.), Gujarat Police, CAPF (CISF, CRPF, RPF etc.), Jail Wardens and Forest Guards etc.

This initiative aligns with the government's vision to empower the youth and strengthen the country's security apparatus. This initiative seeks to address the educational and employment disparities faced by disadvantaged youth and equip them with the skills and knowledge required for a successful future.

Brief details about GMDC's Copper Project, Ambaji and Danta Block:

- Location: Ambaji is situated in Northern part of Gujarat in Banaskantha District, Danta Taluka. It is renowned for the Ambaji Temple, one of the 51 Shakti Peethas and is an important pilgrimage site for devotees of Amba Mata.
- Population: The population of Danta Taluka is approximately 2,25,000 as per census 2011. (Please note that the exact population figure may vary in 2023 considering the estimated growth of population @ of 1.5%)
- Language: The primary language spoken in Danta Taluka is Gujarati. It is the official language of the state of Gujarat.
- Literacy: The literacy rate in Danta Taluka is 64% and it is increasing over a period. However, the youth does not have the clear way forward and guidance or specialized program that creates employment opportunities for them.
- Tribal Communities: Danta **Taluka** is home to several tribal communities. These communities have their unique cultures, traditions, and languages.
- GMDC Copper Project is three one km from Ambaji town. GMDC expects to commission the mine in the next three years.

- **Broad Scope of Work of GMDC-YES Centre:**

The GMDC YES Center at Ambaji, is envisioned as a non-residential hub for youth empowerment, welcoming students from neighboring villages on a daily basis. This center will serve as a dedicated training facility, offering courses spanning a duration of 2 to 5 months, tailored to the specific requirements of various competitive entrance exams related to Defence Forces (Agniveers), PMF (BSF, ITBP, Assam Rifles etc.), Gujarat Police, CAPF (CISF, CRPF, RPF etc.), Jail Wardens and Forest Guards etc.

The program structure is designed to accommodate the diverse needs of the candidates.

Recognizing the significance of ensuring a conducive learning environment and nutrition in supporting the demanding course, YES Center will offer daily provisions, including nourishing lunches and tea or coffee. This holistic approach aims not only to impart valuable knowledge and skills but also to create a supportive and comfortable setting for the students. The non-residential nature of the center allows for flexibility and accessibility, enabling a wide range of youth to benefit from the empowering programs offered.

A. Community Engagement & Mobilization:

- Stakeholders' Engagement for mobilizing Youths and gather support in terms of Admission in the center.
- To conduct awareness campaigns in nearby villages and schools to promote the center's services.
- To encourage parents and community members to actively participate and support the youth's endeavors.

B. Career Guidance and Counseling:

- To provide one-on-one guidance sessions for youth by experienced Career counselors to help them explore career options and set realistic goals.
- To conduct workshops and seminars on career planning, soft skills, and interview preparation.
- To assist candidates in scouting for jobs, with filling application forms and getting a job.

C. Coaching for Competitive Examinations:

- To provide coaching to candidates for entrance examinations for Defence Forces (Agniveers), PMF (BSF, ITBP, Assam Rifles etc), Gujarat Police, CAPF (CISF, CRPF, RPF etc), Jail Wardens and Forest Guards through qualified trainers and subject matter experts.
- To develop a structured curriculum that is inclusive of relevant subjects, provides regular practice tests and assessments, and offers doubt-clearing sessions.
- To provide study material both online and offline to students for preparation for the exams.
- To monitor and evaluate the progress of students through regular assessments.
- To enable candidates to learn basic skills on computer so as to write the exams in best way.
- To assist candidates with filling form for exams and preparing for interviews etc.
- To keep a record of all activities of the Centre and all the students.

D. Physical Training:

- To provide physical training through certified fitness trainers and staff already posted with the Project (two veteran JCOs) & to emphasize the importance of a healthy lifestyle and provide nutrition guidance.
- Organize sports events and competitions to encourage physical activity and team building.

E. Evaluation and Monitoring:

- Regularly assess the progress of students in coaching programs through mock tests and

continuous evaluation.

- Conducting surveys and feedback sessions with beneficiaries to measure the effectiveness of career guidance and counseling.
- Monitoring the overall well-being and physical fitness among youth attending the center.
- Facilitation and support in the Entrance Examination of the courses offered at the Center
- Analysis of the Data based on Candidates Performance
- Post training support and tracking of trained candidates

ARTICLE 2: ELIGIBILITY CRITERIA FOR BIDDERS

The Bidder should be fulfilling the following preconditions and must also submit documentary evidence in support of fulfillment of these conditions while submitting the technical bid. Bids from consortiums are not allowed. **Claims without documentary evidence will not be considered-**

