



**Expression of Interest for Selection of Consultant for
Advisory Services for Information Technology and Digital
Transformation Projects**

Tender No. GMDC/CO/IT/001

Jan 2023

Gujarat Mineral Development Corporation Limited

(A Government of Gujarat Enterprise)

CIN No. : L14100GJ1963SGC001206

Khanij Bhavan, 132 ft. Ring Road, Nr Gujarat University Ground, Vastrapur,
Ahmedabad- 380052 India



Gujarat Mineral Development Corporation (GMDC)

(A Government of Gujarat Enterprise)

Khanij Bhavan, 132 ft. Ring Road, Near Gujarat University Ground, Vastrapur,
Ahmedabad- 380052 India

**Expression of Interest (EOI) for Selection of Consultant for Advisory Services for Information
Technology and Digital Transformation Projects**

GMDC invites proposals for captioned activity. Interested parties can download the EOI document from GMDC website from 27/01/2023 to 16/02/2023 and submit their proposals on to <https://www.GMDC.nprocure.com> by 14:00 pm Dt.: 16/02/2023.

**General Manager (IT)
GMDC**

- **DISCLAIMER**

This EOI Document is issued by Gujarat Mineral Development Corporation Ltd (GMDC) (hereunder called "Authority"/ "GMDC") for inviting proposals from prospective parties interested in providing GMDC consulting assistance in the information technology area.

This EOI is not an agreement and its purpose is to provide the prospective parties who might be interested in submitting their proposals in response to this EOI Document with information to assist in the formulation of their proposals. While this document has been prepared in good faith with due care and caution, GMDC does not accept any liability or responsibility for the accuracy, reasonableness or completeness of the information, or for any errors, omissions or misstatements, negligent or otherwise, relating to any feasibility / detailed project report or any other reference document mentioned, implied or referred herein. This EOIDocument may not be appropriate for all persons. It is not possible for GMDC to consider the objectives, financial situation and particular needs of each Proposer/Bidder who reads or uses this EOI Document. Each Proposer/Bidder should conduct its own investigations and analysis and should check the accuracy, reliability and completeness of the information in this EOI and where necessary obtain independent advice from appropriate sources.

Bidder should carefully examine and analyze the EOIDocument and bring to the notice of GMDC any error, omission or inaccuracies therein that are apparent and to carry out its own investigation with respect to all matters related to the captioned subject, seek professional advice on technical, financial, legal, regulatory and taxation matters and satisfy himself of consequences of entering into any agreement and / or arrangement relating to the captioned subject. GMDC and its employees make no representation or warranty, express or implied, and shall incur no liability under any law, statute, rules or regulations as to the accuracy, reliability or completeness of the information contained in the EOIDocument or in any material on which this EOI is based or with respect to any written or verbal information made available to any Proposer or its representative(s).

GMDC may in their absolute discretion, but without being under any obligation to do so, update, amend or supplement the information in this EOIDocument as per its requirements. GMDC reserves the right not to proceed with the project, to alter the timetable reflected in this document or to change the process or procedure to be applied. It also reserves the right to decline to discuss the Project further with any party submitting a Proposal. No reimbursement of cost of any type will be paid to persons, entities submitting a Proposal/Bid.

The bidder shall bear all costs associated with or relating to the preparation and submission of its bid including but not limited to preparation, copying, postage, delivery fees, expenses associated with any demonstrations or presentations which may be required by GMDC or any other costs incurred in connection with or relating to its bid, regardless of the conduct or outcome of the bidding process.

Expression of Interest (EOI) for Selection of Consultant for Advisory Assignments

