



Request for Proposal (RFP) for

**Selection of Consultant for GMDC-GVT for Transaction
Advisory Services for ATPS School**

April 2023

GMDC – GVT

(A Subsidiary of GMDC)

Khanij Bhavan, 132 ft. Ring Road, Nr Gujarat University Ground, Vastrapur,
Ahmedabad- 380052 India



**Gujarat Mineral Development Corporation-
Gramya Vikas Trust (GMDC-GVT)
(A GMDC Enterprise)**

Khanij Bhavan, 132 ft. Ring Road, Near Gujarat University
Ground, Vastrapur, Ahmedabad- 380052 India

***Request for Proposal (RFP) for Selection of Consultant for Transactions Advisory
Services for ATPS School***

GMDC-GVT invites proposals for captioned activity. Interested parties can download the RFP document from GMDC website (<https://www.gmdcltd.com/current-tenders/>) from 24/04/2023 and submit their proposals in sealed envelope by 5:00 pm Dt.: 04/05/2023. Parties can send their queries on csr@gmdcltd.com.

**Chairman,
GMDC-GVT**

Request of Proposal (RFP) for Selection of Consultant for Advisory Services for Transaction Advisory Assignments

1. Background

Gujarat Mineral Development Corporation Ltd. (GMDC) is one of India's leading mining and mineral processing companies. For more than five decades, GMDC has been engaged in the development of the ample mineral resources of the state. GMDC ranked 486th among India's Fortune 500 Companies (2022) and among the Top-5 organizations by market capitalization in the mining sector. GMDC is India's second-largest Lignite-producing company. GMDC is a leader in Lignite exploration and supply in Gujarat. Mining lignite from deposit-rich areas across the state, GMDC markets it to various high-growth industries, including textiles, chemicals, ceramics, bricks, and captive power.

GMDC has embarked on an ambitious journey, strategically transforming itself into diversified portfolios spread across minerals and power assets while expanding its presence across the value chain through downstream integrations. Recently, GMDC has emerged as the highest bidder for two of Odisha's mines in the recent coal block auction by Ministry of Coal. Odisha's Burapahar and the Baitarani West blocks are now under GMDC. This acquisition of the coal blocks is a significant achievement for GMDC, as it expands the company's presence in the coal mining sector and will contribute to the growth of the Indian economy.

GMDC-GVT, a public trust established in 1991 is an extended arm for implementing CSR of GMDC and is responsible for carrying out various social development projects as per the CSR guidelines and initiatives to align with the provisions of the Companies (Corporate Social Responsibility Policy) Amendment Rules, 2021 notified on 22 January 2021 (Notification No. G.S.R. 40(E)).

GMDC-GVT focuses on several key areas of development, including education, healthcare, livelihoods, women's empowerment, and environmental sustainability. The organization works closely with local communities and stakeholders to identify their needs and priorities and designs its projects and initiatives accordingly. One of the key thrust areas of GMDC-GVT is the **Promotion of Quality and Inclusive Education with Special Focus on Core Areas in which GMDC operates.**

GMDC Ltd. has four existing projects in Lakhpat namely Lignite Project, Panandhro/Umarsar/Mata No Madh and Akrimota Thermal Power Plant. Two GMDC Projects are also coming up in Lakhpat taluka. The education status of Lakhpat Taluka is relatively low compared to other parts of the state. The literacy rate of the taluka is 57.5%, which is less than the state average of 78.03%. The educational infrastructure in the taluka is low, and there are a limited number of schools. Most of the schools are Government-run with inadequate teaching staff and provide education in the Gujarati language only. Learning levels in these area are poor and accessibility and inclusive schools are big challenge in this area.

Akrimota Thermal Power Station (ATPS) at Lakhpat is situated at western most part of Kutch district on the banks of Kori Creek (150 kms from Bhuj). GMDC Ltd. currently has school infrastructure spread across 30,000 sq.ft. with 36 rooms (including 14 classrooms) inside the ATPS colony.

We believe that the establishment of an English Medium CBSE school in Lakhpat, Kutch, shall provide a valuable educational opportunity to the children of the GMDC Project Employees, Contractors, Border Security Force, Employees of other organizations whose Projects are upcoming in Lakhpat and the local community within the radius of 50 kms. This may further contribute towards the holistic development of the region. GMDC intends to raise expression of interest for starting a school for pre-primary to 12 the standard with focus on all the three streams of education

GMDC-GVT intends to develop a state of art high learning English Medium **CBSE** Green School (K-12, Day school) with in-built and inherent components of child-friendly pedagogy, digitization, and 21st century skilling like digital, financial, life skills and career guidance at ATPS colony, Lakhpat, Kutch under the umbrella of GMDC Ltd.