Sr. No.	Particulars	Eligibility Criteria	Documentary Evidence to be attached
1	Legal Entity	<p>The bidder should be either:</p> <p>a) A company (Private or Public) or</p> <p>b) A Limited Liability Partnership (“LLP”) firm or</p> <p>c) A sole proprietorship or</p> <p>d) Trust</p> <p>The agency should be existence and in operation for at least 5 years prior to the date of issuance of the RFP</p>	<p>a) A company (Private or Public) or</p> <ul style="list-style-type: none"> • Copy of Certificate of Incorporation • Copy of Memorandum of Association of the company • Articles of Association of the company <p>b) Limited Liability Partnership (“LLP”) firm</p> <ul style="list-style-type: none"> • Copy of Certificate of Incorporation • Copy of Deed of Partnership <p>c) Registered Partnership Firm</p> <ul style="list-style-type: none"> • Copy of Registration Certificate • Copy of Deed of Partnership <p>d) Sole Proprietorship or Trust</p> <ul style="list-style-type: none"> • Identity Proof / Trust Deed
2	Presence in the field of Skill Development	<p>The bidder should have Previous experience of operating and managing competitive exam training centre/skill training/youth empowerment centre for at least 2 years prior to the date of issuance of RFP</p>	<p>For completed Projects, Work order or completion certificates with Work order value should be submitted.</p> <p>For Projects which are ongoing at the time of submission of the bid, Work order should be submitted.</p>
3	Financial Capability	<p>Average Annual Turnover during the last three (3) Financial Years ending on 31st March should be at least INR 25 lakh</p> <p>(The applicable Financial</p>	<p>CA Certificate mentioning the Turnover of each year and average Annual Turnover</p> <p>In case of non-availability of audited financial statements of the last Financial Year, the bidder shall submit the provisional copy of the same certified by</p>

		Years are FY2020-21, FY2021-22 and FY2022-23)	its statutory auditors.
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CHAPTER – 2: GENERAL TERMS AND CONDITIONS

ARTICLE - 1: CHECKLIST OF DOCUMENTS COMPRISING THE BID

The bid submitted shall have the following documents:

Part-I

Tender Fees and Earnest Money Deposit

Part – II

1. Bid signed and sealed (with official seal) in original on all pages with pages duly numbered and Annexure highlighted wherever required.
2. A Pen Drive containing the softcopy of the Technical Bid and scan copy of the documents submitted.
3. In case bidder is a company - Certified copy of Certificate of incorporation for companies

Or

In case of Firm - Certified copy of the Registration Deed

Certified copies of documents submitted, as above, must be signed and carry the seal of the authorized signatory.

4. Documentary evidence (signed by authorized signatory) proving that bidder fulfills the criteria as stated in Article- 2: Page Number 17-18.
5. The Bidder shall provide either the Power of Attorney, as per the format specified in Annexure 1 of this document, or a Board Resolution by the firm, designating the authorized signatory for the bid submission. The Bidder is required to furnish one of these documents to validate the signing authority for the bid.
6. Clause by clause compliance statement for the whole Tender Document including all Annexure.
7. All deviations and/or non-compliance clauses shall be listed separately.
8. Details in the formats as given at Annexure. (Please check all the Annexure)

Part-III

Financial Bid as per Annexure – 1 to be submitted online. No deviations and/or non- compliance clauses shall be allowed in the Financial Bid.

ARTICLE – 2: BIDDING DOCUMENT

- 2.1 Bidder is expected to examine all instructions, forms, terms, and specifications in the bidding documents. Failure to furnish all information required by the bidding documents or submission of a Bid not substantially responsive to the bidding documents in every respect may result in the rejection of the Bid.

ARTICLE – 3: CLARIFICATION ON BIDDING DOCUMENTS

- 3.1 Bidders can seek written clarifications within 5 days from the last date of issue of the tender document, to GMDC-GVT, Ahmedabad. The clarification shall be issued without any delay.

ARTICLE – 4: AMENDMENT OF BIDDING DOCUMENTS

- 4.1 At any time prior to the deadline for submission of bids, GMDC-GVT for any reason, whether at its own initiative or in response to the clarifications requested by prospective Bidders may modify the bidding documents by amendment.

In order to allow prospective Bidders a reasonable time to take the amendment into account in preparing their bids, GMDC-GVT, Ahmedabad at its discretion, may extend the deadline for the submission of bids.

ARTICLE – 5: LANGUAGE OF BID

- 5.1 The Bid prepared by the Bidder, as well as all correspondence and documents relating to the Bid exchanged by the Bidder and GMDC-GVT shall be in English. Supporting documents and printed literature furnished by the Bidder may be in another language provided they are accompanied by an accurate translation of the relevant pages in English.

ARTICLE – 6: COST OF BIDDING

- 6.1 The Bidder shall bear all costs associated with the preparation and submission of the Bid and GMDC-GVT will in no case be responsible for those costs, regardless of the conduct or outcome of the bidding process.

ARTICLE - 7: BID FORMS

Wherever a specific form is prescribed in the Tender Document, the Bidder shall use the form to provide relevant information. If the form does not provide space for any required information, space at the end of the form or additional sheets shall be used to convey the said information.

For all other cases, the Bidder shall design a form to hold the required information.

Tenderer shall not be bound by any printed conditions or provisions in the Bidder's Bid Forms

ARTICLE - 8: FRAUDULENT & CORRUPT PRACTICE

Fraudulent practice means a misrepresentation of facts in order to influence a procurement process or the execution of a Contract and includes collusive practice among Bidders (prior to or after Bid submission) designed to establish bid prices at artificial on-competitive levels and to deprive the GMDC-GVT of the benefits of free and open competition.

