

**Request for  
Proposal  
(RFP) For**

**Engagement of Consultant as Management  
Consultant cum Transaction Advisor (MCTA) for  
GMDC & GMDC-GVT**

Through online e-tendering process only

Issued By:



**Gujarat Mineral Development Corporation-  
Gramya Vikas Trust (GMDC-GVT)**

'Khanij Bhawan', 132 Ft. Ring Road, Near University Ground,  
Vastrapur, Ahmedabad - 380052

E-mail: [csr@gmdcltd.com](mailto:csr@gmdcltd.com)

Website: <https://www.gmdcltd.com>

**September, 2022**



## Notice Inviting Online Tender

### Details about Tender:

Organization	:	Gujarat Mineral Development Corporation-Gramya Vikas Trust, GMDC-GVT
Circle	:	CEO, Gujarat Mineral Development Corporation-Gramya Vikas Trust, (GMDC-GVT) 'Khanij Bhawan', 132 Ft. Ring Road, Near University Ground, Vastrapur, Ahmedabad - 380052
Vertical	:	Healthcare
Tender Notice No.	:	GMDC/ADVT./
Name of Project	:	Set up School & Healthcare Facility at ATPS colony and Community based Economic Empowerment & women's institution in Lakhpat block of Kutch district
Name of Work	:	Engagement of Consultant as Management Consultant cum Transaction Advisor (MCTA) for GMDC and GMDC-GVT (CSR body of GMDC)
Estimated Contract Value (INR)	:	Varies with service scope
Contract Period	:	12 months from the date of signing of Agreement
Bidding Type	:	Open Bidding Process
Tender Currency Settings	:	Indian Rupee (INR)
Joint Venture/Consortium	:	Not allowed
<b>Amount Details</b>		
Bid Document Fee (INR)	:	Rs. 5,000/-(non-refundable)
Bid Document Fee Payable to	:	"GMDC Gramya Vikas Trust" payable at Ahmedabad
Bid Security /EMD (INR)	:	Rs. 1,50,000/-
Bid Security/ EMD in favor of Tender Dates	:	"GMDC Gramya Vikas Trust" payable at Ahmedabad
Bid Document Downloading Start Date	:	26/ 09 /2022
Pre-Bid Meeting Date& Address	:	03/10 /2022 (12:00 PM) <b>Address:</b> Gujarat Mineral Development Corporation Gramya Vikas Trust, (GMDC-GVT) 'Khanij Bhawan', 132 Ft. Ring Road, Near University Ground, Vastrapur, Ahmedabad - 380052
Issue of Corrigendum (if any)	:	06/ 10 /2022
Bid Document Downloading End Date	:	18/ 10 /2022 (6:00 PM)
Last Date & Time for Receipt/ Submission) of Bids online	:	18/ 10 /2022 (6:00 PM)
Last Date & Time for hard	:	21/10 /2022 (6:00 PM)

copy Receipt/ Submission) of Technical Bids		
Date of Preliminary qualification and Technical Bid Opening	:	3/ 11 /2022 (11:00 AM)
Date of Technical Presentation	:	To be intimated later
Financial Bid Opening	:	As above
Bid Validity Period	:	180 days from opening of price bid
Submission of Technical Bid	:	Technical Bid shall be submitted online at <a href="http://www.nprocure.com">www.nprocure.com</a> and also Hard Copy of Technical Bid (with the bid document fee and EMD) shall be submitted in the office of CEO, Gujarat Mineral Development Corporation-Gramya Vikas Trust, (GMDC-GVT) 'Khanij Bhawan', 132 Ft. Ring Road, Near University Ground, Vastrapur, Ahmedabad - 380052
Submission of Financial Bid	:	Bidder shall submit their Financial Bid in electronic format on website <a href="http://www.nprocure.com">www.nprocure.com</a> , after digitally signing the same. Offers which are not digitally signed will not be accepted. No Financial Bid in physical form will be accepted and if any such offer is received by the CEO, Gujarat Mineral Development Corporation-Gramya Vikas Trust, will be outright rejected.
Officer Inviting Bids	:	CEO, Gujarat Mineral Development Corporation-Gramya Vikas Trust, (GMDC-GVT) 'Khanij Bhawan', 132 Ft. Ring Road, Near University Ground, Vastrapur, Ahmedabad – 380052
Bid Opening Authority	:	CEO, Gujarat Mineral Development Corporation-Gramya Vikas Trust, (GMDC-GVT) 'Khanij Bhawan', 132 Ft. Ring Road, Near University Ground, Vastrapur, Ahmedabad – 380052
Nodal Point of Contact from Gujarat Mineral Development Corporation Gramya Vikas Trust for any query and clarification	:	Ms Veena Padia COO, Gujarat Mineral Development Corporation-Gramya Vikas Trust, (GMDC-GVT) Email ID: <a href="mailto:csr@gmdcltd.com">csr@gmdcltd.com</a> & <a href="mailto:COOGVT@gmdcltd.co.in">COOGVT@gmdcltd.co.in</a>

### General Terms and Conditions:

- Bidders can download the tender document free of cost from the website of (n)procure.
- Bidders shall have to submit the EMD, Tender Fee and Technical Bid in the form of hard copy in the office of the CEO, GMDC-GVT through speed post/A. D. registered post.
- Bidders shall have to submit the Financial Bid in Electronic form only on (n)procure website.
- Financial Bid in physical form will not be accepted in any case.
- Bidders who wish to participate in online tenders will have to procure / should have legally valid Digital Certificate as per Information Technology Act-2000 using which they can sign their electronic bids. Bidders can procure the same from any of license certifying Authority of India or can contact (n)Code Solutions – A division of GNFC Ltd., who are licensed Certifying Authority by Govt. of India. Other Terms and Conditions are as per detailed tender documents.



## Background Information

### About GMDC

Gujarat Mineral Development Corporation Limited (GMDC) is a minerals and lignite mining company that operates under Government of Gujarat. Founded in 1963, the company in its nascent stages had small beginnings, catering to the glass industry through its crushing and screening of silica sand. The fledgling company later expanded and diversified its minerals portfolio ranging from energy to industrial minerals. The company's list of mines now includes lignite, bauxite, fluorspar, manganese, limestone, silica sand, ball clay, and bentonite. GMDC today is a public-listed entity (BSE & NSE) and has consistently ranked among the top PSUs in the country.

Gujarat Mineral Development Corporation Ltd (GMDC) is the leading State-owned Mining and Minerals Company of Gujarat with operational experience over 60 years and having product portfolio across mining, value added products and power.

GMDC is a zero-debt company listed on National and Bombay Stock Exchanges. The Government of Gujarat (GoG) disinvested 26% stake to the public shareholders vide an IPO in 1997 while the balance ownership is held by the Government of Gujarat. It stands fifth in terms of market capitalization (Rs 2100 crore/ USD 300 m) among its peers as on July 2021.

GMDC's mining activities are spread across the state of Gujarat in Kutch, Devbhoomi Dwarka, Panchmahal, Bhavnagar, Bharuch, Surat and Chhota Udepur districts. It currently mines Lignite, Bauxite, Manganese, Ball Clay, Silica Sand, Bentonitic Clay and Limestone. It has five (5) operational lignite mines and six (6) upcoming lignite mines. GMDC also value adds to minerals through works such as pyrite removal from lignite, beneficiation of bauxite, and beneficiation of Low-Grade Manganese. The Company has set up 2 x 125 MW lignite based Thermal Power Station at Nani Chher in Kutch as a forward integration, wind power plant of 200.9 MW at Maliya, Jodiya, Godsar, Bhanvad, Bada, Verbala, Rojmal and Solar Power plant of 5 MW at Panandhro Project.

GMDC also has a commendable reputation for complying with the state's occupational health and safety regulations. It is the recipient of the National Safety Awards for prioritizing the well-being and safety of its employees and labour.

## **Milestones in GMDC's Journey**

### **1963: Silica Sand Quarrying Plant**

The first mining plant that GMDC established in Surajdeval was responsible for the crushing and screening of silica sand meant for the glass industry.

### **1964: Fluorspar Mining Lease**

In 1964, GMDC was allotted a fluorspar mining lease at Ambadungar, in the district of Chhotaudepur. The beneficiation plant was commissioned in 1971 and helped produce calcium fluoride concentrate, which allows for the manufacturing of refrigerant gases, hydrofluoric acid, and other chemicals in metallurgical industries.

### **1965: Bauxite Mining Lease**

GMDC was allotted its first lease for the mining of bauxite at Mevasa in the district of Devbhoomi Dwarka. Later in 1994, for the value-addition of bauxite, the company established a calcination plant at Gadhsisa, Kutch.

### **1974: Lignite Mining Lease**

GMDC began working towards meeting the industrial demand for fuel in Gujarat after being allotted a lignite mining lease in Panandhro, Kutch in 1974. From 1983 to 2015, more lignite mines were established in Rajparadi (1983), Mata no Madh (2002), Tadkeshwar (2005), Saurashtra (2008), Bhavnagar (2008), and Umarsar (2015) in order to meet the state's increasing need for fuel. In 2011, it also established a 5 MW solar power plant in the reclaimed land of the Panandhro lignite mine. After the institution of six operating lignite mines, GMDC became the leading seller of lignite in India.

### **1996: Establishment of a 250 MW Thermal Power Plant**

In order to diversify the lignite fuel available in Kutch, the company established a 250 (125x2) MW thermal power plant in Nani-Chher, Kutch.

### **2006: Manganese-bearing areas reserved for GMDC**

The state government reserved all areas that contained manganese for GMDC so that the company could take up the commercially optimal extraction of manganese, including from previous dump sites.

### **2009: Commissioning of wind turbines**

In order to adopt more ecological-friendly approaches and address growing environmental concerns, GMDC established 200.9 MW wind turbines in Kutch, Porbandar, Devbhoomi Dwarka, Jamnagar, Rajkot, and Bhavnagar up until 2016.

## **GMDC first implemented ISO-9001 in 2010 and Enterprise Resource Planning System in 2011**

In order to make mining operations efficient and to streamline the use of resources for these mines, GMDC sought to implement the Occupational Health and Safety System (OHS-18000), Environment Management System (ISO-14000), and its Enterprise Resource Planning System.

