

Request for Proposal

For

**SELECTION OF PUBLIC RELATIONS (PR) & INVESTOR RELATIONS (IR) AGENCY
FOR GUJARAT MINERAL DEVELOPMENT CORPORATION Ltd (GMDC)**

Tender No. GMDC/PR/03/2023-24

Response to Pre – Bid Queries

(Meeting held on 22.12.2023 through online and offline mode) &

Corrigendum-1

Gujarat Mineral Development Corporation

December 2023

Response to Pre-bid queries and Corrigendum-1

Sl. No.	Clause No	Pre-Bid queries/ Clarification Required	Response / Addendum / Corrigendum if any
1	Section II. Notice Inviting Proposal and Necessary Instruction	The online commercial bid submission portal is not functioning and we are facing technical issues. Is there any alternate option to submit a commercial bid?	Kindly write to nrprocure@ncode.in for resolution of any technical issues pertaining to the bid portal, alternatively you may also reach out to them at +917359021663. Please note the price bid shall only be submitted on the nprocure website as mentioned in the RFP which is stated below: https://gmdc.nprocure.com
2	Section IX. Instructions to Bidding Agencies Cl. 4. List of approved banks for Demand Draft	Citibank's name is not included in the list of approved banks for the demand draft for EMD and tender fee. We have a bank account in Citibank, so will the demand drafts from Citibank be accepted for the RFP submission?	Demand Drafts can be acceptable any scheduled bank as per the list of scheduled banks published by RBI. However, THE Bank Guarantee for SD/EMD shall only be accepted from the banks listed in the List of approved banks for Demand Draft as mentioned in the RFP.
3	General	Do we need to submit the communication strategy presentation for PR, IR and social media along with the RFP or it will be later in pitching meeting rounds?	The Bidders are required to submit presentation as part of Bid. However, Bidders can update it and present the updated version during Bidders presentations.
4	Section IV. Qualification Criteria Cl. 5	For the client's net worth above Rs 500 cr, let us know if we can submit their stock exchange FY23 balance sheet.	Yes, document substantiating the net worth of the said clients can be considered for the concerned qualification criteria.
5	Section IV. Qualification Criteria Cl. 3	To consider the services offered to different companies under retainership, should we consider various tasks performed over different periods to meet the qualification criteria?	A copy of separate Work Order with the same firm shall be considered as an additional work experience while evaluating the qualification criteria.
6	Section IV. Qualification Criteria Cl. 3	To consider the services provided to different companies on retainership, is it mandatory to have had provided both PR and IR Services?	For clause IV (3): The bidder should have experience of providing either PR and/or IR services as eligible experience to meet criteria stated in clause IV (3). For clause IV (5): The bidder should have experience of providing PR and IR services combined both to the at least 04 different companies of net worth of Rs. 500 Cr and above for meeting criteria clause IV (5).
7	Section IV. Qualification Criteria Cl. 4	Whether certified copy for document of clients of net worth of Rs 500 Cr to be submitted or other details to be submitted.	Audited Financial Report/CA certificate/ Stock exchange balance sheet indicating the net worth of firm/client shall be considered to evaluated this criteria.
8	Section III. Scope of Work	How many recourses are to be appointed at GMDC Office?	At least one competent resource shall be appointed at GMDC Office to execute the work as per the given Scope of Work. Others
9	Section II- Notice inviting Tender		The Bid submission date is extended. Please refer Annexure -1

Response to Pre-bid queries and Corrigendum-1

Annexure -1 : Notice Inviting Tender

Following provisions of Notice Inviting Tender (Section II) stands amended as below.

Particular	RFP provision	Amended Clause
ISSUE OF TENDER	The tender can be downloaded from website. https://www.gmdcltd.com and /or https://gmdc.nprocure.com during 15/12/2023 till 30/12/2023	The tender can be downloaded from website. https://www.gmdcltd.com and /or https://gmdc.nprocure.com during 15/12/2023 till 12/01/2024
SUBMISSION OF TENDER ONLINE	Up to 16:00 hrs on 30/12/2023 strictly on the website https://gmdc.nprocure.com along with the appropriately bound technical bid. Submission of the technical bid is loose format is likely to be rejected. Price bids should be submitted online only.	Up to 16:00 hrs on 12/01/2024 strictly on the website https://gmdc.nprocure.com along with the appropriately bound technical bid. Submission of the technical bid is loose format is likely to be rejected. Price bids should be submitted online only.
SUBMISSION OF TENDER (PHYSICAL)	Up to 16:00 hrs on 30/12/2023 at the below mentioned address: General Manager (PP&D) & PRO, Gujarat Mineral Development Corporation (GMDC) Ltd, Khanij Bhavan, 132 - Ring Road Gujarat University Ground,Vastrapur, Ahmedabad – 380052	Up to 16:00 hrs on 12/01/2024 at the below mentioned address: General Manager (PP&D) & PRO, Gujarat Mineral Development Corporation (GMDC) Ltd, Khanij Bhavan, 132 - Ring Road Gujarat University Ground,Vastrapur, Ahmedabad – 380052