Tenderer will reject a proposal for award if it determines that the Bidder recommended for award has engaged in corrupt or fraudulent practices in competing for, or in executing, contract(s).

ARTICLE - 9: LACK OF INFORMATION TO BIDDER

- 9.1 The Bidder shall be deemed to have carefully examined all contracts documents to his entire satisfaction. Any lack of information shall not in any way relieve the Bidder of his responsibility to fulfill his obligation under the Contract.

ARTICLE - 10: CONTRACT OBLIGATIONS

If after the award of the contract the Bidder does not sign the Agreement or fails to furnish the performance guarantee within the prescribed time limit, the GMDC-GVT reserves the right to cancel the contract and apply all remedies available to him under the terms and conditions of this document.

ARTICLE - 11: BID PRICE

The Financial bid should indicate the prices in the format/price schedule given at Annexure –1 online only. Bidder shall categorically confirm strict compliance with the following stipulation in respect of their offer.

- a) Any effort by a Bidder or Bidder's agent/consultant or representative howsoever described to influence the GMDC-GVT, Ahmedabad in any way concerning scrutiny/consideration/ evaluation/ comparison of the bid or decision concerning award of contract shall entail rejection of the bid.
- b) The Bidder should indicate a single consolidated rate for contract period based on the payment terms specified in the Tender.
- c) Bids should be submitted directly by the Bidder.

GMDC-GVT reserves the right to seek clarification/justification from the Bidder on the bid price incase GMDC-GVT deems it necessary. Based on the justification provided by the Bidder, if GMDC-GVT feels that the price is unrealistic/ unfeasible in order to execute a project of this nature, GMDC-GVT reserves the right to reject the said bid. The Bidders shall be governed by the decision of GMDC-GVT.

ARTICLE - 12: BID CURRENCY

For the services required in the Tender the prices shall be quoted in Indian Rupees.

Payment for such services as specified in the agreement shall be made in Indian Rupees only.

ARTICLE - 13: BID SECURITY/ EARNEST MONEY DEPOSIT (EMD)

The Bidder shall furnish, as part of the Bid, a bid security for the amount of Rs. 50,000 by DD in favour of "GMDC Gramya Vikas Trust" payable at Ahmedabad issued by any nationalized bank in India in a separate envelope. Only after the confirmation of valid bid security, the Technical Bid will be opened.

No interest shall be paid on bid security.

EMD of Bidders not selected will be refunded within 30 days from the date of signing of the Agreement/issuance of workorder.

The successful Bidder's Bid security will be discharged upon the Bidder signing the contract/Agreement, and furnishing the Performance Guarantee.

The Bid security may be forfeited either in full or in part, at the discretion of GMDC-GVT, on account of one or more of the following reasons:

- a) The Bidder withdraws their Bid during the period of Bid validity specified by them on the Bid letter form.
- b) Bidder does not respond to requests for clarification of their Bid.
- c) Bidder fails to co-operate in the Bid evaluation process, and
- d) In case of a successful Bidder, the said Bidder fails:
 1. To sign the Agreement in time; or
 2. To furnish Performance Guarantee

ARTICLE - 14: PERIOD OF VALIDITY OF BIDS

Bids shall remain valid for 180 days after the date of Bid opening prescribed by GMDC-GVT. A Bid valid for a shorter period shall be rejected as non-responsive.

In exceptional circumstances, the GMDC-GVT may solicit Bidder's consent to an extension of the period of validity. The request and the responses thereto shall be made in writing. The Bid security shall also be suitably extended. A Bidder granting the request is not required nor permitted to modify the Bid.

ARTICLE - 15: FORMAT AND SIGNING OF BID

The Bidder shall prepare bid as appropriate.

The bid shall be signed by the Bidder or a person duly authorized to bind the Bidder to the Contract/Concession Agreement. All pages of the bid, except for un-amended printed literature, shall be initialed by the person or persons signing the bid.

The complete bid shall be without alteration or erasures, except those to accord with instruction issued by the GMDC-GVT or as necessary to correct errors made by the Bidder, in which case such corrections shall be initiated by the person or persons signing the bid.

ARTICLE - 16: SEALING AND MARKING OF BID

Bidder shall submit their bids in TWO SEPARATE PARTS in sealed envelopes superscribed with due date, time, project and nature of bid (Bid Security, Technical).

Part: I The Bid Security in a separate sealed envelope superscribed with the Tender Document number.

Part: II Original copy of TECHNICAL BID complete with all technical and commercial details other than price i.e. identical to part-III with prices blanked out.

NOTE: Filling up prices in Part-II will render the Bidder disqualified.

The envelopes containing Part-I and Part-II of bid should be enclosed in a larger envelope duly sealed. The enclosed CUT-OUT Slips (Formats given below) shall be filled and pasted on the envelopes. All pages of the offer must be signed.

The outer envelope shall indicate the name and address of the Bidder to enable the bid to be returned unopened in cases it is declared 'late'.

If the outer envelope is not sealed and marked as required, the GMDC-GVT will assume no responsibility for the bid's misplacement or premature opening.

If these envelopes are not sealed and marked as required, the GMDC-GVT will assume no responsibility for the bid's misplacement or premature opening and rejection.