GMDC has introduced its CSR policy & activities according to Companies Act 2013 in the year 2014 and also amended CSR (Corporate Social Responsibility) Amendment Rules 2021 notified on January 22, 2021 (Notification No. G.S.R 40 (E)). The CSR policy of GMDC required changes as per the above guidelines under GMDC-GVT. The restructured CSR policy of GMDC, which is intended to provide a robust framework for carrying out the company's actions under its Corporate Social Responsibility (CSR), is revised to align the policy with the provisions of the Companies (Corporate Social Responsibility Policy) Amendment Rules, 2021.

### **Objectives of GMDC's CSR Policy**

GMDC has got an inclusive CSR policy. The objectives of GMDC's CSR Policy are to:

- Provide a robust framework for carrying out the CSR initiatives in alignment with Companies (Corporate Social Responsibility Policy) Amendment Rules, 2021 notified on 22 January 2021 (Notification No. G.S.R. 40). The company seeks to ensure increased commitment at all levels in the organization to operate its business economically, in a socially and environmentally sustainable manner while recognizing the interest of all its stakeholders.
- Bring about tangible socio-economic development in core and buffer zones of GMDC, thereby improving the local community's well-being through discretionary business practices and contribution of corporate resources.
- Emerge as a responsible corporate leader in sustainable CSR initiatives through innovative partnerships/programmes, strategic collaborations, and stakeholder engagement to promote inclusive community development.

In order to execute GMDC's CSR initiatives, the company has constituted its implementing agency, GMDC-Gramya Vikas Trust (GMDC-GVT). This public charitable trust promotes development-based activities around GMDC's mining operational areas.

## About GMDC Gramya Vikas Trust (GMDC-GVT):

GMDC is carefully cultivating a culture of building good relations with the community. It constantly strives to address the needs of the communities in and around its areas of operations, many of which are situated in the remotest regions of Gujarat. Over the years, GMDC is working on programs in Education, Healthcare, Drinking Water & Sanitation, and Rural Development for improving the quality of life of surrounding communities.

Believing and practicing the culture of accountable governance, GMDC established Gramya Vikas Trust on 7th January 1991 as Public Trust with Section 12A and 80G, registered under The Income Tax Act, 1961 for various developmental activities. GMDC-Gramya Vikas Trust (GMDC-GVT) works with the vision to enhance the quality of life of communities living in the GMDC active regions through innovative partnerships/programs, strategic collaborations, and stakeholder engagement. The GMDC-GVT activities have extensive geographical coverage, and its functional area spans villages in Bharuch, Bhavnagar, Chhotaudepur, Devbhumi Dwarka, Kutch, Panchmahals, and Surat district.

GMDC-GVT operates in a complex ecosystem to implement various social development projects under different thematic areas of the list prescribed under Schedule VII of The Companies Act, 2013. GMDC-GVT has developed, tested, and replicated innovative solutions to address longstanding social issues prevalent in the remote locations where GMDC is operational. To improve the well-being of the local community, GMDC-GVT has the following focus area;

- Skill Based Ecosystem- Focused Transformation;
- Promotion Of Quality & Inclusive Education;
- Health facilities- Addressing gaps through Access & Availability;
- Drinking Water Including Integrated Water Shed Development & Sanitation;
- Ensuring Climate Action & Environment Sustainability;
- Cultural & Heritage Preservation;

and design and implement tailor-made solutions to address their issues.

GMDC- GVT's approach would be to develop and test innovative solutions to address complex social problems and leverage partnerships to scale up the impact. Its approach would to:

- Address gender diversity and inclusion of marginalized & vulnerable communities.
- Collaboration with Industry Partners and financial Institutions esp. NABARD
- Implementation through local organizations including NGOs after due diligence & GMDC guidelines
- Ethical, transparent, accountable, and sound governance practices with Result Based Monitoring Mechanism & visibility practices

## Contextual for this RFP

GMDC-GVT wants to select an **MCTA** (Management Consultant cum Transaction Advisor) to support Gujarat Mineral Development Corporation, Ahmedabad for selecting agencies for specific task in Lakhpat block at Kutch district. GMDC has its different plants in Lakhpat block.

Kutch is the largest district in the State and the country with an area of 45,674 km<sup>2</sup>. It has a population of 20,92,371 with a decadal growth rate of 32.03% (GOI 2011). Located in the westernmost part of the State, Kutch constitutes 23% of the state area. The district consists of 10 talukas - Abdasa, Anjar, Bhachau, Bhuj, Gandhidham, Lakhpat, Mandvi, Mundra, Rapar and Nakhatrana. It is a sparsely populated district having the minimum density in the State at 46 persons/sq.km. as compared to the average state density of 308 persons/sq.km.

The region falls under the highest seismically active zone 5. The area under agriculture and forest is very less, and a significant part of agriculture is rain fed farming. The percentage of the area under barren and uncultivable land is approximately 37% which is quite high. The Kutch is also known for its traditional art and crafts. The region is rich in non-metallic minerals and has the largest reserves of bauxite, gypsum, pozzolanic clay, laterite, limestone, bentonite, lignite, china clay and silica sand in the country.

## **About Lakhpat Block**

Lakhpat Taluka named after Rao Lakha is situated on the western most tip of India in Kutch district of Gujarat state. It was one of the important coastal trade nodes in 18th Century. At the mouth of Kori creek, the large fort walls still offer testimony to the short but glorious past. It's a semi-arid region with very hot summers and cold winters and scanty annual rainfall of only 250 mm. This makes it very harsh for human habitation and is one of the least populated taluka sparsely distributed in the area of 1945 sq km with total population of 62552 in 82 villages.

Lakhpat falls under disaster prone region with high vulnerability ratings for High Wind, Sea Surge, Draught, Heat Wave and Cold Wave etc. The region is prone to drought and is characterized by economic backwardness. Access to even basic essentials like drinking water, sanitation, health and education is extremely poor.

The multiple, geo-physical, socio-cultural and agro-economic diversities of Lakhpat pose a complex mix of opportunities and challenges in determining a livelihood base for the people. The opportunities refer to diverse resource base consisting of large land mass, and mineral deposits besides an enterprising community and strong social capital built through generations of migratory links outside the region.

Some of the major challenges facing the region, however, are frequent drought, severe scarcity of water along with increasing salinity; inappropriate management, aggravating the initial disadvantages with respect to natural resources; and physical remoteness, lower female literacy rates and female facing social backwardness and marginalization from main stream society.

## **Operations of GMDC at Lakhpat Taluka Kutch**

**Mata No Madh Lignite Project:** The Mata-no-Madh Lignite mine, is encompassing an area of 1752.56 Ha with 2.4 mMT per annum capacity. The project started in 2003. The Mata-no-Madh lignite mine is located in Mata-no-Madh, Lifri and Dhedrani villages under Lakhpat taluka. The District Headquarter Bhuj is located 90 km east direction from the Mata-no-Madh mine. The mine is well connected by state and district highways with the district headquarter and Taluka headquarters. There are 6 villages/village boundaries fall within 5 km radius of the lignite

mine, Mata-no-madh, Lifri, Kotda, Ravapar, Nagveri, Daulatpar, Kotda Madh and Ashaldi. These villages fall under Nakhatrana and Lakhpat Taluka of Kachchh district.

**Umarsar Lignite Project:** In the year 2014 Lignite Mine started at Umarsar, Kutch & with this GMDC becomes the largest merchant seller of lignite in the country. Umarsar Opencast Lignite Mine Project, is located Near Village Umarsar, Tal : Lakhpat, Dist : Kutch, Gujarat. The Mine Capacity is 1 MTPA with lease area of 2186.76 Ha.

**Panandhro Lignite Project:** The Project is located at Taluka-Lakhpat, Dist-Kutch, State-Gujarat with a lease area of 1719 Ha. The project was started in the year 1973 and all the Lignite deposit has been exhausted till 2019. Presently it is used for Fly Ash Dumping in Mine void.

In 2011, a **5 MW Solar Power Project** of GMDC was installed on the reclaimed mined out land of Panandhro Lignite Mine in Kutch which is first of its kind in the country, experiment to utilize the reclaimed land of mined out area

**ATPS** (Akrimota Thermal Power Station) is situated in the western most border area of Gujarat. GMDC has 2 X 125 MW Thermal Power Project called ATPS. Both the units have been in commercial operation since March, 2005. It is getting Lignite from its own mines located at Mata no Madh and Umarsar. The water requirement for the power plant is taken from the nearest Kori Creek through a 1.4 KM long sea water intake channel. The CFBC boiler is used here as it is environment friendly and controls Sulphur in the flue gas emission. A 100-metre-thick green belt surrounds the entire site. The state-of-the-art technology DCS has been used. It caters thousands of families by the way of direct & indirect employment.

## Scope of Services and current requirements

The present RFP is floated for identification of Agency for set up of School and Health Care facility at ATPS Colony. There is need to have an English medium CBSE affiliated School to be set up to 12<sup>th</sup> standard for the employees of all the residential colonies of GMDC and also any other institution having its residential colony (GEB Office) or anyone interested from surrounding area. Similarly robust health care facilities are required as the nearest hospital for emergency situation is 150 KM located at Bhuj.

In addition, to promote welfare in the areas in which GMDC operates, GMDC through its CSR arm (GMDC-GVT) intends to undertake various initiatives inclusive growth for women. In order to assist GMDC and GMDC-GVT with such activities and initiatives, GMDC-GVT proposes to engage consultants to function as **Management Consultant & Transaction Advisory** for issuing three separate tenders to select an organization/ agency with following purposes:

1. **Set up Multi Super Speciality Health Care Facility** at ATPS colony
2. **Set up an CBSE affiliated English Medium School** as referred above
3. **Economic Empowerment & Institutionalization:** Lakhpat block being entirely rural block requires initiatives targeted at improving development indicators, literacy indicators and women empowerment parameters to keep pace with the Human Development Index with respect to the progressive state of Gujarat. Hence Economic Empowerment Program encompassing entire life cycle of women with women's group & institution are proposed.

Accordingly, Bids are invited from reputed and competent consultants for supporting GMDC & GMDC-GVT.

**CHAPTER-I**  
**SPECIAL CONDITIONS OF CONTRACT**

**1. GENERAL:**

Special Conditions of Contract shall be read in conjunction with, the documents forming part of this Contract. All Commercial terms shall be as per attached commercial terms and conditions.

**2. DEFINITIONS & INTERPRETATIONS**

The following Definitions and Interpretations shall be used in context with this document.