No.	Particular	Description
1	Introduction	<p>Gujarat Mineral Development Corporation Ltd (GMDC) is a leading Public Sector Mining and Minerals Company of the Government of Gujarat with operational experience spanning over 50 years. GMDC's product portfolio spans across mining, value added products and power. Its power portfolio includes clean energy sources such as solar and wind besides thermal power.</p> <p>GMDC is currently undergoing a transformation journey. It aims to increase the productivity and efficiency of its current mining operations on one hand. It is planning related diversifications in a number of high value projects on the other hand.</p> <p>GMDC's Information Technology structure is required to gear upto this transformation. It also needs modernisation and updation to usher in higher productivity and efficiency. Thus, GMDC is in the process of undertaking a number of IT and digital transformation related projects for which it intends to select System Integrators/ Suppliers (collectively the "IT Agencies ") through competitive and transparent procurement processes.</p> <p>In order to assist GMDC in carrying out the advisory and bid process for selecting and appointing these IT Agencies, and related work such as monitoring, GMDC desires to appoint qualified IT consultants. The detailed functions expected to be carried out by advisory are described in the Scope of Work section.</p>
2	Broad Scope of Work	<p>The Primary role envisaged is assisting GMDC in conducting Bid Process Management. The broad scope of work for the Bid process consultant is as follows:</p> <ol style="list-style-type: none"> <li data-bbox="618 1587 1411 1692">i. Broadly understand the current IT and Digital infrastructure in GMDC including its vintage, nature of solution, performance etc. <li data-bbox="618 1696 1411 1801">ii. Considering GMDC's current and future activities, broadly identifying the gaps in IT area in GMDC and assist in planning new projects to meet this gap. <li data-bbox="618 1806 1411 1875">iii. Understand the nature of IT and digital solutions required to meet the gaps. <li data-bbox="618 1879 1411 1904">iv. Undertake a market study to identify the IT Agencies

		<p>which may supply such solution/s.</p> <ul style="list-style-type: none"> v. Prepare procurement document for the solution /project in terms of scope of work, technical specifications, qualifications criteria, project cost, phasing and payment terms, bid parameters, key contract conditions etc. in terms of Expression of Interest/Request for Proposal (EOI), Contract document (Agreement), Draft Work order/Letter of Award (LOA) for selection of agencies. vi. Assist in internal approval of the RFP document if so required vii. Preparation of response to the pre bid queries viii. Evaluation of technical and financial bids and preparation of evaluation reports ix. Process for Negotiation. x. Assist authority in final selection process and closure of Agreement. xi. Assist in monitoring of the projects if so required
3	Submission of Expression of Interest	<ul style="list-style-type: none"> (i) Technical Bid: In the form of Physical Submission Documents supporting Technical Capabilities & Experience as mentioned herein in the form of sealed envelope clearly marking the same as “Technical Proposal/Bid “ (ii) Price Bid: In the form of online submission of Price Bids (on https://www.GMDC.nprocure.com) quoting the Price for providing Bid Process Management Services as per Primary Scope of Work in format provided in EOI.
4	Pre -Qualifications Criteria	As per Annexure I
5	EOI Validity Period	180 days from the submission date
6	EOI Fee	The Bidder shall submit Rs. 5,000/- + GST @ 18% [In total Rs.5,900/-] in form of Demand Draft in favour of Gujarat Mineral Development Corporation payable at Ahmedabad as EOI Fee along with submission of the EOI.
7	Earnest Money Deposit (EMD)	The Bidder shall submit Rs. 24,000/- as EMD in form of Demand Draft in favour of GMDC, Gujarat Mineral Development Corporation payable at Ahmedabad by way of Demand Draft. Such EMD may be forfeited for frivolous or fraudulent bids or those that pull out before the end of the process of selection.
8	Right of Authority to accept or reject any EOI	GMDC will accept the Eoi which will be best suited in all aspects. The decision of the GMDC shall be final in these aspects. The GMDC also reserves rights to accept or reject any or part of any Eoi/ entire Eoi or all the Eois without assigning any reason thereof and / or not to proceed ahead in the Eoi process at any stage

		without assigning any reason thereof.
9	Evaluation of Offers	The process of Evaluation of Bids is described in Annexure 1.
10	Technical Bid Documents to be submitted	<p>(i) Details of bidder including proof of registration of firm such as Certification of Incorporation of Company OR GST Registration</p> <p>(ii) Details of office in Ahmedabad,</p> <p>(iii) Firm profile/capability statement.</p> <p>(iv) Work Orders to showcase experience of similar assignments</p> <p>(v) Audited Annual Reports for last two financial years ended on 31/03/2021.</p> <p>(vi) CA certificate showing average annual turnover form last 3 years from consulting work ended on 31/03/2022.</p> <p>(vii) Any other document/information which enhance credentials</p> <p>(viii) Copy of this EOI signed on all pages.</p> <p>GMDC retains right to call for any clarification or missing documents from any proposer. All documents should be signed by the Authorised signatory.</p>
11	Last Date of receipt of EOI	<p>Technical Bid shall be submitted in hard copy on or before Dt: 16/02/2023 till 14:00 hrs to following address.</p> <p>General Manager (IT), Gujarat Mineral Development Corporation Ltd., Khanij Bhavan, 132' Ring Road, University Ground, Vastrapur, Ahmedabad 380 052</p> <p>Price Bid shall be submitted online only (on https://www.GMDC.nprocure.com) by 16/02/2023 till 14:00 hrs</p>
12	Appointment	The appointment shall be for a period of two years and the agency will have to carry out the work of Advisory at the rates accepted for approximate four bid process assignments per year during the period. Period of contract shall be extendible by additional one year with escalation of 5% in the rates.