ARTICLE - 17: BID DUE DATE

Bid must be received by the GMDC-GVT at the address specified in the Tender Document not later than the date specified in the bid.

The GMDC-GVT may, at its discretion, on giving reasonable notice by fax or any other written communication to all prospective Bidders who have been issued the Tender documents, extend the bid due date, in which case all rights and obligations of the GMDC-GVT and the Bidders, previously subject to the bid due date, shall thereafter be subject to the new bid due date as extended.

ARTICLE - 18: LATE BID/ CONDITIONAL BID

Any bid received by the GMDC-GVT after the bid due date/time prescribed in the Tender Document shall be rejected.

Any bid indicating conditions beyond those indicated in this Tender Document i.e. conditional bid shall be rejected.

ARTICLE - 19: MODIFICATION AND WITHDRAWAL OF BID

The Bidder may modify or withdraw its Bid after the Bid's submission, provided that written notice of the modification including substitution or withdrawal of the bids, is received by the GMDC-GVT prior to the deadline prescribed for submission of bids.

The Bidder's modification or withdrawal notice shall be prepared, sealed, marked and dispatched in a manner similar to the original Bid.

No Bid may be modified subsequent to the deadline for submission of bids.

No Bid may be withdrawn in the interval between the deadline for submission of bids and the expiration of the period of Bid validity specified by the Bidder on the bid letter form. Withdrawal of a Bid during this interval may result in the Bidder's forfeiture of its Bid security.

ARTICLE - 20: OPENING OF BIDS BY THE GMDC-GVT

Bids will be opened in the presence of Bidder's representatives, who choose to attend. The Bidder's representatives who are present shall sign a register evidencing their attendance.

The Bidder's names, Bid modifications or withdrawals and the presence or absence of relevant Bid security and such other details as the GMDC-GVT at his/her discretion, may consider appropriate, will be announced at the opening.

At the pre-decided time, the GMDC-GVT contact person shall open the Technical Bids and list them for further evaluation. Any participating Bidder may depute a representative to witness these procedures.

ARTICLE - 21: CONTACTING THE GMDC-GVT

Bidder shall not approach the GMDC-GVT officers outside of office hours and/or outside the GMDC-GVT premises, from the time of the Bid opening to the time the Contract is awarded.

Any effort by a Bidder to influence the GMDC-GVT officers in the decisions on Bid evaluation bid comparison or contract award may result in rejection of the Bidder's offer. If the Bidder wishes to bring additional information to the notice of the GMDC-GVT, it should do so in writing.

ARTICLE - 22: BID EVALUATION

Parameters and Procedure of Evaluation:

The bids will be evaluated as per Combined Quality cum Cost Based System (QCBS). The Proposals will be ranked according to their combined Technical (St) and Financial (Sf) scores using the Weights (T= the weight given to the Technical Proposal=70%; P=the weight given to the Financial Proposal= 30%; T+P= 100%)

$$S = St \times T\% + Sf \times P\%$$

The GMDC- GVT is not bound in any manner to select any of the bidders submitting proposals or to select the bidder offering the lower price. The bidders achieving the highest combined technical and financial score (S) will get the highest rank. The firm obtaining the highest number of points will be invited for contract negotiations, with a view to clarify any outstanding points, to finalize technical and financial agreements, and, in case of successful negotiations, to sign a Contract Agreement. Bidders submitting the bids should clearly understand that any or all parts of their bids are liable to be part of the negotiation procedure.

I. Technical Evaluation:

The Bidders, who have fulfilled the eligibility criteria, will be evaluated further. The technical evaluation and comparison of the bids shall be done for the following parameters for bidders.

- a. **Agency with 50 or more marks in the technical round: Stage 1 shall be invited for technical presentation on Approach and Methodology in technical round Stage 2. (Shortlisted agencies will be called for Technical Presentation Stage-2 at Ahmedabad, Gujarat.)**
- b. **Based on the combined Technical Evaluation (Stage: 1 and Stage: 2) the cut off marks to open the online financial bid is 75.**

The Evaluation Committee shall have the right to verify the claims made by the Bidder, in whichever way it deems fit. Based on the Bid Evaluation, only technically qualified Bidders scoring more than cut-off marks shall be short-listed.

Evaluation Criteria for Technical Bids (70% weightage)

Sr. No.	Criteria	Requirements	Graded Marks
Stage 1: Technical Round (Quantitative Evaluation)			
1	Past Experience in the field of Skill Development	The bidder should have previous experience of operating and managing competitive exam training centre/skill training/youth empowerment centre for at least 2 years prior to the date of issuance of RFP (15 Marks)	More than 10 Years: 15 Marks 5-10 Years: 12 Marks 3-5 Years: 9 Marks
2	Infrastructure Availability	Details of the Training Center Infrastructure available across India (10 Marks)	More than 5 Centers: 10 Marks 3-5 Centers: 8 Marks 1-2 Centers: 6 Marks
2	Operational Performance- Number of Candidates Trained	No. of Candidates trained/coached by the training center in last two years (2021-22; 2022-23) (10 Marks)	More than 500 students: 10 Marks 201-500 students: 8 Marks Less than 200 students: 6 Marks

