

GUJARAT MINERAL DEVELOPMENT CORPORATION LIMITED



GUJARAT MINERAL DEVELOPMENT CORPORATION LTD.

Request for Proposal

For

**Printing & Supply of Calendar (Wall & Desk) & Hardbound Diary
For the Year 2024**

RFP No: GMDC/PR/004/2023-24

PR Department

GUJARAT MINERAL DEVELOPMENT CORPORATION LIMITED

CIN No. L14100GJ1963SGC001206

“Khanij Bhavan”, 132 Ft. Ring Road, Near University Ground,
Vastrapur, Ahmedabad-380052

Phone : 079 – 2791 0326 / 2791 1151 / 2791 1662 / 2791 3200

Fax : 079 – 2791 0326 / 2791 1151

E-mail : ppd@gmdcltd.com

Website: www.gmdcltd.com

RFP document for Printing & Supply of Calendar (Wall & Desk) &
Hardbound Diary for the Year 2024

GUJARAT MINERAL DEVELOPMENT CORPORATION LIMITED

Notice Inviting Proposal and Necessary Instruction

Sealed Proposal documents in two separate envelopes are invited from bonafide, experienced & reputed agencies of financial standing, meeting the pre-qualifying requirement, for the scope of work.

DOCUMENTNO.	GMDC/PR/004/2023-24
RFP Fee (non-refundable)	INR 1180/- (Rupees One Thousand only)
Earnest Money Deposit (EMD) (refundable)	INR 25,000/- (Rupees Twenty Five Thousand only)
Date of Publication of RFP on website	20/12/2023
Last Date/Time for submission of bids	27/12/2023 up to 1400 Hrs
Date and Time of Technical Bid Opening	27/12/2023 from 1700 Hrs onwards
Date and Time for opening of Price bid (Off line)	To be indicated to Technically Qualified Bidder later after completion of Technical Evaluation.
Bid submission address	General Manager (PP&D) & PRO Gujarat Mineral Development Corporation Limited 2 nd Floor, Wing A, "Khanij Bhavan", 132 Ft. Ring Road, Near University Ground, Vastrapur, Ahmedabad-52, Gujarat Contact number :- +079-27912443 E-mail - ppd@gmdcltd.com

Further details can be seen on website www.gmdcltd.com.

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Sr. No	Name of work	RFP for Printing & Supply of Calendar (Wall & Desk /Table) Hardbound Diary , Year 2024
1	RFP No.	GMDC/PR/004/2023-24
2	RFP Validity	Validity of bid should be up 120 Days
3	Earnest Money Deposit (EMD)	<p>a. Demand Draft of Rs.25,000/-(Rupees Twenty-Five Thousand Only) drawn in favour of Gujarat Mineral Development Corporation Ltd drawn from approved bank as per Annexure - "E".</p> <p>b. Bidder seeking exemption for submission of EMD, Must have to submit valid MSME/ NSIC registration certificate.</p> <p>c. A Bid which is not accompanied with EMD will be summarily rejected.</p> <p>d. The EMD is refundable.</p>
4	Financial & Technical Standing of the bidder	<p>a. The bidder should have a minimum average annual Turnover (printing and related works) of Rs. 08 Lakh (Rupees Eight Lakh Only) in the last three years 2020-2021 to 2022-2023. Submit copy of Balance sheet/ Turnover certificate issued by CA for F.Y. 2020-2021, 2021-2022 & 2022-23.</p> <p>b. Bidder should have worked with Government / Semi Government/ Public Sector Unit/ Adenomas Bodies / etc. for printing work, submit copies of relevant orders/certificates/invoice.</p> <p>c. The bidder should have completed satisfactorily at least 2 jobs of similar nature (i.e. printing and supply of wall calendars/diaries) for any Government / Semi Government/ Public Sector Unit/ Adenomas Bodies / etc. of minimum value of Rs. 05 lakh in single work order in the last 7 years (i.e. 01.04.2016 to 31.03.2023), submit copies of relevant orders /certificates along with copy of valid GSTN&PAN.</p>