- 2.1. "OWNER" shall mean: CEO, GMDC-Gramya Vikas Trust
- 2.2. "OWNER'S" Representative shall mean: The person(s) empowered by the OWNER to represent him in the day-to-day implementation of job.
- 2.3. "BIDDER" shall mean any person or persons, agency, firm or company and their legal representatives bidding on the work covered by this invitation to bid document.
- 2.4. "CONSULTANT or SUCCESSFUL BIDDER" means the VENDOR with whom OWNER enters into CONTRACT/ AGREEMENT to do the job as specified (MCTA)
- 2.5. "BID" means the documents furnished by BIDDER under this Tender and subsequent clarifications and modifications made there to.
- 2.6. "ANNEX/ ANNEXURE" means Annexures attached to the BID DOCUMENT and they form integral part of the BID DOCUMENT.
- 2.7. "WORKS" shall mean the Produce(s) of the work.
- 2.8. "SPECIFICATIONS" shall mean the technical specifications forming a part of the contract/ agreement and such other schedules and drawings as may be mutually agreed upon.
- 2.9. "LETTER OF INTENT" shall mean the official notice issued by the Owner notifying the Consultant that his proposal has been accepted and that the Consultant is required to sign the acceptance copy of the work order as required by the Owner. Consultant shall immediately allocate his team/resources for the work on receiving the 'Letter of Intent' and execute the job. The zero date will commence from the date of LOI.
- 2.10. "CONTRACT" means the Agreement, all ANNEXURES and subsequent amendments thereto mutually agreed between OWNER and CONSULTING FIRM.
- 2.11. CONTRACT PRICE means the total price payable after adjustments for change in scope, if any, by OWNER to CONSULTANT for their services.
- 2.12. "WARRANTY PERIOD / GUARANTEE PERIOD" shall mean the period during which the Consultant shall remain liable for rework/ alterations for any defect in successful implementation of the work/ project, of the works performed under the Contract.

### 3. SUFFICIENCY OF TENDER

The Bidder shall be deemed to have satisfied himself before tendering as to the correctness and sufficiency of this tender for the works, which shall cover all his obligations under the contract and all matters and things necessary for proper and timely completion of the work.

### 4. SCOPE OF WORK FOR CONSULTANT FOR SETTING UP THE SCHOOL

#### 4.1. Background

##### Existing school infrastructure

- Infrastructure with 36 Rooms & 14 classrooms in 30,000 SF. Area (12 class, 10 wash, 4 store, 1 principal office, 1 staff, 1 electric, 1 clerk, 1 library, 1 TV, 1 project & 1 computer)
- Classes from LKG to 4th Standard (this session 5th & 6th Standard shifted to SKV School)
- English & Gujarati Medium

**The MCTA shall onboard a partner for procurement of the following goods and rendering of the followingservices:**

- Furniture for the schools
- IT and non-IT equipment
- Books & Stationary
- Uniforms
- Ration for Kitchen/mess
- Features of school
  - Affiliation with CBSE Board
  - Maintaining Pupil – Teacher ratio and Training of Teachers
  - Imparting Quality Education
  - spending avg. 8-9 hours in Day boarding school/
  - Residential schools with a provision of hostel facilities
  - Nutritious Mid-day meal & Snacks
  - ICT based management

A Single stage bidding process (RFP and draft agreement) shall be issued by GMDC Gramya Vikas Trust. The RFP for the same shall be drafted by the MCTA. Additionally, the MCTA shall also assist GMDC and GMDC Gramya Vikas Trust in setting up a discussion with the interested parties where the prospective participants would suggest the required updates / changes in the draft RFP. The bidding documents are envisaged to be finalized in close consultation with GMDC/ GMDC Gramya Vikas Trust and prospective participants.

#### 4.2. The scope of work for the MCTA is listed as under:

##### A. Site Assessment

Collection of information from client on site ownership, infrastructure requirements, area, latitude, longitude coordinates, dimensions, approach roads, nearby infrastructure. This information is envisaged to be provided by GMDC Gramya Vikas Trust to the consultants. **A diagnostic report shall be provided by the MCTA to GMDC-GVT.**

##### B. School Services, Facility Assessment

Preparation of a broad list of services and facilities to be provided by the school may be carried out in consultation with client and client notified stakeholders.

### **C. Assessment of Market Players**

It will be essential to understand the target group of potential players- private sector organizations etc. in terms of experience (size of projects, years of experience) and financial size. Hence an interaction meeting with potential and interested players would be required. For the same, initial discussions would require iteration/ further updation after issuance depending upon the participants.

### **D. Project Structuring and Preparation of Bid Documents (RFP, Contract/ Concession Agreement, others)**

The MCTA will seek inputs from GMDC and GMDC-GVT on the base document, prepare draft bid documents, seek participant's inputs and finalize the same.

### **E. Assistance in issuance of draft RFP, Agreement etc., Pre-bid meetings, feedback discussions and bid document updation**

- In discussion with the GMDC and GMDC-GVT, the consultant will firm up the key tender timelines and share the draft RFP document.
- MCTA will assist GMDC and GMDC Gramya Vikas Trust, on a best effort basis, in physical / online / VC with prospective players, secure feedback and prepare a revised draft NIT, RFP and Agreement for GMDC Gramya Vikas Trust's review.

### **F. Issuance of RFP, Pre-bid meeting responses, evaluation of bids**

- On basis of GMDC Gramya Vikas Trust's feedback, the bidding documents shall be updated and RFP shall be issued by GMDC Gramya Vikas Trust along with the final bidding documents.
- MCTA will prepare draft response to pre-bid queries and seek client inputs for finalization.
- Upon submission of bids, MCTA will prepare a draft bid evaluation report to the client.

### **G. Assistance in selection of a competent player for construction of the school**

The MCTA will assist in concluding the selection of bidder, issuance of letter of award and developing the agreement for the services/works.

### **H. Build up cost estimates**

- The MCTA will carry out a study for analysis of operational revenue and build up cost estimates for investments to be undertaken by GMDC for the development of the school in terms of capital and operating costs after examining the existing facilities.
- An analysis of what may be the ideal cost is to be submitted by the MCTA to GMDC-GVT.

### **I. A project Report delineating above aspects should be submitted by the MCTA.**

#### **Note: Exclusions from current Scope of Work**

1. Any form of legal advisory for the project
2. Preparation of drawings, layout plans, Feasibility Report and Expected Bid Price calculations.
3. Preparation of any DPR/ bankable report, demand supply and gap analysis for assessing the need for the school.
4. School block cost estimates, type, nature and size of school layouts, equipment, furniture, facilities. This will be provided by GMDC Gramya Vikas Trust or its technical experts
5. Taking quotes from equipment vendors/suppliers for the purpose of project costing.
6. Observing compliance with any government scheme for grant.
7. Any Applications/Approvals from concerned agency(ies), etc.

## **5. SCOPE OF WORK FOR CONSULTANT FOR SET UP OF MULTI SPECIALITY HOSPITAL SET UP**

### **5.1. Background**

- GMDC Gramya Vikas Trust intends to setup a multi-speciality hospital up to 20-25 beds including ICU facility ATPS colony in Lakhpat block of Kutch district. The hospital would reserve [25%] of the beds at concessional/ subsidised rates for economically weaker sections of the society.
- Objective of GMDC Gramya Vikas Trust is
  - To provide cheapest affordable world class multi-specialty health care services to the people of Kutch district.
  - GMDC will bear one-time total cost of construction (fully), equipment and furnishings of the hospital.
  - GMDC will be the owner.
  - Hospital will be run by a non-profit organization at his own cost. GMDC patients will be treated either free or at CGHS rates.
  - The current facility is spread out in 17,000 sq feet area with 22 rooms. To start with the hospital can be refurbished and set up in existing facilities.
  - The period of operation of hospital by the vendor will be initially for five to ten years (to be decided) after commissioning of hospital, which may be extended further on the basis of performance and mutually agreed terms and conditions.
  - The construction and operation of the hospital will be guided by prevailing MCI and NABH Accreditation norms, as applicable.

A Single stage bidding process (RFP and draft agreement) shall be issued by GMDC Gramya Vikas Trust. The RFP for the same shall be drafted by the MCTA. Additionally, the MCTA shall also assist GMDC and GMDC Gramya Vikas Trust in setting up a discussion with the interested parties where the prospective participants would suggest the required updates / changes in the draft RFP. The bidding documents are envisaged to be finalized in close consultation with GMDC/ GMDC Gramya Vikas Trust and prospective participants.

### **5.2. The scope of work items is listed as under:**

#### **A. Site Assessment**

Collection of information from client on site ownership, infrastructure requirements, area, latitude, longitude coordinates, dimensions, approach roads, nearby infrastructure. A diagnostic report shall be provided by the MCTA to GMDC-GVT.

#### **B. Hospital Services & Facility Assessment**

Preparation of a broad list of services and facilities to be provided by the hospital will be carried out in consultation with client and client notified stakeholders.

#### **C. Assessment of Market Players**

It will be essential to understand the target group of potential players- NGOs, societies, trusts, private sector organizations etc. in terms of experience (size of projects, years of experience) and financial size. For the same, discussions would require iteration/ further updation depending upon the participants. A quick dipstick study may be needed – however this facility currently shall not have any competition from any facility within 150 KM. Hence, an interaction meeting with potential and interested players would be required.

#### **D. Project Structuring and Preparation of Bid Documents (RFP, Contract/ Concession Agreement, others)**

The MCTA will seek inputs from GMDC and GMDC-GVT on the base document, prepare draft bid documents, seek participant's inputs and finalize the same.

**E. Assistance in issuance of draft RFP, Agreement etc., Pre-bid meetings, feedback discussions and bid document up-dation**

- In discussion with the GMDC and GMDC-GVT, the consultant will firm up the key tender timelines and share the draft RFP document.
- Consultant will assist GMDC and GMDC Gramya Vikas Trust, on a best effort basis, in physical / online / VC with prospective players, secure feedback and prepare a revised draft NIT, RFP and Agreement for GMDC Gramya Vikas Trust's review.

**F. Assistance in issuance of RFP, Pre-bid meeting responses, evaluation of bids**

- On basis of GMDC Gramya Vikas Trust's feedback, the bidding documents shall be updated and RFP shall be issued by GMDC Gramya Vikas Trust along with the final bidding documents.
- MCTA will prepare draft response to pre-bid queries and seek client inputs for finalization.
- Upon submission of bids, MCTA will prepare a draft bid evaluation report to the client.