3	Operational Performance- Number of Students Passed in Entrance Exam	No of candidates passed in the Entrance Examination from the Bidder's Skill Development Centers in last two years (2021-22; 2022-23) (10 Marks)	More than 50 students: 10 Marks 21-50 students: 8 Marks Less than 20 students: 6 Marks
4	Operational Performance- Number of Candidates Absorbed	Number of Candidates absorbed in particular discipline after passing the entrance examination and physical fitness test (10 Marks)	More than 50 students: 10 Marks 21-50 students: 8 Marks Less than 20 students: 6 Marks
3	Operational Capabilities: Trainers	Average Number of Years of Training Experience of the Trainers: (Total Number of years of Trainers' Experience/Number of Trainers) (10 Marks)	Average Number of Years of training experience: More than 5 Years: 10 Marks 2-5 years: 8 Marks 0-2 years: 6 Marks
4	Operational Capabilities: Trainers	Qualification of Trainers coaching in the Similar Courses (10 Marks)	Trainers trained/certified in the course taught: 10 Marks Trainers not trained, but having experience of working in similar course/discipline: 8 marks
5	Operational Capability: Teacher: Students Ratio	Teacher: Student Ratio in the last one year (Total Number of students enrolled in the year/Total number of Trainers available in the Institution) (10 Marks)	0-50 students per Teacher: 10 Marks 51-100 students per Teacher: 8 Marks

			101-200 Students per Teacher: 6 Marks More than 200 students per Teacher: 4 Marks
6	Financial Capability	Average Annual Turnover during the last three (3) Financial Years ending on 31st March should be at least INR 25 lakh. (10 Marks)	Turnover: More than 50 Lakhs: 10 Marks 25-50 Lakhs: 8 Marks Less than 25 Lakhs: 6 Marks
Stage 2: For the Agency with 50 or more marks in the Technical Round (Qualitative Evaluation)			
1	Approach and Methodology	The Agency shall present their approach to the Bid Evaluation Committee on the profile of the agency and the approach and methodology for the Operation and Management of the YES Center and broad projections of 3 years.	30 Marks
Total			100 Marks

Evaluation of Financial Bid (30% Weightage):

The Maximum Marks shall be 100 and 30% weightage shall be given to financial evaluation. The Financial Evaluation shall be done for the following parameters for bidders:

Sr. No.	Particulars	Cost in Rs. For One Year 200 Candidates (Exclusive of all Taxes)
1	Cost of Mobilization and Counselling of Candidates	
2	Cost of All the Center Staff (Center Coordinator, Faculty (2), Trainer, Admin Support Staff)	
3	Refreshment Expenditure (Two Tea/Coffee, Lunch)	
4	Study Material/Program Development Expenditure	
5	Administrative Expenditure	
6	Contingency Expenditure	
	Total Cost for providing Services as per the terms and conditions indicated in this Tender Document inclusive of all taxes (in Figures)	

(Percentage Increase of Price/Cost of Services on annual basis may be indicated.)

The Financial Quotes of the Bidders shall be ranked and the Financial Score of the bidder shall be calculated with the lowest Financial Quote shall be given 100 points and all other bidders will be marked proportionately. The Financial Score (Sf) of the financial bids of the other bidders will be computed as per formula below:

$$Sf = 100 \times Fm / F,$$

In which Sf is the Financial Score, Fm is the lowest Financial Quote and F is the Financial Quote of the proposal under consideration.

Bid Evaluation Committee

The above evaluation shall be done by an Evaluation Committee decided by GMDC-GVT, Ahmedabad. The Committee shall determine the approach and methodologies for the issues, which may arise during above referred evaluation exercise and have not been addressed in this Tender Document. The decision of the Committee shall be final and binding on all the Bidder. This bidder will be invited for contract negotiations, with a view to clarify any outstanding points, to finalize technical and financial arrangements and, in case of successful negotiations, to sign a Contract Agreement.

Bidders submitting the bids should clearly understand that any or all parts of their bids are liable to be part of the negotiation procedure.

ARTICLE - 23: THE GMDC-GVT'S RIGHT TO VARY SCOPE OF CONTRACT AT THE TIME OF AWARD

The GMDC-GVT may at any time, by a written order given to the Bidder make changes which include inclusion of more youth or exclusion of some youth within the general scope of contract.

If any such change causes an increase or decrease in the cost of, or the time required for, the Bidder performance of any part of the work under the Contract whether changed or not changed by the order, an equitable adjustment shall be made in the Contract Price or schedule of implementation, or both, and the Contract, shall, accordingly be amended. Any claims by the Bidder for adjustment under this Para must be asserted within thirty (30) days from the date of the Bidder receipt of the GMDC-GVT changed order.

ARTICLE - 24: THE GMDC-GVT'S RIGHTS TO ACCEPT ANY BID AND TO REJECT ANY OR ALL BIDS

24.1 The GMDC-GVT reserves the right to reject any Bid and to annul the bidding process and reject all bids at any time prior to award of Contract without thereby incurring any liability to the affected Bidder(s) or any obligation to inform the affected Bidder(s) of the grounds for such decision.