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5	Scope of Work	<p>The bidder will be responsible for Printing of Wall Calendar& Hardbound Diary followed by its delivery. The concept and design of wall calendar will be provided by the GMDC. The work broadly includes Printing, binding, labeling, packing, Dispatch to the consignees as mentioned in clause 10 of this section.</p>
6	Items with Specifications	<p>Small size wall calendar (With Holidays of Gujarat)</p> <p>Size : 12”(w) X 18” (H)</p> <ul style="list-style-type: none"> • Language: Gujarati & English Language • Page: 7 Pages Front Back (14 Pages) (1 Customized + 1 Yearly Planner + 12 Monthly Planner) • Paper: 170 GSM Sinar Art Paper • Color: 4 Colour Printing Throughout • Finish: Spiral Binding <p>Small size wall calendar (With Holidays of Odisha)</p> <p>Size : 12”(w) X 18” (H)</p> <ul style="list-style-type: none"> • Language: English Language • Page: 7 Pages Front Back (14 Pages) (1 Customized + 1 Yearly Planner + 12 Monthly Planner) • Paper: 170 GSM Sinar Art Paper • Color: 4 Colour Printing Throughout • Finish: Spiral Binding <p>Table calendar (With Holidays of Gujarat)</p> <ul style="list-style-type: none"> • Language: English Language • Close Size: 6.5”(w) x 9.5”(H) inch • Page: 13 Pages Front & Back (1 Customized + Yearly Planner + 12 Monthly Planner) • Total Pages: 26 Pages One Side • Paper: 250 GSM Artcard Gloss Paper • Color: 4 Color Printing + Varnish

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		<ul style="list-style-type: none"> • Finish: Wiro Binding • Envelope Paper: 100 GSM SS Paper <p>Hardbound Diary with Customized Cover</p> <ul style="list-style-type: none"> • Pages: 200 Pages • Size (Closed) : 7.25" X 9.5" • Size (Open) : 14.5" X 9.5" • Title Page : 2 Title Page on 28 Ounce Hardbound with Matt Lamination & Spot UV • Inside Pages: 200 (400 Pages – Front & Back) • Inside Pages : 70 GSM JK Maplitho Paper with Single Color Printing • Corporate Profile 16 Insert : 130 GSM Art Paper with 4 Color Printing (water mark logo on each page) • Special Features : Perfect Binding, Separate Sunday Page, 7 Informative Pages, Monthly & Yearly Planner
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7	Quantity	<table border="1"> <thead> <tr> <th align="center">Sr No</th> <th align="center">Particulars</th> <th align="center">Required Qty.</th> </tr> </thead> <tbody> <tr> <td align="center">1</td> <td>Small Size Wall Calendar (in Gujarati) (Holidays-Gujarat)</td> <td align="center">3000</td> </tr> <tr> <td align="center">2</td> <td>Small Size Wall Calendar (in English) (Holidays-Gujarat)</td> <td align="center">2000</td> </tr> <tr> <td align="center">3</td> <td>Small Size Wall Calendar (in English) (Holidays-Odisha)</td> <td align="center">1000</td> </tr> <tr> <td align="center">4</td> <td>Table Calendar (Holidays-Gujarat)</td> <td align="center">1500</td> </tr> <tr> <td align="center">5</td> <td>Hardbound Diary with Customised Cover</td> <td align="center">3000</td> </tr> </tbody> </table>	Sr No	Particulars	Required Qty.	1	Small Size Wall Calendar (in Gujarati) (Holidays-Gujarat)	3000	2	Small Size Wall Calendar (in English) (Holidays-Gujarat)	2000	3	Small Size Wall Calendar (in English) (Holidays-Odisha)	1000	4	Table Calendar (Holidays-Gujarat)	1500	5	Hardbound Diary with Customised Cover	3000	
		Sr No	Particulars	Required Qty.																	
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		4	Table Calendar (Holidays-Gujarat)	1500																	
5	Hardbound Diary with Customised Cover	3000																			
<p>However the GMDC reserve the right to decrease or increase the quantity. Therefore, bidders are requested to quote their ' per thousand' wall calendar quote in the financial bid format attached in Annexure 'C'</p>																					