2. Scope of work

To fulfil the above stated objectives, following the school with following services is required:

- a) Building refurbishment and standardization of building design and furniture & fabrication of existing school structure. This should address any civil work requirement and addressing infrastructural barriers.
- b) Ensuring that the assignment meet environmental, safety, structural, zoning and aesthetic standards at School which includes School accessibility and inclusiveness checklist.
- c) Also adheres to Samgara Shiksha Abhiyan guidelines (Including RTE Act 2009) for teaching learning cycle which addresses continuous assessment of a student performance activities for engaging the children and has age appropriate and also manage appropriate teacher pupil ratios
- d) Appropriate digital Technology maintenance like Tablets/desktop/ upgradation of software as per the requirement of schools
- e) Adheres to child friendly pedagogy, 21st century skills like digital, life skills & career guidance and addressing building as learning Aid.
- f) Housekeeping and maintenance practices to produce efficient facilities at the school and esp. focus on school sanitation & Hygiene education adhering to norms and design Also MDM should be part of this hence safety, nutrition and hygiene are very important for this.
- g) With an ultimate outcome of having of high-quality schools in such remote area

The Project Management Consultant (PMC) will assist GVT on the following areas:

- h) **Bid preparation & process management and contract administration:** GVT aims to procure services of an expert consultant in education & development field for providing technical and project management support for effective operationalization and development of the Standard Operating Procedures for ATPS colony school with new facilities to make it more attractive and presentable. Some of these activities are-

The consultant will carry out:

- a. Prepare Request for Proposal (RFP) document for the selection of agency including:
 - Scope of Work
 - Eligibility Criteria
 - Timelines, Project Schedule
 - Contractual requirements (long term from the perspective of school)
 - Schedule of payments
 - Evaluation Criteria
 - Prepare Service Level Agreement (SLA) matrix to ensure timely delivery and the correctness of deliverables of agency
- b. Prepare tender advertisement inviting bids
- c. Coordinate, organize and manage pre-bid meeting: documentation of queries raised by potential bidders; assistance in providing solutions to these queries; managing database of potential bidders; suggesting amendments to RFP based on bidder queries/ suggestions.
- d. Bid evaluation: To conduct independent techno - commercial evaluation of the received bids based on the bid criteria and bid evaluation process as published in the RFP.
- e. Selection and on boarding of the agency: Assist GMDC-GVT in completing the various formalities, concession agreement /MOU and procedures for on boarding and signing of agreement with selected School.
- f. Preparation of DPR / Business plan including revenue model for supporting the MOU
- g. Any other matter as indicated by CEO-GVT/ GM-CSR

3. Key Deliverables :

Project: Bid process management and DPR preparation for onboarding school management organization for CSR funded school By Gujarat Mining in Kutch			
Broad scope of work	Major deliverables	Tentative timelines	Broad Content of the deliverables
Preparation of DPR for school management for supporting the MoU	DPR for school management	20 days (10 days discussions including initial and finalization with the department + 20 days in preparation)	Establishment and costing framework and requirements
Development of Tender document and draft concession agreement	Tender document	20 days	RFP doc with scope of work, Bid evaluation criteria and process, expectations in terms of approach and methodology
Technical Presentation evaluation and bid evaluation	Bid evaluation report	2 days +5 days	Evaluation and discussions for understanding the Bids Evaluating for quality and conformation to RFP with detailed swot analysis
Concession Agreement drafting and handholding for on boarding	Draft Agreement	10 days	Detailed terms and conditions for operations of school and roles and responsibilities with legal framework

4. Approach and methodology to deliver the project

- Consultation with the department SPOC for understanding the requirement
- DPR & Tender document can be developed parallelly
- Development of first draft as per the decided timelines through secondary research and expertise in the domain
- Discussion with the department for the proposed draft and arriving at changes required
- Incorporating changes in the deliverable draft
- Finalization and presentation to the department stakeholders
- Sign-off on the deliverable and final invoice for the deliverable

5. Payment terms & Time-line

Sr. No.	Payment Terms	Timeline
1	10% on submission of concept note / gap analysis	Date of signing the agreement
2	30% Bid process management	On completion of bid process management
3	40% Preparation of DPR for school	Submission of DPR
3	20% on completion of task	Completion of work (as per above table)

6. Eligibility of Consultant:

- A qualified consultant with relevant experience of more than 18 years in Education & Development Sector with experience of any educational set up is required. CV of the consultant must be attached.
- Independent consultants, registered bodies are permitted.
- PAN/GST /Registration documents/ brochures / CV as applicable must be submitted.