ARTICLE - 25: NOTIFICATION OF AWARD & SIGNING OF CONTRACT

Prior to expiry of the period of Bid validity, the GMDC-GVT will notify the successful Bidder in writing that its Bid has been accepted and send the successful Bidder the Contract Form.

Within 10 days of receipt of the Contract Form, the successful Bidder shall sign and date the contract and return it to the GMDC-GVT. If the successful Bidder thus selected fails to sign the contract as stipulated, the GMDC-GVT reserves the right to offer the contract to the next lowest Bidder.

ARTICLE - 26: PERFORMANCE GUARANTEE

The contract performance guarantee has to be submitted within TEN days of receipt of contract form. The performance guarantee shall be 5% of the Total Accepted Tender Value. The performance guarantee can be in the form of bank guarantee, which shall be valid for duration of 180 days beyond the expiry of contract period.

If the successful Bidder fails to remit the performance guarantee the EMD remitted by him will be forfeited by the GMDC-GVT and his bid will be held void.

Upon the successful Bidder's furnishing of performance guarantee and signing of contractual documents, the GMDC-GVT will promptly notify all Short-listed Bidders and will refund their Bid Security.

The Performance Guarantee Format is given at Annexure-3.

The Performance Guarantee of the successful Bidder shall be refunded within two months

from the expiry of the contract period and on satisfaction of the GMDC-GVT for execution of the work/ settlement of disputes, if any.

ARTICLE - 27: PAYMENT TERMS

Payment to the Project Implementing Agency shall be as follows:

- The quoted and agreed Annual Management Fees to the PIA shall be released on quarterly basis in 04 equal installments. The basis for determination of payment shall be the targeted students' mobilization, enrollment, batch fulfilment and accomplishment of training deliverables.

ARTICLE - 28: PENALTY

#	Parameter	Description	Penalty
1	Delay in submission of deliverables documents	The selected bidder shall prepare and deliver the desired deliverables as mentioned in the list of deliverables in the stipulated timeline.	Penalty charges at a rate of 10% of the cost of assignment per week of delay will be applicable, unless the delay can be attributed to mutually agreed-upon delays or a delay in providing necessary support, clearance, or access from GMDC. The penalty will be deducted from the final bill payment.

ARTICLE-29: FORCE MAJEURE

No penalty or damages shall be claimed in respect of any failure to provide services which the Selected Private Agency can prove to be directly due to a war, strikes, fire, flood or hurricane/storm or force majeure which could not be foreseen or overcome by the Selected Private Agency

ARTICLE - 30: PATENT RIGHTS

- The Bidder shall indemnify GMDC-GVT against all third-party claims of infringement of patent, trademark/ copyright arising from the use of services or any part thereof.

ARTICLE - 31: THE GMDC-GVT's RIGHT TO AWARD THE CONTRACT TO ONE OR MORE BIDDERS

- The GMDC-GVT reserves the right to award the contract to one or more than one Bidder and split the order among different Bidders.

ARTICLE - 32: CONTRACT PERIOD

This service contract shall be initially for the period of 03 Years from the Date of signing of the

Contract Agreement. The contract may be extended for further period as may be mutually decided. The terms and conditions for extension of the contract may be negotiated.

ARTICLE -33: TERMINATION OF THE CONTRACT PERIOD

The GMDC-GVT will have the right to cancel the contract if the Bidder commits breach of any or all conditions of the contract. Breach of Contract includes, but not limited to, the following:

- It is found that the schedule of implementation of the project is not being adhered to.
- The Bidder stops work and such stoppage has not been authorized by the GMDC-GVT.
- The Bidder may become bankrupt or goes into liquidation other than for project or amalgamation.
- The GMDC-GVT gives notice to correct a particular defect/irregularity and the Bidder fails to correct such defects/irregularity within a reasonable period of time determined by the GMDC-GVT.

CHAPTER – 3: TERMS OF REFERENCE

ARTICLE - 1: INTRODUCTION

The GMDC YES Center is envisioned as a non-residential hub for youth empowerment, welcoming students from neighbouring villages on a daily basis. The objective of establishing GMDC Youth Empowerment Support Center (YES Centre) is to provide career guidance, coaching, and physical training to prepare candidates for competitive exams related to Defence Forces (Agniveers), PMF (BSF, ITBP, Assam Rifles etc.), Gujarat Police, CAPF (CISF, CRPF, RPF etc.), Jail Wardens and Forest Guards etc. This center will serve as a dedicated training facility, offering courses spanning a duration of 2 to 5 months, tailored to the specific requirements of various exams. The program structure is designed to accommodate the diverse needs of the candidates.

Recognizing the significance of ensuring a conducive learning environment and nutrition in supporting the demanding course, YES Center will offer daily provisions, including nourishing lunches and tea or coffee. This holistic approach aims not only to impart valuable knowledge and skills but also to create a supportive and comfortable setting for the students. The non-residential nature of the center allows for flexibility and accessibility, enabling a wide range of youth to benefit from the empowering programs offered. In addition to the support in Youth Empowerment, the project also aims to make meaningful contribution by preparing a well-trained and value driven cadre of candidates willing to serve in Defence Forces, Paramilitary Forces, Gujarat Police etc and thereby working for the protection and security of Indian Citizens.