**G. Assistance in selection of player for design and construction of the hospital facility**

The MCTA will assist in concluding the selection of bidder, issuance of letter of award and developing the agreement for the services/works.

**H. Build up cost estimates**

- The MCTA will carry out a study for analysis of operational revenue and build up cost estimates for investments to be undertaken by GMDC for the development of the hospital in terms of capital and operating costs after examining the existing facilities.
- An analysis of what may be the ideal cost is to be submitted by the MCTA to GMDC-GVT.
- The MCTA shall additionally define the best model of operation for sustaining the project.

**I. A project Report delineating above aspects should be submitted by the MCTA.**

**Note: Exclusions from current Scope of Work**

1. Any form of legal advisory for the project
2. Preparation of drawings, layout plans, Feasibility Report and Expected Bid Price calculations.
3. Hospital block cost estimates, type, nature and size of hospital layouts, equipment, furniture, facilities. This will be provided by GMDC Gramya Vikas Trust or its technical experts.
4. Taking quotes from equipment vendors/suppliers for the purpose of project costing.
5. Observing compliance with any government scheme for grant.
6. Any Applications/Approvals from concerned agency(ies), etc.

## **6. SCOPE OF WORK FOR CONSULTANT FOR COMMUNITY BASED ECONOMIC EMPOWERMENT PROGRAM AND WOMEN'S INSTITUTIONS**

### **6.1. Background**

Investing in women's economic empowerment sets a direct path towards gender equality, poverty eradication and inclusive economic growth. Women make enormous contributions to economies, whether in businesses, on farms, as entrepreneurs or employees, or by doing unpaid care work at home.

But they also remain disproportionately affected by poverty, discrimination and exploitation. Gender discrimination means women often end up in insecure, low-wage jobs. And, because women perform the bulk of household work, they often have little time left to pursue economic opportunities.

Looking at the data above, it is necessary to conduct Economic Empowerment Program through setting up Self Help Groups, women federation and develop a road map for women's empowerment through structured programs.

### **6.2. The scope of work is listed as under:**

#### **A. Site Assessment**

Collection of information from Lakhpat and surrounding Abdasa block regarding women's status, composition of cast/religion, women's program, and women institutions like SHG, federation, Milk cooperative society. A diagnostic report shall be provided by the MCTA to GMDC-GVT.

#### **B. Assessment of Market Players**

It will be essential to understand the target group of potential players- NGOs, societies, trusts, private sector organizations etc. in terms of experience (size of projects, years of experience) and financial size. A quick dipstick study may be needed. Hence an interaction meeting with potential and interested players would be required.

#### **C. Project Structuring and Preparation of Bid Documents (RFP, Contract/ Concession Agreement, others)**

The MCTA will seek inputs from GMDC and GMDC-GVT on the base document, prepare draft bid documents, seek participant's inputs and finalize the same.

#### **D. Assistance in issuance of draft RFP, Agreement etc., Pre-bid meetings, feedback discussions and bid document up-dation**

- In discussion with the GMDC and GMDC-GVT, the consultant will firm up the key tender timelines and share the draft RFP document.
- Consultant will assist GMDC and GMDC Gramya Vikas Trust, on a best effort basis, in physical / online / VC with prospective players, secure feedback and prepare a revised draft NIT, RFP and Agreement for GMDC Gramya Vikas Trust's review.

#### **E. Assistance in issuance of RFP, Pre-bid meeting responses, evaluation of bids**

- On basis of GMDC Gramya Vikas Trust's feedback, the bidding documents shall be updated and RFP shall be issued by GMDC Gramya Vikas Trust along with the final bidding documents.
- MCTA will prepare draft response to pre-bid queries and seek client inputs for finalization.
- Upon submission of bids, MCTA will prepare a draft bid evaluation report to the client.

#### **F. Assistance in selection of player /s for conducting community-based programs**

The consultant will assist in concluding the selection of bidder, issuance of letter of award and developing agreement for the services/works to be undertaken.

### **G. Assessment of Management and Operational Costs:**

- The MCTA shall undertake analysis of investment to be done by GMDC-GVT in terms of management and operational costs and identify potential benefits to community women in terms of monetization and economic benefits.
- The MCTA shall additionally define the best models of operation for sustaining the project for community development.

### **H. A project Report delineating above aspects as well as broad outline of the program should be submitted by the MCTA.**

## **7. Development of MIS and subsequent monitoring of the post transaction stages of the projects under the scope of the RFP**

The MCTA should also make provision for deployment of:

- One consultant with 5-6 years of relevant experience and need to be based at GMDC-GVT for a period of 12 months
  - The consultant shall assist GMDC-GVT with monitoring of the program under the scope of the RFP and shall be required to operate the MIS and provide timely updates to GMDC and GMDC-GVT.
- One consultant with 10-15 years of relevant experience need to devote three days in a month on this project for monitoring and assisting with mitigation of any potential delays and risks. She / he may be based off-site and shall be deployed for a period of 12 months.

## **8. THE KEY DELIVERABLES:**

8.1. Inception Report

8.2. Notice Invite Tenders (NIT) and Request for Proposal (RFP) documents as per the scope of this RFP.

8.3. Supporting GMDC and GMDC Gramya Vikas Trust as per the scope of work and complete the entire bid process management

8.4. Summarizing outcome of the bid & support GMDC and GMDC Gramya Vikas Trust in all documentation process.

8.5. Post transaction follow-up with the bidder for project execution and assistance to GM PP&D of GMDC/CEO of GMDC-GVT and other relevant officials

8.6. For Community based project, a detailed Theory of Change validating and refining the Outcomes and Outputs – highlighting the different pathways or conduits to achieve the long-term outcomes and establish causal linkages in interventions to reflect and achieve the overall goal.

8.7. Develop the monitoring and evaluation framework. Suggest key indicators that could help review the progress of the program at a higher level for community-based programs.

8.8. Work with the agency selected for community program and conceptualize innovative projects in key human development sector, based on the identified gap areas, with strategy & implementation plan and conditionality that can be implemented across GMDC in future for the mining community & area.

8.9. Impact assessment of all the SoPs of School set up, Health care facilities and Community based women empowerment and institution development program under implementation in Lakhpat block of

Kutch district and suggesting required course corrections, if any.

8.10. Monthly Reports: The Consultant is required to prepare and submit a monthly report that shall include and describes, inter alia, general progress to date; consolidated data and reports obtained and reviewed, conclusions to date, if any; concerns about availability of, or access to, data, analyses, reports; questions/appraisal regarding the scope of work or any other matters regarding work scope and related issues; and so on. The Consultant's work on any task should continue while any such report is under consideration and is being discussed. While submitting its Inception report the MCTA shall submit its deliverable plan in consultation with GMDC Gramya Vikas Trust. The Agreed deliverable plan would be considered as bench mark for monthly payments

8.11. Three separate project Reports as mentioned above for three scope of work.

## **9. CONSULTANT'S RESPONSIBILITY**

9.1. Wherever GMDC-GVT requests for other better or alternate options, MCTA shall have to carry out redesign/ rework for such options without any extra charges.

9.2. In case of non- compliance of system performance, MCTA to come out with suitable suggestions/ alterations to make it successful. within agreed period.

9.3. MCTA shall work as per GMDC-GVT's priority, wherever required shall work for parallel actions to meet with targeted project completion schedule or to further crash the schedule.

9.4. Specifications/ documents for longer activities and other priority items to be submitted early as per requirement of client.

9.5. In case of any instant or urgent requirement the details relevant to the work are to be provided to GMDC-GVT immediately through mail.

9.6. MCTA's monitoring at site shall ensure that the site job shall be taken up as per required priorities and quality as well as safety standards are maintained.

9.7. MCTA shall participate in periodical review/monitoring of work progress with GMDC-GVT. Appropriate work progress format & exception report format alternate actions needed like as change in sequence/ methodology of execution, increase of resources like as certain category of personnel / tools, tackles and equipment to maintain targeted completion of job.

9.8. Under the circumstances of delay in execution of work, the MCTA shall work out and advise GMDC-GVT for the alternate actions needed like as change in sequence/ methodology of execution, increase of resources like as certain category of personnel and equipment to maintain targeted completion of work.

## **10. OWNERS OBLIGATIONS:**

10.1. GMDC-GVT will nominate a coordinator who shall be single point contact for all matters pertaining to this work. The coordinator shall be associated with MCTA's team during the site visit.

10.2. GMDC-GVT will provide / arrange to provide / assist in getting various available information / drawing / data / documents / reports, etc. in connection with the assignment, as may be required by the MCTA during the contract period.

### SECTION 3: PRE-QUALIFYING CRITERIA

**1. The Bidder should meet the following Pre-Qualifying Criteria (PQC):**

S.No.	Basic requirement	Specific requirement	Documents required
1.	Legal entity	<p>The bidder should be a Company registered in India under Indian Companies Act 1956 or 2013 or a Limited Liability Partnership under the Limited Liability Partnership Act of India, 2008. The bidder must have a GSTIN and operating for the last five years in the Management Consulting sector in India as of 31st March 2018.</p> <p>Consortiums are not permitted to participate in the bidding process.</p>	<ul style="list-style-type: none"> <li>• Certificates of incorporation</li> <li>• Memorandum of Association and Articles of Association</li> <li>• Registration Certificates</li> <li>• GSTIN</li> </ul>
2.	Technical capability	<p>In the last ten (10) financial years, the bidder should have experience of advising government/public sector clients on projects related to:</p> <ul style="list-style-type: none"> <li>• Social Sector set up esp. Education, Health Care Facility and Community Empowerment Program.</li> <li>• Preparation of strategic action plan, business model in social development sector.</li> <li>• Policy, regulatory, knowledge management, and related matters in social development sector.</li> </ul>	<ul style="list-style-type: none"> <li>• Copies of Work order along with copies of client certificate(s) stating completion of the project(s)</li> </ul>