Annexure 1:Pre-Qualification Criteria

Sr.	Description	Document to be uploaded
1	The bidder shall be a legal entity as per the GOI regulations and laws of the land. (Bidder can be a Proprietor/ Partnership firm/LLP/ Pvt Ltd / Limited company. Joint Venture/Consortium shall not be allowed)	<ol style="list-style-type: none">1. Incorporation certificate for Companies2. Partnership Deed for partnership firms3. Any Business Registration / statutory registration required to operate the business in India like Udyan / MSME Certificate / GST / Shops and Establishment Act for Proprietorships4. GST Registration for all firms5. Details, address, telephone numbers and contact person name must be provided on letterhead.
2	The bidder should have a minimum of five years of relevant experience in minimum 1 (one) IT Projects having all the following solutions: ICT Physical Security, AV, Connectivity Consulting Services. Five years to be counted from last bid submission date. Projects under progress to be considered.	Should enclose a list of project references, with Work Order / Work Completion Certificates to prove operations over last five years ended on 31 st December 2022 in relevant areas. Bidders should also provide address, email id and telephone number of customers. For completed projects, some evidence of completion must be showcased. Projects done as sub-consultant are admissible.
4	The average annual turnover of firm shall be minimum INR 10 lakh from IT consultancy for any three of the last five financial years counting backwards from FY 2021-22 (Best 3 of last five years)	Certificate by a Chartered Accountant showing Turnover and profits.
5	The bidder must be a Profit making organization for any three of the last five financial years counting backwards from FY 2021-22 (Best 3 of last five years)	As above.

Annexure 2: Evaluation of the Bids

1. Evaluation of Technical and Price Bids

- GMDC shall only examine and evaluate only those Technical Bids which are received in time and accompanied by stipulated EMD and EOI Fee. Technical Bids need to have been received in time physically at the stipulated address.
- The Technical Bids shall be evaluated to assess whether the bidder is meeting the Pre-Qualification (PQ) Criteria. Only bids meeting PQ will be taken to the next stage of technical bid evaluation for determining the Technical Score.
- GMDC shall examine and assign a Technical Score (TS) to each pre-qualified Technical Bid as per Technical Marking System provided in next section.
- The Bids of the Bidder determined to be responsive, meeting Pre-Qualification criteria and securing minimum score of 60 in **Technical Score** shall be declared Technically Qualified Bids (the "Qualified Bids"/ "Qualified Bidder").
- The Price Bids of only Qualified Bids shall be opened. Evaluation of Price Bids of only Qualified Bids shall be carried out and a Price Score shall be assignment as per formula provided below.

$$\text{Price Score (PS)} = 100 \times L1/Ln$$

Where;

L1 is the Consulting Fees quoted by the Lowest Bidder

Ln is the Consulting Fees quoted by Bidder being evaluated.

Thus, L1 shall get 100 Price Score and others shall get proportionate price score. For instance, the bidder quoting double the L1's price shall get Price Score of $100 \times 1/2 = 50$ and so on.

- The Technical Score and Financial Score obtained by the Bidder shall be combined as per the formula provided below in 80:20 ratio of Technical to Price Score. The Bidder achieving "Highest Composite Score" shall be generally declared as Preferred Bidder (the "Preferred Bidder") and considered for award after following the due process.

$$\text{Composite Score (CS)} = [\text{Technical Score (TS)} \times 80\%] + [\text{Price Score (PS)} \times 20\%]$$

2. Technical Score Criteria

The Technical Score of the Bidder shall be evaluated as per Technical Score system provided hereunder. Project References are relevant for mandates assigned over last five years from bid due date and can be showcased for both completed and ongoing projects. Providing supporting for any Project References is a must using mandate letters /Contract extract/Client completion certificate/invoices raised. For confidential engagements, bidder may submit sanitized details supported by CA certificate.