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9	Rates/Prices	<p>All-inclusive rates/prices (excluding GST) should be quoted covering the cost of size, paper quality, printing, binding, packing, etc. as mentioned above.</p> <p>Bidders are requested to quote their rates in the financial bid format attached in Annexure 'C' in separate envelop only. Any mention of rates / prices in the technical bid is liable to rejection.</p>
10	Supplies and Consignee	<p>The supply of the above materials is meant for various consignees i.e. GMDC Projects and Offices and other stakeholders. The complete list of consignees with address and quantity to be dispatched will be provided by the GMDC.</p>
11	Transportation Charges	<p>All the material should be sent/ dispatched through Appropriate Courier / Transport Service Provider. Transportation charges for delivery of the materials to various consignees /Offices will be paid to the firm on actual basis. Booking receipts/ bills/certificate issue by Post / Courier / Transport Receipt to be submitted as proof of delivery.</p>
12	Pre-dispatch Inspection of the Material	<p>Successful bidder has to take approvals/clearance for the Quality & Quantity of material before the commencement of bulk dispatch/delivery.</p>
13	Splitting of work	<p>GMDC reserves the right to split the components /items of work.</p>
14	Payment Schedule/ Terms	<p>Payment will be processed within 15 days of submission of bills, supported by Booking receipts/certificate/bills issued and other required documents.</p>
15	Performance Security	<p>Successful bidders have to submit 5% of the total value of the order to be deposited as security deposit in form of Bank Guarantee from any National Bank drawn in favour of Gujarat Mineral Development Corporation Ltd, within 15 days after placing the order and valid up to six months after complete execution of the order.</p>

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16	Liquidated Damages	The applicable rate for delay in supply is 0.5% per day and the maximum deduction is 10% of the contract price.
17	Submission of Bids	<p>Separate Technical Bid & Financial Bid are to be submitted.</p> <ul style="list-style-type: none"> • Technical Bid should contain details of RFP Fee, Earnest Money Deposit, Balance Sheet/CA's Certificate of last 3 years, proposed layout/ dummy, work orders, past experience, GSTN, PAN and confirmation of other terms and conditions as contained in RFP document. • Financial Bid should contain only rates/price of the quoted items above (excluding GST). The bidders are requested to quote their rates neatly and clearly in the given format in Annexure 'C' in separate sealed cover only, clearly mentioning upon it as "Financial Bid for Printing & Supply of Calendar (Wall & Desk) & Hardbound Diary For the Year 2024". • Bidders are required to submit their RFP fee, EMD & proposed layout/ dummy in separate sealed envelopes physically.
18	Evaluation of Bids	<p>The bids are invited in Two Bid System, i.e. Technical Bid and Price Bid. Technical bid shall comprise of the documents in support of the Qualification criteria as mentioned in Clause 4 of this section .</p> <p>Bidder, having been meeting Qualifying Criteria will be declared as Technically qualified Bidder and will be considered for next stage of evaluation.</p> <p>Financial bids of only Technically Qualified Bidders would be opened. Intimation will be communicated to Technically qualified bidders for scheduled date & time for opening of financial bid (Off line) to be present during opening of financial bid. The proposals would be opened on given date and time, even if the representatives could not be present.</p> <p>Technically Qualified Bidder, having been submitted lowest financial offer will be declared as successful bidder and Work will be awarded to successful bidder upon submission of Security Deposit.</p>