S.No.	Basic requirement	Specific requirement	Documents required
3.	Financial Capability	The bidder should have an average turnover of INR 300 Crore for the past 3 Financial years (FY 2021-22, FY 2020-21, FY 2019-20)	<ul style="list-style-type: none"> <li>• Extracts from the audited Balance sheet and Profit &amp; Loss Account, OR</li> <li>• Certificate from the statutory auditor</li> </ul>
4.	Blacklisting	A self-certified letter by the authorized signatory of the bidder that the bidder has not been blacklisted to participate in any tender as on the bid submission date by any Central/State Government or Public Sector Undertaking must be submitted on original letter head of the bidder with signature and stamp.	<ul style="list-style-type: none"> <li>• A Self Certified Letter by an Authorized Signatory</li> </ul>

## SECTION 4: INSTRUCTIONS TO BIDDERS

### 1. General Terms and Conditions

- 1.1. The interested bidders can submit their queries through post or on [csr@gmdcltd.com](mailto:csr@gmdcltd.com) and [COOGVT@gmdcltd.co.in](mailto:COOGVT@gmdcltd.co.in) in writing on or before 01/10/ 2022. Queries received after the set time limit shall not be considered in the pre bid meeting
- 1.2. Pre-bid meeting will take place on 03/10/2022 at 11:00 hrs. at GMDC office where in the prospective applicant/ bidder will have an opportunity to obtain clarifications regarding the offer conditions.
- 1.3. Clarifications/responses shall be shared by uploading such responses online only at website of GMDC(i.e <https://gmdcltd.com/> and (n)procure portal if required in the form of an addendum and or corrigendum.
- 1.4. GMDC Gramya Vikas Trust may also on its own motion, if deemed necessary, issue interpretations and clarifications and amendment to RFP. All clarifications and interpretations issued by GMDC Gramya Vikas Trust shall be deemed to be part of the Bidding Documents. Verbal clarifications and information given by GMDC or its employees or representatives shall not in any way or manner be binding on GMDC or GMDC Gramya Vikas Trust.
- 1.5. Any Addendum/Corrigendum issued hereunder will be in writing and shall be uploaded on GMDC website (i.e <https://gmdcltd.com/> and (n)procure portal.
- 1.6. GMDC Gramya Vikas Trust reserves the right to accept or reject any or all bids, and to annul the selection process and reject all bids at any time prior to the award of contract, without thereby incurring any liability or any obligation in any form to the affected firms on any grounds
- 1.7. The costs of preparing the bid and of negotiating the contract, including visits to the GMDC offices are not reimbursable by GMDC Gramya Vikas Trust. The Bidder shall be deemed to have full knowledge of the role and responsibilities of the work
- 1.8. The bid and all the associated correspondence shall be written in English and shall conform to the prescribed format
- 1.9. The bid shall be signed by the Bidder or duly authorized persons to bind the Bidder to the contract. The letter of authorization shall be indicated by written power of attorney and shall accompany the bid
- 1.10. The Bidder should submit a Power of Attorney as per Annexure 9, authorizing the signatory of the Bid and to commit the Bidder, along with submission of Bid. Details of documentation required for various parts of the Bid are provided in RFP and the formats for Bid submission (including format for Power of Attorney) is given as part of the Forms at the end of this document
- 1.11. A Bidder that is under a declaration of ineligibility by Government of Gujarat or any other Government authority in India at the date of submission of the Bid or during evaluation of Proposals shall be disqualified.
- 1.12. Bid Validity: - Validity date is **180 days** from last date of submission. A Bid valid for a shorter period may be considered nonresponsive and liable to rejection.
- 1.13. RFP fees for tender Document: - The RFP fees for tender Document of amount Rs. 5000/- in favor of GMDC Gramya Vikas Trust, payable at Ahmedabad shall be in the form of Account Payee Demand Draft/ Bankers Cheque from any scheduled commercial bank or nationalized

bank. A Bid without the cost of RFP document shall be rejected, as nonresponsive.

- 1.14. Bid Security: - The Bid Security of amount Rs1,50,000/- (INR One lakh Fifty Thousand Only) in favor of GMDC Gramya Vikas Trust payable at Ahmedabad and shall be in the form of Demand Draft from any of the scheduled commercial bank or nationalized bank having its branch in Gujarat. GMDC Gramya Vikas Trust shall reject any bid not accompanied by appropriate bid security, as non-responsive.
- i. Bid Securities of the unsuccessful bidders shall be returned to them at the earliest
  - ii. The Bid Security may be forfeited:
    - a. If a Bidder withdraws its bid during the period of bid validity.
    - b. If the Successful Bidder fails to sign the Contract within required timeframe; or furnish a performance security.

## **2. Manner of Preparation of Bid Proposal:**

Bidder's Proposal (the Proposal) will consist of following components:

- i. Cost of RFP document
- ii. Bid Security (EMD)
- iii. The Technical and Price Bids shall be submitted online only at (n)procure portal. The documents and format to be uploaded as part of Technical Bid and Price bids shall be as per the RFP.
- iv. Last Date for submission of the Technical and Financial bid electronically on the (n)procure website is 18/10 /2022 (6:00 PM)
- v. The Technical bid along with the RFP fees and EMD shall also be submitted in Hard Copy at the following address before 05:00 PM on 21/10/2022

**CEO, Gujarat Mineral Development Corporation-Gramya Vikas Trust, (GMDC-GVT)  
'Khanij Bhawan', 132 Ft. Ring Road, Near University Ground,  
Vastrapur, Ahmedabad – 380052**

### **A. Technical bid**

- 2.1. The documents of Technical Bid shall be uploaded as per the list of documents to be submitted, provided in table hereinbelow in this RFP, and should comprise of all documents required to be submitted as per the corresponding Annexures mentioned.
- 2.2. The documents shall be scanned in JPEG or any other light but visible formats available.
- 2.3. The Bidders are required to submit its Bids (i.e., Technical Bid and Financial Bid) on or before the Bid Due Date.
- 2.4. The Technical bid shall not include any information related to Financial bid. Technical bids containing information related to Financial Bid shall be declared nonresponsive.

Sl. No.	Annexure No.	Particulars
1	1	Letter of Bid Submissions signed by authorized signatory of Bidder
2	2	<ul style="list-style-type: none"> <li>• Bidder's Organization and Experience.</li> <li>• supporting documents such as Certificate of Incorporation, MOA, AOA, GSTIN Registration, Partnership deed etc</li> <li>• Documentary evidences for work experience of similar nature from the client such as (i) copy of work order/contract and (ii) Client Completion Certificate/Performance certificate or other verifiable evidences.</li> </ul>
3	3	<ul style="list-style-type: none"> <li>• Comments and Suggestions on the Terms of Reference and Facilities to be provided by GMDC Gramya Vikas Trust</li> </ul>
4	4	<ul style="list-style-type: none"> <li>• Approach and Methodology</li> </ul>
5	5	<ul style="list-style-type: none"> <li>• Team Composition and Task Assignments</li> </ul>
6	6	<ul style="list-style-type: none"> <li>• Curriculum Vitae (CV) for Proposed Experts and Support Staff</li> </ul>
7	7	<ul style="list-style-type: none"> <li>• Statutory Auditor/Registered Chartered accountants statement specifying Turnover for last three Financial Years starting 2018-19 to 2020-21</li> <li>• In case Bidder is following calendar year then it should provide latest available annual audited statements for three years from FY 2019-20 to FY 2021-22.</li> <li>• Audited Financial statements for FY 2019-20 to FY 2021-22.</li> </ul>
8	8	<ul style="list-style-type: none"> <li>• No Blacklisting certificate on Stamp Paper</li> </ul>
9	9	<ul style="list-style-type: none"> <li>• Power of Attorney</li> </ul>
10	General	<ul style="list-style-type: none"> <li>• Original RFP documents issued along with updated addendums/amendments thereto, duly signed by the Bidder through its authorized signatory on all pages.</li> </ul>
11	10	<ul style="list-style-type: none"> <li>• Undertaking</li> </ul>
12	11	<ul style="list-style-type: none"> <li>• Price bid to be filled up at designated places on <b>(n)procure portal</b> as per the format provided in Annexure 11.</li> <li>• Bidders must fill the rates considering the instructions provided in Annexure 11. Any Bids which are not as per the instructions shall be summarily be rejected. The Bidder must submit the declaration in this regard as part of Technical Bid (Such Declaration must state that the Price Bids are filled up on (n)procure Portal as per the Method specified above in table above as well as per the instruction to fill up the prices).</li> </ul>

## **B. Financial bid**

- 2.5. Financial bid must be submitted by the bidder on the (n)procure portal as per the format specified at Annexure 11.
- 2.6. All information provided in Bidders' Financial Bid will be treated as confidential.
- 2.7. The rates to be quoted shall be in the format given in Annexure 11 and it shall include all costs/expenses and statutory taxes (if any) excluding GST. GMDC Gramya Vikas Trust shall pay GST additionally. All the cost shall be in INR.
- 2.8. The price quoted above are inclusive of cost of visiting GMDC office at Ahmedabad for meetings and presentations. Expenses incurred on travel outside Ahmedabad for executing the scope of work of this assignment shall be borne by GMDC Gramya Vikas Trust on actual.

## **3. Proposal Evaluation**

### **Technical bid**

#### **A. Responsiveness Check**

- 3.1. Prior to evaluation of Technical Bids (i.e. Qualification Criteria), the Authority shall determine whether each Bid is responsive to the requirements of the RFP. A Bid shall be considered responsive only if:
  - i. Price Bid is not submitted physically.
  - ii. Technical Bid is accompanied by scanned copy of RFP fee and the Bid Security (EMD) as specified in the clause 1.13 and 1.14 of Section 4 of the RFP respectively.
  - iii. Physical submission of Hard Copy of the Technical Bid along with the RFP fee and EMD is made within specified timeline and in valid format and amount matching with online submission and as per the RFP conditions.
  - iv. The electronic Bid and physical submissions are received by the Bid Due Date including any extension thereof pursuant hereto;
  - v. It contains all the information (complete in all aspects) as requested in this RFP and/or Bid Documents (in formats same as those specified in the RFP);
  - vi. It does not contain any conditionality; and is not non-responsive in terms hereof and any other conditions specified elsewhere in RFP. The Authority reserves the right to reject any Bid which is non-responsive and no request for alteration, modification, substitution or withdrawal shall be entertained by the Authority in respect of such Bid.
- 3.2. Evaluation of Pre-Qualification Criteria and document checks of only those Bidders shall be carried out whose Bids determined to be responsive.