No.	Marking Heads	Max Marks
A	Organisational Experience	50
A1	<p>Experience in IT Consultancy: Number of Projects References in ICT, Physical Security Network, Audio Visual etc.</p> <p><i>Per Project Reference: 4 Marks</i> <i>Max Projects: 8</i> <i>The Consultants should have minimum experience of having successfully completed similar works during last 5(five) years ending on last day of December 2022 (i.e. period from 01.01.2018 to 31.12.2022).</i></p>	32
A2	<p>Width of Experience in IT Consultancy: Service Coverage in terms of Project Reference in each category (At least One Project)</p> <p><i>Only ICT (Networking and IT) Project Experience: 1 Mark</i> <i>Only ICT and Physical Security Project Experience: 3 Marks</i> <i>ICT, Physical Security and Audio Video Experience: 5 marks</i> (One turnkey order or multiple order for different solutions needs to be submitted)</p> <p><i>The Consultants should have minimum experience of having successfully completed similar works during last 5(five) years ending on last day of December 2022 (i.e. period from 01.01.2018 to 31.12.2022).</i></p>	5
A3	<p>Experience in integrated project i. e Advisory and Bid Process <i>plus</i> monitoring and project implementation assistance</p> <p><i>Per Project Reference: 3 Marks</i> <i>Max Projects: 2</i></p> <p><i>The Consultants should have minimum experience of having successfully completed similar works during last 5(five) years ending on last day of December 2022 (i.e. period from 01.01.2018 to 31.12.2022).</i></p>	6
A4	<p>Experience in working with Public Sector / Government and Institutional Projects as IT Consultancy</p> <p><i>Per Project Reference: 3 Marks</i> <i>Max Projects: 2</i></p> <p><i>The Consultants should have minimum experience of having successfully completed similar works during last 5(five) years ending on last day of December 2022 (i.e. period from 01.01.2018 to 31.12.2022).</i></p>	6
A5	<p>Exposure to working in International Projects in IT as demonstrated through at least 1 Project Reference</p> <p>Yes: 1marks No: 0 marks</p>	1

B	Organisational Strength	20
	Professional Manpower: Team of 3 professionals with profile as described below with relevant qualifications. (Marks are individual for each position)	
B1	01. IT Professional with 20 years' experience: 7 marks 02. IT Professional with 15 years' experience: 5 marks 03. Management Professional with total 05 years' experience including in Bid Process Management / Transactions Advisory: 3 marks	15
B2	Operational Office in Ahmedabad Yes : 5 Marks No : 0 Marks	5
C	Approach and Methodology for Proposed Work as per write up/presentation	30
	Bid to be accompanied by brief A&M in PPT/word format. The write up / PPT may be evaluated based on the following criteria:	
C1	Appreciation of the requirements of GMDC	10
C2	Experience pertaining to IT in other projects	10
C3	Given the industry status, best practices and objectives of GMDC, what could be the generic approach for Digital transformation in mining organisations like GMDC.	10
	Total	100
	Qualifying Marks	70

**The Project References cited for one section can be considered for other sections. References under each section need to be named/pointed out clearly.*

Annexure 1: Format of Online Price Proposal

(To be submitted online only on _____)

Work	Amount (In figures) without GST	Amount (In Words) without GST
Consultancy Fees Amount per Advisory / Bid Process Assignment		

Manday Rate for IT Profession for Post Award monitoring work if required:

Type of Manpower	Rate per Man day without GST
Senior IT Professional (Exp 15 yr plus)	
Junior IT Professional (Exp. 2-3 yrs)	