ARTICLE - 2: SERVICES TO BE PROVIDED (SCOPE OF WORK)

The Centre Management and Operation shall include the following tasks:

1. Mobilization of Candidates:

- Develop and execute a robust strategy for mobilizing candidates from surrounding villages, ensuring maximum participation.
- Collaborate with local community leaders, educational institutions, and government agencies to facilitate effective outreach.

2. Counseling:

- Provide counseling services to candidates to understand their career aspirations, educational backgrounds, and tailor program recommendations accordingly.
- Conduct periodic counseling sessions to address concerns or challenges, faced by the candidates during the training programs.

3. Program Development:

- Design and implement diverse and comprehensive training programs ranging from 2 to 5 months, encompassing coaching, career guidance, and physical training.
- Formulation of Course Curriculum and program content with the specific requirements of competitive exams related to Defence Forces, PMF, Gujarat Police, CAPF, Jail Wardens,

and Forest Guards.

4. Imparting Training:

- Employ qualified instructors and subject matter experts to deliver high-quality training sessions, ensuring candidates are well-prepared for their respective exams.
- Incorporate interactive and participatory teaching methodologies to enhance the learning experience.

5. Center Operational Management:

- GMDC team may be engaged/will be part of the selection of Staff employment for the Agency. GMDC would have the right to reject or terminate any member of staff on account of administrative or disciplinary ground or unsatisfactory performance. In case of any confusion or dispute on operational or administrative issues, the decision of GMDC will be final and binding on the Centre.
- The Agency would oversee overall administration and maintain discipline and security of the center. It shall have defined norms for the same.
- Oversee the day-to-day operations of the YES Centre, including managing student enrollment, attendance, and overall logistics.
- Maintain a conducive learning environment through well-equipped classrooms, study materials, and necessary facilities for physical training.
- On allocation of work order the center should be made operational in 45 days.

6. Providing Refreshments to Candidates:

- Organize and manage the provision of daily refreshments, including tea/coffee, lunch, and breakfast, ensuring candidates are adequately nourished for effective learning.

7. Reporting and Documentation:

- Implement a systematic reporting mechanism by submission of necessary Quantitative and Qualitative Reports on regular intervals to GMDC- GVT including the progress, achievements, and challenges of the YES Centre.
- Maintain detailed documentation of candidate records, counseling sessions, and training program outcomes for monitoring and evaluation purpose.

ARTICLE 3: ROLES AND RESPONSIBILITY OF GMDC-GVT

- **Provision of the Infrastructural Requirements:** Facilities including classrooms, library room, computer lab room, an indoor/outdoor fitness area, canteen and administrative office
- **Support Infrastructure:** Furniture and other infrastructure equipment for the classroom
- and a space to operate and manage the Youth Empowerment Support (YES) Center
- **Provision of Funds:** Provision of necessary funds as approved in the tendering process for the Operations and Management of Youth Empowerment Support (YES) Center
- **Process Verification:** Verification of Process of Admission, Course Curriculum and Teaching Methodologies periodically
- **Monitoring and Evaluation:** Implementation of Monitoring and Evaluation Framework for

the project for Career Counselling, Coaching and Physical Fitness of the Candidates through the Center

- **Obtaining Periodical Reports:** Obtaining and assessing the regular reports submitted by the Project Implementing Agency
- During the project period, the assets (movable and immovable) will belong to GMDC-GVT and the selected Project Implementing Agency at no point will claim a stake over it.
- **Decision on Fees:** The decision on how much fees to be charged from the candidates (in case if any) considering the suggestion provided by the agency.

CHAPTER – 4: ANNEXURES

ANNEXURE - 1: FINANCIAL BID FORMAT (n-procure)

(To be submitted online only)

Tender Notice No. :
Tender Document No. :

Costing for Conducting Feasibility Study

Sr. No.	Component	Cost in Rs. For One Year 200 Candidates (Exclusive of all Taxes)
1	Lump Sum Annual Management Fees for Operation and Management of YES Center I. Cost of Mobilization and Counselling of the Candidates II. Cost of all the Center Staff (Center Coordinator, Faculty (2), Trainer, Admin Support Staff) III. Refreshment Expenditure (Tea/Coffee, Lunch) IV. Study Material/Program Development Expenditure V. Administrative Expenditure VI. Contingency Expenditure	
	Total Cost for providing Services as per the terms and conditions indicated in this Tender Document inclusive of all taxes (in Figures)	

The rates indicated are all inclusive and are valid for the contract period. In the event of discrepancy in the financial quote between the words and the figures the financial quote indicated in words will be considered final. Percentage Increase of Price/Cost of Services on annual basis may be indicated.