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19	Force Majeure	<p>a. Neither party (GMDC or bidder) shall be liable for any claim on account of any loss, damage or compensation, whatsoever, arising out of any failure to carry out the terms to this Contract where such failure is caused due to war, rebellion, mutiny, civil commotion, fire, riot, earthquake, drought, floods, crop failure, strike, lock-out, major break-down of the plant, or act of God, or due to any restraint or regulation of the State or Central Government, or a local authority/ authorities provided a notice of such occurrence is given to the other party in writing within 7days from the date of the occurrence of the force-majeure condition, furnishing there with a documentary evidence supporting the invoking of the force-majeure clause.</p> <p>b. On cessation of the force-majeure, the party invoking force-majeure shall inform the other party of the period for which the force-majeure condition continued and shall also give documentary evidence thereof to this effect.</p>
20	<p>Incomplete bid in any respect or bid mentioning that relevant documents/data will be submitted later on and not agreeing to any of the terms & conditions contained in RFP Enquiry shall not be considered and no representation at a later date shall be entertained.</p>	
21	<p>GMDC reserves the right of rejecting any bid found deficient in respect Of any formalities cited above without giving any reasons</p>	
22	<p>GMDC reserves the right to extend the contract further for the next year i.e. for the year2024-25 to the successful bidders, if bidder agrees on same rates and terms & conditions after successful & satisfactory completion of the work.</p>	
23	<p>The successful bidder should ensure immediate supplies within a period of 30 days from the date of supply order if supply order is placed on them and they are bound to supply material strictly as per the conditions of the RFP document. No dispatch/delivery would be accepted beyond 45 days of the date of issue of work order except otherwise allowed by GMDC in writing. Any undelivered</p>	

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	store of wall calendar with the bidder beyond 45days of work order will be the responsibility of the bidder. If at any stage it is found that material supplied by the firms is not according to the RFP conditions action as deemed fit will be taken against GMDC.
24	Any effort by a Bidder to influence the Purchaser in its decision on bid evaluation, bid comparison or contract award may result in rejection of the Bidder's bid.
25	The Bidder cannot be an associates or consortium.
26	No conditional RFP shall be accepted.
27	Before final printing, a proof copy in final form has to be shown to GMDC and approval obtained in writing, failing which GMDC is not bound to accept delivery of the Calendars in case there is/are printing mistake of the same.
28	In the event of failure to supply the wall calendar with in stipulated time/date confirming to the approved specification or refusal to undertake the work allotted the Earnest Money which is retained as Security Deposit shall be forfeited and work order will be cancelled.
29	Bidder has to sign and stamp a copy of this RFP documents as a proof that the bidder has understand all the terms and conditions of RFP document and accepts it and also accepting the period of delivery for supply of the same and the standard rate for a year.
30	All the stores supplied shall be of the best quality, specification and in accordance with the approved standards/ samples. In case of any articles supplied not being approved standards, same shall be liable to be rejected or replaced and any expenses as result of rejection or replacement of supplies, Shall be entirely at the cost of the bidder.

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Other Qualification Criteria:

- No consortium/ joint ventures/ tie-ups/ sub-contracting is allowed.
- The Agency should necessarily have its own fully fledged office in India with required manpower and equipment. Affiliate/ Franchise offices will not be considered. Details of manpower to be necessarily submitted.
- No legal proceedings with any of the clients and its employees related to the services of the bidding agency and or its affiliate. Agency should not be blacklisted from any of the Govt. of Gujarat, Govt. of India or State Government PSUs
 - ✓ An undertaking to this effect should be provided by the agency on Bidders Letter Head.
- Individuals who have done piecemeal / freelance /job work are not eligible for this RFP.

Proposal Submission:

The Technical Proposal shall be placed in a sealed envelope clearly marked **“Technical Proposal”**. Technical proposal would include the following:

- Work order copy /Invoice/certificate from client mentioning the work done for last 3 years to prove 3 years of experience for printing / designing / branding activities
- Audited Balance sheet for last three years
- Any other document required to prove qualification criteria
- Technical proposal for team composition

Separate envelopes containing the RFP fee and EMD should be also prepared and be marked as – EMD and RFP FEE.

Envelopes containing the Technical proposal and Fees shall be placed into an outer envelope clearly marked and sealed.

This outer envelope shall bear the Name of the Assignment, submission address, etc. The Proposals must reach GMDC on or before the last date of submission mentioned in the notice inviting RFP.