#### **B. Assessment of Pre-Qualification Criteria**

- 3.3. The Authority shall examine and evaluate the Pre-qualification of each Technical Bid upon determining its responsiveness as per sub clause (A) above.
- 3.4. The Bidder must meet Pre-Qualification Criteria specified in Section 3 and have submitted all documents as per clause 1 of Section 3 in order to qualify for next stage of assessment.
- 3.5. Assessment of technical bids to assign Technical Score of only those Bidders shall be carried out whose Bids are meeting Pre-Qualification Criteria and submitted all required documents pursuant

to sub clause 2.4 of Section 4 above.

- 3.6. The members of the Tender Committee of GMDC Gramya Vikas Trust will carry out the evaluation of proposals of bidders satisfying the Pre-Qualification Criteria as specified in Section 3 on the basis of their responsiveness to the RFP, applying the evaluation criteria as given in the table below. Each responsive proposal will be given a technical score. The technical bid shall be evaluated and provided a Technical Score on the following basis:

#	Criteria	Maximum Score	Documents to be submitted
<b>1</b>	<b>Firm Experience (to be submitted as per Annexure 2)</b>	<b>35 Marks</b>	
A	<b>Work experience of bidder in last 10 years</b> The bidder should have experience of advising government/ public sector clients in Social Sector set up esp. Education and Health Care Facility related to: (i) Bid Process Management for selection of Implementation Agencies- max 5 marks (ii) Assistance provided in policy formulation/ policy support or related regulatory matters – max 5 marks	10 (2.5 marks for each project)	Work order and completion certificates to be provided.
B	<b>Work experience of bidder in last 10 years</b> The bidder should have experience of advising government/ public sector clients in Social Sector projects on projects related to Community Empowerment Program related to: (i) Bid Process Management for selection of Implementation Agencies- max 2.5 marks (ii) Assistance provided in policy formulation/ policy support or related regulatory matters – max 2.5 marks	5 (2.5 marks for each project)	Work order and completion certificates to be provided.
C	<b>Work experience of bidder in last 10 years</b> The bidder should have experience of advising government/ public sector clients in Social sector on projects related to: providing implementation support for IT Initiatives/ Capability Building	10 (2.5 marks for each project)	Work order and completion certificates to be provided.
D	<b>Work experience of bidder in last 5 years</b> The bidder should have experience of advising government/ public sector clients in Social sector on projects related to: Preparation of SoPs of School set up, Health care facilities and institution development /community empowerment program	10 (2.5 marks for each project)	Work order and completion certificates to be provided.

#	Criteria	Maximum Score	Documents to be submitted
<b>2</b>	<b>Team experience (to be submitted as per Annexure 5 and 6)</b>	<b>20 Marks</b>	
	<p><b>Offsite Project Director</b></p> <p>Postgraduate professional qualification in Business Management / Social Sector expert</p> <p><b>On Site Project Manager-1</b></p> <p>Post-Graduate in Management or MBA with social sector experience with 5-6 years of experience with experience of managing real time basis IT/data management/MIS deployment and handling</p> <p><b>OffsiteTeam member - Finance</b></p> <p>Postgraduate in management having 5 years of experience of working in bid process management in any state government. Should be able to analyze the cost &amp; revenue.</p>	<p>5 Marks</p> <p>10 Marks</p> <p>5 Marks</p>	
<b>3</b>	<b>Local Participation of similar projects</b>	<b>Max 5</b>	
	<p>More than five projects in Gujarat</p> <p>More than 3 projects (but limited to 5) in Gujarat</p> <p>More than 1 projects (but limited to 3) in Gujarat</p> <p>No projects in Gujarat</p>	<p>5 Marks</p> <p>3 Marks</p> <p>2Marks</p> <p>0 marks</p>	

#	Criteria	Maximum Score	Documents to be submitted
3	<p><b>Approach and Methodology for proposed Assignment</b></p> <p>The description of the approach and methodology in ppt format shall include but not limited to the following:</p> <ul style="list-style-type: none"> <li>i) Understanding of Technical approach and Methodology including MIS system</li> <li>ii) Work Plan, organizational staffing etc</li> <li>iii) Case Studies for similar assignments executed for State/Central Government organizations</li> <li>iv) High level diagnostic study and gap analysis in the area targeted for the project, best practices and objectives of GMDC and GMDC-GVT, suggested best fit approach and methodology for this exercise</li> </ul> <p>Presentation of Approach and Methodology for carrying out the scope  <i>(Note: The Bidder is advised to conduct a site visit prior to bid submission at no cost to GMDC, GMDC-GVT to familiarize themselves with the site conditions)</i></p>	30 marks	Presentation in front of evaluation committee
4	<b>Project Team Interaction</b>	10 marks	With Evaluation Committee
<b>Total Technical Score</b>		<b>100 marks</b>	

- i. GMDC Gramya Vikas Trust shall declare the Bidders who have scored more than or equal to 70 marks in technical evaluation as “Technically Qualified”.
- ii. Marks obtained by Technically Qualified Bidders shall be considered Technical Score (Ts)

### **Financial bid**

#### **C. The financial bid shall be submitted in the following manner:**

Parameter	Quoted Price (in INR)
Lump Sum Fee for execution of each bid process management (including preparation of draft RFP, final RFP, responses to pre-bid queries, submission of bid evaluation report and contract finalization)	
Man-month rate per resource for day-to-day monitoring of ongoing project activity	

**3.7. For the purpose of evaluation of the Financial bid, total value of contract will be calculated as Lumpsum fee for the report and scope+ one month rate for 12 months.**

#### **4. Opening and Evaluation of Technical and Financial bid**

- 4.1. As per the results obtained in each Technical bid, The TC “Tender Committee” will proceed with the technical evaluation report and choose to open the financial bid of qualified bidders meeting the minimum required technical score
- 4.2. Before completion of the evaluation of Technical bid, GMDC Gramya Vikas Trust may, at its sole discretion, invite some or all of the eligible Bidders to make a presentation on their Technical bid to facilitate the understanding and evaluation of its Technical bid.
- 4.3. GMDC Gramya Vikas Trust’s representative will open Financial bid. Such representative will communicate to the qualified Bidder and the total price shown in the Bidder’s Financial bid. This information will be recorded in writing by GMDC Gramya Vikas Trust’s representative
- 4.4. Method of Evaluation: Quality cum Cost Based Selection. Bidders have to submit both technical and financial bid together in separate envelope. The technical bids are evaluated first. The firm(s) scoring a minimum of 70 points out of a maximum of 100 points on the technical bid are then stated as “Technically Qualified”. This is the minimum Technical Score for qualification of the Technical bid. Those securing less than the minimum Technical Score would be rejected and the financial cover of the rest would be opened
  - i. The qualified bidders will be intimated about the opening of the financial bid.
  - ii. The Financial Quotes of the Bidders shall be ranked and the Financial Score of the bidder shall be calculated with the lowest Financial Quote shall be given 100 points and all other bidders will be marked proportionately. The Financial Score (Sf) of the financial bids of the other bidders will be computed as per formula below:

$$\mathbf{Sf = 100 \times Fm / F,}$$

In which Sf is the Financial Score, Fm is the lowest Financial Quote and F is the Financial Quote of the proposal under consideration.

- iii. Final score for all technically qualified bidders will be computed using the following formula:  
Final Score = 0.7 x Technical Score + 0.3 x Financial Score

#### **4.5. The bidder with the highest Final Score (H1) will be considered as the Selected Bidder**

#### **5. Duration of Assignment**

- 5.1. Initial duration of the assignment will be for 12 months (further extendable for a period upto 12 months).
- 5.2. In case of any delay or addition of work, the duration can be mutually discussed between GMDC Gramya Vikas Trust and the MCTA.

#### **6. Performance Security**

- 6.1. The Selected Bidder will furnish within 15 days of the issue of Letter of Acceptance (LOA), an Unconditional Bank Guarantee (in prescribed format) payable at Ahmedabad, from any Nationalized or scheduled commercial Bank in India having its office at Gujarat for an amount equivalent to 5% (five percent) of the total contract value towards Performance Security valid for a period of three (3) months beyond the stipulated date of completion of services.
- 6.2. GMDC Gramya Vikas Trust will have the right to invoke the performance security without

assigning any reasons if performance of the successful bidder is not found up to the mark.

## **7. Miscellaneous Information**

- 7.1. Amounts payable by GMDC-GVT to the MCTA under the contract shall be subjected to deduction of applicable taxes, if any.

## **8. Payment Terms**

- 8.1. The MCTA will raise monthly invoices in the first week of proceeding month for all payments to be done on the man-month basis. All such bills shall be paid to MCTA within 30 days of submission of invoices.
- 8.2. The MCTA will raise the milestone linked invoices for all payments to be done upon contract finalization for each RFP as per the scope of work. All such bills shall be paid to MCTA within 30 days of submission of invoices.

## **9. Limitation of Liability**

- 9.1. The MCTA's liability under the RFP will be limited to the total fee it will receive from GMDC Gramya Vikas Trust under this mandate.

## **10. Penalties for Non-Performance**

- 10.1. The proposed onsite team to remain present during the course of assignment. The team would be required to mark their attendance on biometrics attendance system be provided by GMDC or GMDC Gramya Vikas Trust.
- 10.2. For the calculation of team's attendance for the team, 22 days per month will be considered.
- 10.3. In case of non-availability of any on-site resource for days than pre-approved leaves, a penalty proportionate to 10% of the fixed monthly fee shall be deducted for the proportionate absent days in the month for such resource. In case of unavoidable circumstances, one replacement in a position shall be allowed only once in a year under prior intimation. Such replacement to be made at the earliest not later than 30 days. Every replaced person will be interviewed firstly by GMDC-GVT at the initial/joining time.
- 10.4. In case of replacement of any resource more than once in an year, a penalty of 5% of monthly retainership fee shall be imposed unless waived off by GMDC-GVT. Such penalty shall not be applicable in case of incapacity or death. However, it is clarified, if GMDC-GVT ask for replacement due to non-satisfactory performance or any other reasons on its own, no penalty would be applicable
- 10.5. In case of delay in completion of services, a penalty equal to 0.05% of the contract price per day subject to a maximum 5% of the contract value will be imposed and shall be recovered from payments due. MCTA will be penalized (if any) only for any delay solely attributable to MCTA. However, in case of delay due to reasons beyond the control of the MCTA, suitable extension of time may be granted.