Signature of the Bidder with Seal

ANNEXURE – 2: PROFORMA OF GENERAL POWER OF ATTORNEY

(To be signed and executed in non-judicial stamp paper of Rs. 10/=)

GENERAL POWER OF ATTORNEY

Be it known all to whom it concerns that:

1. Sri/Smt. _____ S/O _____
_____ Residing at _____
2. Sri/Smt. _____ S/O _____
_____ Residing at _____
3. Sri/Smt. _____ S/O _____
_____ Residing at _____

I/We all the Partners/Directors/Board members/ trustees/ Executive council members/ proprietors/ Leaders of M/S _____ having its registered office at _____ hereby appoint Sri _____ S/O

_____ residing at _____ as my/our attorney to act my/our name and on behalf and sign and execute all Documents/ Agreements binding the firm for all contractual obligations (including reference of cases to arbitrators) arising out of contracts to be entered into by the company/ Corporation/ society/ trust/ firm with the Office of GMDC-GVT, Ahmedabad in connection with its tender No. _____

Dated _____ For the supply of _____ due for opening on

In short, he is fully authorized to do all, each and everything requisite for the above purpose concerning M/s _____ and I/We hereby agree to confirm and ratify his all and every act of this or any documents executed by my/ our said Attorney within the scope of the authority hereby conferred on him including references of cases to arbitration and the same shall be binding on me/ us and my/ our company/ Corporation/ society/ trust/ firm as if the same were executed by me/ us individually or jointly.

Witness (with address)

Signature of the Partners/Directors/Board members/ trustees/ Executive council members/ proprietors/ Leaders

- 1.
- 2.
- 3.

ATTESTED

ACCEPTED

Signature: (Seal and Signature of Signatory of Tender offer of the company/ Corporation/ society/ trust/ firm)

ANNEXURE – 3: PROFILE OF BIDDER

Sr.	Particulars	Detail
1	Name of the Organization	
2	Nature of the Organization	
a	In case of Public/Pvt. Ltd. company (Certified copy of Certificate of incorporation for companies & Memorandum and Articles of Associations)	
b	In case of Partnership Firm (Partnership deed)	
C	In case of Proprietorship (Registration certificate, Factory registration, DIC – industrial registration)	
3	Address with Phone No. and Fax No.:	
4	Name and Contact details of the Authorized Person	
5	Any other details in support of your offer	

Signature of the bidder with seal

ANNEXURE – 4: CHECKLIST FOR FULFILLMENT OF ELIGIBILITY CRITERIA

Sr. No.	Eligibility Criteria	Documentary Evidence to be attached	Documentary Proof (Please Mention Annexure No. and Page No.)
1	<p>The bidder should be either:</p> <p>e) A company (Private or Public) or</p> <p>f) A Limited Liability Partnership (“LLP”) firm or</p> <p>g) A sole proprietorship or</p> <p>h) Trust</p> <p>The agency should be existence and in operation for at least 5 years prior to the date of issuance of the RFP</p>	<p>a) A company (Private or Public) or</p> <ul style="list-style-type: none"> • Copy of Certificate of Incorporation • Copy of Memorandum of Association of the company • Articles of Association of the company <p>b) Limited Liability Partnership (“LLP”) firm</p> <ul style="list-style-type: none"> • Copy of Certificate of Incorporation • Copy of Deed of Partnership <p>c) Registered Partnership Firm</p> <ul style="list-style-type: none"> • Copy of Registration Certificate • Copy of Deed of Partnership <p>d) Sole Proprietorship or Trust</p> <ul style="list-style-type: none"> • Identity Proof / Trust Deed 	
2	<p>The bidder should have Previous experience of operating and managing competitive exam training centre/skill training/youth empowerment centre for at least 2 years prior to the date of issuance of RFP</p>	<p>For completed Projects, Work order or completion certificates with Work order value should be submitted.</p> <p>For Projects which are ongoing at the time of submission of the bid, Work order should be submitted.</p>	
3	<p>Average Annual Turnover during the last three (3) Financial Years ending on 31st March should be at least INR 1 Crore</p> <p>(The applicable Financial Years are FY2020-21, FY2021-22 and FY2022-23)</p>	<p>CA Certificate mentioning the Turnover of each year and average Annual Turnover</p> <p>In case of non-availability of audited financial statements of the last Financial Year, the bidder shall submit the provisional copy of the same certified by its statutory auditors.</p>	

Signature of the Bidder with seal

ANNEXURE 5 TECHNICAL CAPABILITY OF THE BIDDER

Note: The bidder may attach the additional sheets if required.

1. Past Experience in the Field of Skill Development:

Sr. No.	Type of Skill Development Center	Year of Establishment	No. of Years of Operating the Center

2. Infrastructure Availability

Sr. No.	Details of the Center – Training courses offered	Location	Number of Training Centers

3. Operational Performance Evaluation:

Year	Total Number of Candidates Trained	Total Number of Students passed in Entrance Exam	Total Number of Candidates absorbed in any discipline
2021-22			
2022-23			

4. Operational Capabilities: Average Number of Years of Training Experience by the Trainers

Sr. no.	Total Number of Years of Training Experience	No. of Trainers	Average Number of Training Experience by the Trainers

5. Qualification of Trainers Coaching in Similar Courses:

Sr. No.	Name of Trainer	Qualification	Service Description	Course in which the Trainer is providing Training at present

6. Student: Teacher Ratio

Year	Total Number of Students enrolled	Total Number of Trainers	Student: Teacher Ratio

7. Financial Capability

Year	Annual Turnover (Rs)
2020-21	
2021-22	
2022-23	

Supporting Documents: Self Declaration to be submitted by the authorized signatory along with relevant supporting documents.

Signature of Bidder with Seal