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Financial Proposal:

- The agencies are required to submit the financial proposal physically duly signed & sealed by authorized person as per the prescribed format (Financial Proposal). The financial Bid shall be placed into a separate envelope firmly sealed and clearly marked as “**Financial Bid for Printing & Supply of Calendar (Wall & Desk) & Hardbound Diary For the Year 2024**”.
- The quote should be unconditional and single.
- The rate / prize fee quoted should be exclusive of GST and other applicable taxes if any.
- The proposal should be indicated in the Indian Rupees.
- Proposal in any other currency would not be accepted and is liable to be rejected.
- Application of the taxes on the payment would be as per the prevailing guidelines from time to time issued by the Government of India.
- The fees quoted would be inclusive of all out-of-pocket expenses incurred for travel to attend meeting in Ahmedabad/ Gandhinagar, and for client servicing.

Instruction to Bidding Agencies

- All contents of the Proposal should be clearly numbered, indexed and arranged in a sequence and shall be bound firmly.
- The Original Proposal (Technical Proposal) shall contain no interlineations or overwriting, except as necessary to correct errors made by the official of Agency themselves. The person who signs the proposal must put initial against such corrections.
- Submission letters for Technical Proposals should be in the formats specified in this document.
- The proposals shall be signed and submitted by the Authorized Signatory of the Agency. The authorization shall be attached in the Technical Proposal and shall be in the form of a written power of attorney/ board resolution or in any other form demonstrating that the representative has been duly authorized to sign.

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- The Agencies shall bear all costs associated with the preparation and submission of their proposals. GMDC is not bound to accept any or all proposals, and reserves the right to annul the selection process at any time prior to award of contract, without any liability to GMDC.
- The Technical and Financial Proposal to be submitted by the agency should be firm and valid for a period of 120 days from the last date of submission of the proposal.
- The agency will have to compulsorily submit the technical information and the price bid in sealed envelope to the Address as mentioned in RFP Document before date & time as specified therein.
- Agencies may seek clarifications on the guiding document, if any, before 3 calendar days from the due date of submission of the Proposals. Any request for clarification must be sent in writing or by mail to GMDC.
- Physical papers are to reach our office as per the date and time mentioned in this document. It is the responsibility of the participating agency to submit the bid before the last date and time at the address as mentioned in the document above, and GMDC will not be responsible for any delay due to post/courier/any other reasons.
- At any time before the submission of Proposals, GMDC may amend this document by issuing an addendum, which shall be binding on the agencies.
- The agencies shall acknowledge the RFP conditions and all subsequent amendments and submit along with their proposals duly signed. Therefore, the RFP document signed by the authorized signatory should be the part of the technical proposal.
- Selected firm may be invited for negotiations, if felt necessary by GMDC. If such negotiations do not result in a conclusion, GMDC shall have the right to invite the next bidder (second highest scorer) for negotiations and finalization.
- **Extension of Validity of Proposal**
In exceptional circumstances, prior to expiry of the original Proposal Validity Period, GMDC may request the agency to extend the Proposal Validity Period for a specified additional period.

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Disqualification

The following events and circumstances may result in disqualification of the applicant from the bidding process:

- Submission of Proposal after the Proposal Due Date.
- If the Proposal contains misleading or false representation in the forms, statements and attachments submitted in proof of the eligibility requirements.
- If the Proposal contains conditions other than the conditions mentioned in this document or any additional condition put in by the agency to the GMDC.
- If the Proposal submitted is not accompanied by the required documentation will be considered non responsive.
- Agency is unable/fails to provide clarifications related to it's Proposal.
- Bidder / Agency who attempt to influence the qualification or selection process shall be disqualified from the process at any stage.
- GMDC reserves the right to reject or disqualify the proposal, if any detrimental information becomes known after the Consultant has been qualified.
- GMDC reserves the right to reject the Applicant, at the time, or at any time after such information becomes known.
- In case of such disqualification under any circumstances, the decision taken by GMDC shall be considered as final & binding.

Evaluation of bids

A. Technical Bid Criterion:

Preliminary scrutiny of the RFP document will be done by an Official Committee to determine whether the documents have been properly signed, RFP fee, Earnest Money Deposit (EMD), Technical Qualification, and all relevant papers submitted. RFPs not conforming to such requirements will be prima facie rejected.