7. Technical Evaluation of proposal submission

The members of the Tender Committee of GMDC-GVT shall carry out the evaluation of proposals-based responsiveness to the Terms of Reference, applying the evaluation criteria as given in the table below on QCBS method. Each responsive proposal will be given a technical score on the below given criteria after evaluation.

Technical Score Criteria:

S. No.	Criteria	Marks
1	Requirements from the consultant	30
1a.	<i>A Master degree in social science/ management from reputed institute</i>	<i>10 Marks</i>
1a	<i>Experience of working on similar projects in the State of Gujarat</i>	<i>10 marks for more than 3 project. Pro rata for less.</i>
1b.	<i>More than 18 years of professional experience in education and social development field</i>	<i>10 Marks for 18 years plus. No marks for less.</i>

S. No.	Criteria	Marks
2c.	Experience of working on social development assignments and monitoring and utilization of budget/ funds with experience of business plan development management.	Additional 5 marks for experience of working in education (school/university RFP) development assignments monitoring and utilization of budget/ funds. More than 3 similar assignments- 5 Marks
2d.	Experience of bid management, its evaluation and on boarding of agency	10 marks
2e.	Experience of developing monitoring framework	10 marks
2f.	Experience of coordination at district and State Government & understanding of Government system	10 marks
3	Submission of Approach & Methodology of the task	30 marks
	Total	100 marks

The qualifying marks for technical stage shall be 60. Proposals earning 60 or more marks shall be taken to the next stage of price bid opening. The consultant must submit the required qualifications and documentary evidence to support the above.

Price Marks: To be awarded out of 100

The bidder offering lowest price bid would earn full 100 marks and others would receive in proportion. For instance, the bidder quoting double the price of the lowest bidder would receive half the marks i.e. 50.

Both price and technical score would be evaluated in a ratio of 80:20 to calculate a composite score. Highest composite score would be preferred for award.

8. Submission of Request of Proposal

- (i) **Technical Proposal:** In the form of sealed Physical Submission Documents supporting Technical Capabilities & Experience as mentioned herein in the form of sealed envelope clearly marking the same as “**Technical Proposal.**”
- (ii) **Price Proposal:** In the form of only sealed physical submission of Price Proposals quoting the Price for providing Services as per Scope of Work in Annexure 1 format provided in RFP.

Both the Technical Proposal and Price Proposal each should be in separate sealed envelopes placed in one envelope titled as **“Selection of Consultant for GMDC-GVT for Transaction Advisory Services for ATPS School”** and addressed to GMDC GVT, C/o Gujarat Mineral Development Corporation, Khanij Bhavan, 132 ft. Ring Road, Nr Gujarat University Ground, Vastrapur, Ahmedabad- 380052 India.

9. Earnest Money Deposit (EMD):

The Proposer shall submit Rs. 10,000/- as EMD in the form of Demand Draft drawn on a Scheduled Bank in favour of “GMDC Gramya Vikas Trust.” payable at Ahmedabad along with the Technical Proposal. Such EMD may be forfeited for frivolous or fraudulent Proposals or those that pull out before the end of the process of selection. EMD shall be refunded to all proposers at the end of the RFP process.

Annexure 1: Format of Online Price Proposal

(To be submitted separate sealed envelope marked Price Bid)

(Not to be submitted with other qualification documents)

Date:

To

Gujarat Mineral Development Corporation – GVT

Ahmedabad

Sub: Request of Proposal for Selection of Consultant for Transaction Advisory Services for ATPS School, Kutch

Dear Sir,

We have examined the RFP conditions. Our Consultancy fees for the captioned assignment shall be as under:

Work	Amount (In figures) without GST
Lumpsum Consultancy Fees per Scope of Work	

Only above lumpsum fees shall be taken into consideration for evaluation of bid.

Man-day Rate for Professional for Post Award monitoring work if required:

Type of Manpower	Rate per-person Day without GST
Senior Professional (Min Exp 18 yr)	

Notes:

- Evaluation shall be based only on of Consultancy Fees Amount. Manpower Rates are requested for post award inputs/monitoring if required.
- The above Consultancy fee is exclusive of GST. The applicable GST shall be paid over and above this amount at the prevailing GST rates.

Assuring best of our services,

Yours Sincerely,

Sign of Authorised signatory