## **11. Termination of Contract**

The contract can be terminated by written notice of 30 days from either side. However, during the currency of contract, all parties shall discharge their due obligations.

## **12. Settlement of Disputes**

- 12.1. Amicable Settlement: - The Parties shall use their best efforts to settle amicably all disputes arising out of or in connection with this Contract or the interpretation thereof.
- 12.2. Dispute Settlement: - In case the dispute is not resolved amicably, the matter shall be settled by the arbitrator under the Arbitration and Conciliation Act, 1996 and its decision would be final and binding on both the parties. The Arbitration and Conciliation Act, 1996 and the rules made there under and any statutory modification or re-enactments thereof, shall apply to the arbitration proceedings. The venue of the arbitration shall be Ahmedabad, Gujarat. Pending the submission of and/or decision on a dispute, difference or claim or until the arbitral award is published; the MCTA shall continue to perform all its obligations under Agreement without prejudice of final adjustment in accordance with such award.
- 12.3. Legal Jurisdiction: - Any legal dispute arising out of the Agreement shall be settled at the Court of Law located at Ahmedabad, Gujarat.

Governing Law: - This Contract shall be governed by and construed in accordance with the laws of India. Neither GMDC Gramya Vikas Trust nor the MCTA shall have the right to transfer or assign their responsibilities resulting from this Contract.

## **13. Forfeiture of EMD**

- 13.1. The EMD is liable to be forfeited if:
- i. The Bidder modifies or withdraws his offer after due date and time for submission of Bids.
  - ii. The Bidder increases the prices unilaterally after the opening of Bid and during the validity period of the Bid.
  - iii. The Bidder does not accept the correction of Bid price pursuant to 'Discrepancies and Adjustment of Errors', of Bid document.
  - iv. The Successful Bidder does not commence the work as specified in Work order.
  - v. The Successful Bidder does not submit the duplicate copy of Work Order issued within 7 days from the date of issue as a token of acceptance unless any other period has been agreed in writing.

## **14. Indemnification**

- 14.1. The Bidder assumes responsibility for and shall indemnify and save harmless the GMDC and GMDC Gramya Vikas Trust from all liability, claims, costs, expenses, taxes and assessments including penalties, punitive damages, attorney's fees and court cost which are, or may be required with respect to any breach of the Bidder's obligations under the contract, or for which the Bidder has assumed responsibility under the contract, including those imposed under any contract, local or national laws, or in respect of all salaries, wages or other compensation of all consultants employed by the Bidder in connection with performance of any work covered by the contract. The Bidder shall execute and deliver such other further instruments and to comply with all the requirements of such laws and regulations as may be necessary there under to confirm and effectuate the contract and to protect GMDC and GMDC Gramya Vikas Trust. GMDC or GMDC Gramya Vikas Trust shall not be in any way held responsible for any accident or damages

incurred or claims arising there from during discharge of the obligations by the Bidder under this contract.

**15. Team Deployment and substitution of personnel**

- 15.1. Substitution of any team member will be permitted subject to equally or better qualified and experienced personnel being provided and as approved by GMDC Gramya Vikas Trust. No team member shall be substituted without prior notice and approval of GMDC Gramya Vikas Trust.
- 15.2. The MCTA is obliged to replace a better resource at the request of GMDC Gramya Vikas Trust in case the resource deployed is not working to the expectation of GMDC Gramya Vikas Trust.

**16. Force Majeure**

**16.1. Definition:**

- i. For the purposes of this RFP, "Force Majeure" means an event which is beyond the reasonable control of the Bidder, and which makes its performance of its obligations hereunder impossible or so impractical as reasonably to be considered impossible in the circumstances, and includes, but is not limited to, war, riots, civil disorder, earthquake, fire, explosion, storm, flood or other adverse weather conditions, strikes, lockouts or other industrial action (except where such strikes, lockouts or other industrial action are within the power of the MCTA invoking Force Majeure to prevent), confiscation or any other action by GMDC or GMDC Gramya Vikas Trust.
- ii. Force Majeure shall not include
  - a. any event which is caused by the negligence or intentional action of the Bidder or such its Sub-Consultant or agents or employees, nor
  - b. any event which a diligent Bidder could reasonably have been expected to both (A) take into account at the time of the conclusion of the assignment, and (B) avoid or overcome in the carrying out of the scope of work.
- iii. Force Majeure shall not include insufficiency of funds or failure to make any payment required hereunder.

**16.2. Extension of Time**

Any period within which the Bidder shall complete any action or task, shall be extended for a period equal to the time during which the said Bidder was unable to perform such action as a result of Force Majeure.

**16.3. Payments**

During the period of its inability to perform the Services as a result of an event of Force Majeure, the MCTA shall be entitled to be reimbursed for payment due upto the Services Delivered as on date of intimation of Force Majeure.

**17. Confidentiality:**

- 17.1. The MCTA shall not, without GMDC Gramya Vikas Trust's prior written consent, disclose the details of the assignment, or any provision thereof, or any specification, plan, sample of information furnished by or on behalf of GMDC Gramya Vikas Trust in connection therewith, to

any person other than a person employed by the MCTA in the execution of the assignment. Disclosure to any such employed person shall be made in confidence and shall extend only as far as may be necessary for purposes of such performance.

## ANNEXURES

### 1. LETTER OF BID SUBMISSION

[On Bidder's Letterhead]

[Location, Date]

To  
GM PP&D &CEO,  
Gujarat Mineral Development Corporation  
(GMDC-GVT), 'Khanij Bhawan',  
132 Ft. Ring Road, Near University Ground,  
Vastrapur, Ahmedabad – 380052

**Subject: Submission of Bid for RFP for Selection of Consultant as Management Consultant and Transaction Advisor for GMDC and GMDC Gramya Vikas Trust**

Dear Sir/ Madam,

We, the undersigned, offer to provide the consulting services for [Insert title of assignment] in accordance with your Request for Proposal dated [Insert Date] and our Bid. We are hereby submitting our Bid, which includes this Technical Bid and a Price Bid as follows.

**A. Online Technical and Price Bids Pre-Qualification and Qualification documents as well as our Price Quote per the provisions of RFP.**

**B. Physical submission of: Technical Bid, RFP Fee and EMD as per the requirement of the RFP.**

We hereby declare that all the information and statements made in this Proposal are true and accept that any misinterpretation contained in it may lead to our disqualification.

If negotiations are held during the period of validity of the Bid, i.e., before the date indicated in RFP, we undertake to negotiate on the basis of the proposed personnel. Our Bid/Proposal is binding upon us and subject to the modifications resulting from Contract negotiations.

We undertake, if our Bid is accepted, to initiate the consulting services related to the assignment not later than the period specified in the RFP.

We understand you are not bound to accept any Proposal you receive.

We remain,

Yours sincerely,  
Authorized Signature [In full and initials]:  
Name and Title of Signatory:  
Name of Firm:  
Address:

## 2. BIDDER'S ORGANIZATION AND EXPERIENCE

### A - Bidder's Organization

[Provide here a brief description of the background and organization of your firm/entity. The brief description should include ownership details, date and place of incorporation of the firm, objectives of the firm etc. Provide supporting documents such as Certificate of Incorporation, MOA, AOA, GSTIN Registration, Partnership deed etc.]

### B - Bidder's Experience

[Using the format below, provide information on each Assignment/job for which your firm, was legally contracted either individually as a corporate entity or as one of the major partners within an association, for carrying out consulting Assignment/job similar to the ones requested under this Assignment/job (If possible, the employer shall specify exact assignment / job for which experience details may be submitted)]

Firm's Name	
Assignment/job name	
Description of Project	
Approx. value of the contract (in Rupees)	
Location within country:	
Duration of Assignment/job (months) :	
Name of Employer:	
Address:	
Total No of staff-months of the Assignment/job:	
Approx. value of the Assignment/job provided by your firm under the contract (in Rupees):	
Start date (month/year):	
Completion date (month/year):	
Name of associated Consultants, if any:	
No of professional staff-months provided by associated Consultants:	
Name of senior professional staff of your firm involved and functions performed	
Description of actual Assignment/job provided by your staff within the Assignment/job:	

**Note: Please provide documentary evidence from the client i.e. copy of work order, contract each of above mentioned assignment and completion certificate. The experience shall not be considered for evaluation if such requisite support documents are not provided with the proposal.**

### **3. COMMENTS AND SUGGESTIONS ON THE TERMS OF REFERENCE AND FACILITIES TO BE PROVIDED BY GMDC Gramya Vikas Trust**

#### **A - On the Terms of Reference**

[Suggest and justify here any modifications or improvement to the Terms of Reference you are proposing to improve performance in carrying out the Assignment/job (such as deleting some activity you consider unnecessary, or adding another, or proposing a different phasing of the activities). Such suggestions should be concise and to the point, and incorporated in your Bid/Proposal.]

#### **B - On Inputs and Facilities to be provided by the employer**

[Comment here on Inputs and facilities to be provided by GMDC Gramya Vikas Trust to consultants including: administrative support, office space, equipment, data, etc.]

#### **4. DESCRIPTION OF APPROACH, METHODOLOGY AND WORK PLAN FOR PERFORMING THE ASSIGNMENT/TOR**

Technical approach, methodology and work plan are key components of the Technical Bid. Bidders are suggested to present their Technical bid divided into the following three chapters:

- A. Technical Approach and Methodology,
- B. Work Plan, and
- C. Organization and Staffing,

##### **A. Approach and Methodology**

In this chapter, the Bidder should explain the following;

- Understanding and experience of the Social sector in India including the CSR for mining companies (state owned) including key issues.
- Understanding of objective and organizational structure of GMDC & GMDC-GVT
- Demonstration of critical activities, key delays and suggest critical areas to bottleneck in similar social sector initiatives.
- Case Studies for similar assignments executed for State/Central Government organizations
- Presentation of Approach and Methodology for carrying out the scope
- Details of how suggested methodology will help in obtaining the expected output, and the degree of detail of such output.
- Highlight the problems being addressed and their importance, and explain the technical approach to be adopted to address them.
- Details of How Bidder is best suited to carry out this methodology (Capability/experience/approach)
- High level diagnostic study and gap analysis in the area targeted for the project, best practices and objectives of GMDC and GMDC-GVT, suggested best fit approach and methodology for this exercise

***(Note: The Bidder is advised to conduct a site visit prior to bid submission at no cost to GMDC, GMDC-GVT to familiarize themselves with the site conditions)***

##### **B. Work Plan:**

- In this chapter, Bidder should propose the main activities of the assignment, their content and duration, phasing and interrelations, milestones (including interim approvals by GMDC Gramya Vikas Trust), and delivery dates of the reports.
- The proposed work plan should be consistent with the technical approach and methodology, showing understanding of the Scope of Work and ability to translate them into a feasible working plan.
- A list of the final documents, including report to be delivered as final output, should be included here.