Bidder, having been meeting Qualifying Criteria will be declared as Technically Qualified Bidder and will be considered for next stage of evaluation.

B. Financial Proposal:

Financial bids of only Technically Qualified Bidders would be opened. Intimation will be communicated to Technically qualified bidders for scheduled date & time for opening of financial bid (Offline) to be present during opening of financial bid. The proposals would be opened on given date and time, even if the representatives could not be present.

Technically Qualified Bidder, having been submitted lowest financial offer will be declared as successful bidder and Work will be awarded to successful bidder upon submission of Security Deposit.

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Annexure 'B'

A. <u>BIDDER INFORMATION</u>	
Short Responses can be placed within the cells provided in the tables below. Additional Information can be attached as appendices, but should be explicitly referenced from within the appropriate cells.	
<u>BIDDER INFORMATION FORM</u>	
<u>General Information</u>	
BIDDER Name	
Address	
Web	
E-mail	
Telephone	
Fax	
	Commercial information
PAN	
GST	
Primary	Bidder contact or sales representative
Name and Title	
Address	
E-mail	
Telephone/Mobile	
Fax	
Person(s) authorized to negotiate and make commitment	

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Name and Title	
Address	
E-mail	
Telephone/Mobile	
Fax	

	INFORMATION ITEM	Bidder response	
1.	Date your organization was incorporated		
2.	Bidder's revenues for the last Three financial years.	2020-2021	Rs. ----- lakh
		2021-2022	Rs.----- lakh
		2022-2023	Rs.----- lakh
3.	Number of similar works Done in the last three financial years.		
4.	Provide any other Information about your organization that the details would find useful in its deliberations.		

B. Customers references:

Provide references for whom you have provided similar work. Please use this format for your response.

ITEM	BIDDER/COMPANYRESPONSE
REFERENCE	
Institution Name Address Scope of Project Dates of Engagement Contact Name and Title E-mail Telephone	

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Annexure 'C'

Financial Proposal

Submission to be made off line, i.e. in sealed envelope duly signed & stamped by authorized signatory to the address as mentioned in this RFP Document so as to reach on or before date & time as mentioned in this document.

Part 1: Calendar

Sr. No	Particular	Unit	Charges (INR)
1	<p>A. Small size wall calendar (Holidays: Gujarat) Size : 12”(w) X 18” (H)</p> <ul style="list-style-type: none"> • Language: Gujarati & English Language • Qty: Gujarati- 3000; English-2000 • Page: 7 Pages Front Back (14 Pages) (1 Customized + 1 Yearly Planner + 12 Monthly Planner) • Paper: 170 GSM Sinar Art Paper • Color: 4 Colour Printing Throughout • Finish: Spiral Binding <p>B. Small size wall calendar (Holidays: Odisha) Size : 12”(w) X 18” (H)</p> <ul style="list-style-type: none"> • Qty: English-1000 • Page: 7 Pages Front Back (14 Pages) (1 Customized + 1 Yearly Planner + 12 Monthly Planner) • Paper: 170 GSM Sinar Art Paper • Color: 4 Colour Printing Throughout <p>Finish: Spiral Binding</p>	6000

Amount In Words: _____

The above quote submitted is exclusive of GST and the applicable GST at the time of payment will be paid extra.

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Part 2 : Table Calendar (Holidays: Gujarat)

Sr No	Particulars	Unit	Charges (INR)
1	Table calendar <ul style="list-style-type: none"> • Language: English Language • Close Size: 6.5"(w) x 9.5"(H) inch • Page: 13 Pages Front & Back (1 Customized + Yearly Planner + 12 Monthly Planner) • Total Pages: 26 Pages One Side • Paper: 250 GSM Artcard Gloss Paper • Color: 4 Color Printing + Varnish • Finish: Wiro Binding • Envelope Paper: 100 GSM SS Paper 	1500

In Words:

The above quote submitted is exclusive of GST and the applicable GST at the time of payment will be paid extra.