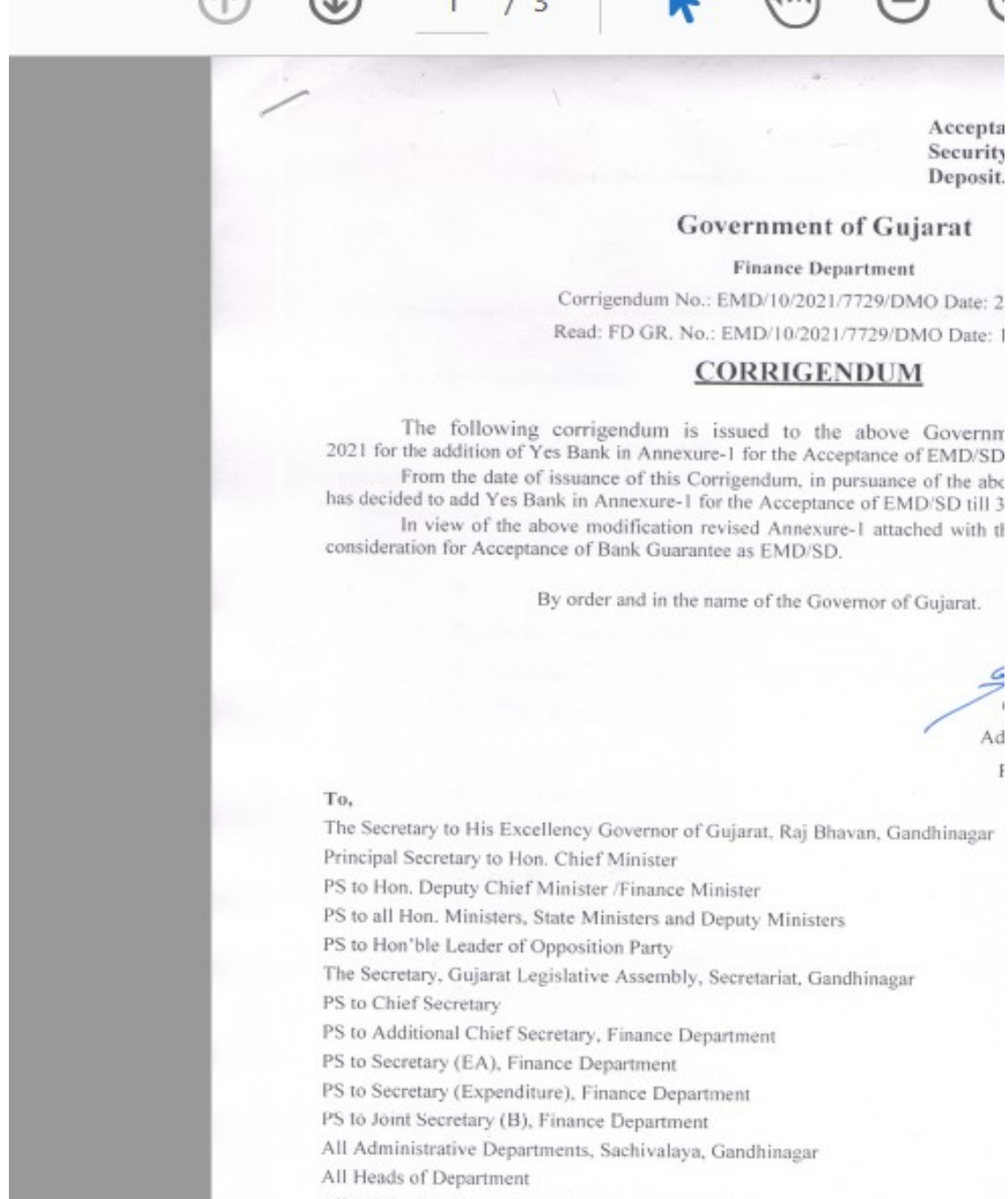
Notes:

- Evaluation shall be based only on of Consultancy Fees Amount per Advisory / Bid Process Assignment only. Manpower Rates are requested for post award inputs/monitoring if required.
- The above Consultancy fees are exclusive of GST. The applicable GST shall be paid over and above this amount at the prevailing GST rates.

Annexure 2: List of Approved Bank to GMDC

List of Approved Banks for the Purpose of Providing Bid Security / EOJ Fee.

Finance Department, Government of Gujarat's GR No: EMD /10/2021/7729/DMO dated 12/04/2021 specified list of Approved Banks as follows.



Annexure I.

Finance Department, Corrigendum No.: EMD/1

Date: 28/06/2021

A) Guarantees issued by the following banks will be accepted as SD/EMD c

- ❖ All Nationalized Banks

(B) Guarantees issued by the following Banks will be accepted as SD/EME validity cut-off date in the GR is with respect to the date of issue of Bank Guar of Bank Guarantee.

- ❖ The Mehsana Urban Co-operative bank Limited
- ❖ Ahmedabad Mercantile Co-Operative Bank Limi
- ❖ Nutan Nagrik Sahakari Bank Limited
- ❖ Kalupur Commercial Co-Operative Bank Limite
- ❖ RBL Bank
- ❖ Axis Bank
- ❖ ICICI Bank
- ❖ HDFC Bank
- ❖ Kotak Mahindra Bank
- ❖ IndusInd Bank
- ❖ Rajkot Nagarik Sahakari Bank Limited
- ❖ The Gujarat State Co-Operative Bank
- ❖ Sarswat Bank
- ❖ Saurashtra Gramin Bank
- ❖ DCB Bank
- ❖ Tamilnadu Mercantile Bank

All the eligible banks are instructed to collect the original documents/p
tendering authority.

-----XXXXX-----