Part 3: Hardbound Diary with Customized cover

Sr No	Particulars	Unit	Charges (INR)
1	Hardbound Diary with Customized Cover <ul style="list-style-type: none"> • Pages: 200 Pages • Size (Closed) : 7.25" X 9.5" • Size (Open) : 14.5" X 9.5" • Title Page : 2 Title Page on 28 Ounce Hardbound with Matt Lamination & Spot UV • Inside Pages: 200 (400 Pages – Front & Back) • Inside Pages : 70 GSM JK Maplitho Paper with Single Color Printing • Corporate Profile 16 Insert : 130 GSM Art Paper with 4 Color Printing (water mark logo on each page) • Special Features : Perfect Binding, Separate Sunday Page, 7 Informative Pages, Monthly & Yearly Planner 	3000
Total Financial Bid			

In Words:

The above quote submitted is exclusive of GST and the applicable GST at the time of payment will be paid extra.

No Blacklisting certificate

Format for Undertaking that the Entity/Promoter/s/Director/s of Bidder are not black listed (Undertaking On Letter Head)

No-Black listing Self Declaration

I M/s. (Name of the Bidder), (the names and addresses of the registered office) here by certify and confirm that we or any of our promoter/s / director/s are not barred by Government of Gujarat (GoG)/any other entity of GoG or blacklisted by any state government or central government

/Department /Local Body /Govt. Agency in India or from abroad from participating in Project/s, either individually or as member of a Consortium as on the_-(Bid Submission Date).

We further confirm that we are aware that our Bid for the captioned Project would be liable for rejection in case any material misrepresentation is made or discovered with regard to the requirements of this RFP at any stage of the Bidding Process or thereafter during the agreement period. Dated this.....Day of,2023.

Name of the Bidder:

Signature of the Authorized person

Name of the Authorized Person

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Annexure 'E'

List of approved banks for Demand Draft

- Bidders are required to prepare the Demand Draft for Tender processing Fee/ EMD/ Security Deposit, from any of the following list of banks as approved by Government of Gujarat:

Annexure I.

Finance Department, GR. No.: FD/MSM/e-file/4/2023/0057/D.M.O.

Date: 21/04/2023

(A) Guarantees issued by the following banks will be accepted as SD/EMD on permanent basis:

❖ All Nationalized Banks

(B) Guarantees issued by the following Banks will be accepted as SD/EMD for the period up to March 31, 2024. The validity cut-off date in the GR is with respect to the date of issue of Bank Guarantee irrespective of the date of termination of Bank Guarantee.

Sr No	Name of Banks	Sr No	Name of Banks
1	AXIS Bank	17	Kotak Mahindra Bank
2	AU Small Finance Bank	18	South Indian Bank
3	Bandhan Bank	19	Standard Chartered Bank
4	BNP Paribas	20	Tamilnadu Mercantile Bank
5	City Union Bank	21	Utkarsh Small Finance Bank
6	CSB Bank	22	The Kalupur Commercial Co-op. Bank
7	DBS Bank India Limited	23	Ahmedabad Mercantile Co-op. Bank
8	DCB Bank	24	Nutan Nagarik Sahakari Bank Ltd.
9	Equitas Small Finance Bank	25	Rajkot Nagarik Sahakari Bank Ltd.
10	FEDERAL Bank	26	Saraswat Co-Operative Bank Ltd
11	HDFC Bank	27	SVC Co-Operative Bank LTD.
12	HSBC Bank	28	The Gujarat State Co-operative Bank
13	ICICI Bank	29	The Mehsana Urban Co-Op. Bank Ltd
14	IndusInd Bank	30	The Surat District Co-Operative Bank Ltd
15	Karnataka Bank	31	The Surat People's Co-Op. Bank Ltd
16	Karur Vysya Bank	32	Saurashtra Gramin Bank

All the eligible banks are instructed to collect the original documents/papers of guarantee from the concerned tendering authority.


(S. Chhakchhuak)

Additional Secretary (Budget)
Finance Department

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