##### **C. Organization and Personnel:**

In this chapter, the Bidder should propose and justify the structure and composition of proposed team. Bidder should list the main disciplines of the assignment, the key expert responsible, and proposed technical and support personnel. The manpower requirement given in the RFP is an indicative minimum requirement. The Bidder should assess the specific and realistic manpower with reference to the Scope of Work.

## 5. TEAM COMPOSITION AND TASK ASSIGNMENT

S. No.	Name of Staff	Area of Expertise	Years of Experience	Task Assigned	CV Details with signature
1.					
2.					
3.					
4.					

### Support Staff (if any)

S. No.	Name of Staff	Position Assigned	Task Assigned
1.			
2.			
3.			
4.			
5.			

## 6. CURRICULUM VITAE (CV) FOR PROPOSED EXPERTS AND SUPPORT STAFF

*(Summary of CV: Furnish a summary of the above CV. The information in the summary shall be precise and accurate. The information in the summary will have bearing on the evaluation of the CV)*

1. Proposed Position [only one candidate shall be nominated for each position]:
2. Name of Firm [Insert name of firm proposing the expert]:
3. Name of Expert [Insert full name]:
4. Date of Birth: Citizenship:
5. Education [Indicate college/university and other specialized education of expert, giving names of institutions, degrees obtained, and dates of obtainment]:
6. Membership of Professional Associations:
7. Other Training [Indicate significant training since degrees under 5 -Education were obtained]:
8. Languages [For each language indicate proficiency: good, fair, or poor in speaking, reading, and writing]:
9. Employment Record [Starting with present position, list in reversed order, every employment held. List all positions held by staff member since graduation, giving dates, names of employing organization, title of positions held and location of assignments. For experience period of specific assignment must be clearly mentioned, also give Employer references, where appropriate.]:  
  
From [Year]: To [Year]:  
  
Employer:  
  
Positions held:
10. List all task to be performed under this project and corresponding experience of the expert
11. Certification:

I, the undersigned, certify that the above information is true to the best of my knowledge.

Date: [Days/Month/Year]

[Signature of expert or authorized representative of the firm]

Full name of authorized representative:

## 7. TURNOVER STATEMENT

{On Statutory Auditor's/ Registered Chartered Accountant's letterhead}

I hereby declare that I have scrutinized and audited the financial statement of M/s\_\_\_\_\_.  
Following is the audited turnover from Consultancy Work and Profit After Tax of the firm in last three financial years.

<b>Years*</b>	<b>Turnover from Consulting Activities** (INR Crores)</b>
<b>2019-20</b>	
<b>2020-21</b>	
<b>2021-22</b>	

\* Latest available annual audited statements. In case Bidder is following calendar years then it should provide audited Turnover from 2019, 2020, 2021.

\*\*Consulting Activities are defined as Management/Business advisory services provided to clients. It does not include Audit services.

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(Signed and Sealed by Statutory Auditor/ Registered Chartered Accountant)

(Also attach audited financial statements for last three years)

## 8. NO BLACKLISTING CERTIFICATE

(On a Stamp Paper of Value of INR 100)

### **Format for Affidavit certifying that the Entity/Promoter/s / Director/s of Bidder are not blacklisted**

#### **No-Blacklisting Affidavit**

I M/s. .... (Name of the Bidder), (the names and addresses of the registered office) hereby certify and confirm that we or any of our promoter/s / director/s are not barred by Government of Gujarat (GoG) / any other entity of GoG or blacklisted by any state government or central government/ department / Local Government / agency in India or from abroad from participating in Project(s) either individually or as member of a Consortium as on the \_\_\_\_\_-(Bid submission Date).

We further confirm that we are aware that our Bid for the captioned Project would be liable for rejection in case any material misrepresentation is made or discovered with regard to the requirements of this RFP at any stage of the Bidding Process or thereafter during the agreement period. Dated this .....Day of ....., 2022.

Name of the Bidder

Signature of the Authorized person

Name of the Authorized Person

**9. POWER OF ATTORNEY**

[To be notarized and to be executed on non-judicial stamp paper of appropriate value]

Know all men by these presents, we ..... (name of the Bidder and address of the registered office) do hereby irrevocably constitute, nominate, appoint and authorize Mr. / Ms (Name), son/daughter/wife of ..... and presently residing at ....., who is presently employed with us and holding the position of ....., as our true and lawful attorney (hereinafter referred to as the "Attorney") to do in our name and on our behalf, all such acts, deeds and things as are necessary or required in connection with or incidental to submission of our bid for the "[Name of the RFP]" ("Project"), by Gujarat Mineral Development Corporation-Gramya Vikas Trust ("GMDC-GVT") including but not limited to signing and submission of all applications, bids and other documents and writings, participate in bidders' and other conferences and providing information / responses to GMDC-GVT, representing us in all matters before GMDC-GVT, signing and execution of all undertakings consequent to acceptance of our bid, and generally deal with GMDC-GVT in all matters in connection with or relating to or arising out of our bid for the said Project and/or upon award thereof to us.

And we hereby agree to ratify and confirm and do hereby ratify and confirm all acts, deeds and things done or caused to be done by our said Attorney pursuant to and in exercise of the powers conferred by this Power of Attorney and that all acts, deeds and things done by our said Attorney in exercise of the powers hereby conferred shall and shall always be deemed to have been done by us.

IN WITNESS WHEREOF WE, \_\_\_\_\_ THE ABOVE NAMED PRINCIPAL HAVE EXECUTED THIS POWER OF ATTORNEY ON THIS ..... DAY OF ....., 20..

For .....

(Signature)

(Name, Title and Address)

Witnesses:

1.

2.

Accepted

.....

(Signature)

(Name, Title and Address of the Attorney)

Notes:

1. The mode of execution of the Power of Attorney should be in accordance with the procedure, if any, laid down by the applicable law and the charter documents of the executant(s) and when it is so required, the same should be under common seal affixed in accordance with the required procedure.
2. Wherever required, the Bidder should submit for verification the extract of the charter documents and documents such as a resolution/ power of attorney in favour of the person executing this Power of Attorney for the delegation of power hereunder on behalf of the Bidder.
3. Power of Attorney should be executed upon payment of stamp duty of appropriate value, as applicable in the State, where such Power of Attorney has been executed.

## 10. UNDERTAKING

It is certified that the information furnished here in and as per the document submitted is true and correct and nothing has been concealed or tampered with. We have gone through all the conditions of RFP and we are liable to any punitive action for furnishing false information / documents.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2022

Signature

(Company Seal)

\_\_\_\_\_

In the capacity of duly authorized to sign bids for and on behalf of:

**Signed by**

**Authorized Signatory with designation**

## 11. FORMAT FOR PRICE BID

(This is indicative format for Bidder's reference only. The PRICE PROPOSAL SHOULD BE SUBMITTED ONLINE ONLY at designated places through (n)procure portal. Price Bid should not be submitted in hard copy and or placed with Technical Bid. Prices submitted in hard copy and or placed with Technical Bid shall result in outright rejection of bid)

To

Gujarat Mineral Development Corporation  
GMDC-GVT, 'Khanij Bhawan',  
132 Ft. Ring Road, Near University Ground,  
Vastrapur, Ahmedabad – 380052

**Subject:Our Price Bid for RFP for Selection of Consultant as Management Consultant and Transaction Advisor for GMDC and GMDC Gramya Vikas Trust**

Dear Sir,

After thoroughly reading and accepting the RFP terms, understanding the requirements and scope of work of the GMDC-GVT under this RFP, and its terms and conditions, we hereby agree to provide our services at the following rates:

<b>A</b>	Lump Sum Fee for execution of each bid process management (including preparation of draft RFP, final RFP, responses to pre-bid queries, submission of bid evaluation report and contract finalization)		
<b>B</b>	Man-month rate per resource for day-to-day monitoring of ongoing project activity		
<b>C</b>	GST, as applicable		
	<b>TOTAL FEE (A+B)</b>		

### Notes:

- Please refer Clause 8 of Section 4 of RFP for payment terms.

- The above quoted rates represent remuneration of Bidder's staff, Travel expense, expense towards dine, hotel stay, office rents, conveyance and any other expense to be incurred for executing Terms of Reference.
- The price quoted above are inclusive of cost of visiting GMDC office at Ahmedabad for meetings and presentations. Expenses incurred on travel outside Ahmedabad for executing the scope of work of this assignment shall be borne by GMDC-GVT on actual.
- The above quoted rates represent the net amounts payable exclusive of Goods and Service Tax, but inclusive all other applicable taxes/statutory levies and Service Charges etc. and no other amounts, save and except as above shall be payable by Authority. GST shall be payable over and above the quoted rates at the rate applicable at the time of invoicing.

Each Bidder must quote his rates after through reading of this RFP document and Estimates of his cost thorough detailed due diligence of the statutory laws/regulations.

***Authority reserves right to seek any clarifications regarding price quoted from bidders before any decisions.***

## 12. Format for Bank Guarantee for towards Bid security/Earnest Money Deposit

(ON BANK'S LETTERHEAD WITH ADHESIVE STAMP)

To

GM PP&D (GMDC) & CEO (GMDC-GVT),  
Gujarat Mineral Development Corporation  
(GMDC-GVT), 'Khanij Bhawan',  
132 Ft. Ring Road, Near University Ground,  
Vastrapur, Ahmedabad – 380052

This Deed of Guarantee is made on this \_\_\_\_\_ day of \_\_\_\_\_, 2022 at \_\_\_\_\_ by \_\_\_\_\_ an Approved Bank as per Government of Gujarat, Finance Department's GR NO: EMD/10/2018/18/DMO and having its Head Office/Registered Office at \_\_\_\_\_ and a Branch Office at \_\_\_\_\_, (hereinafter referred to as "the Bank" or "the Guarantor", which expression shall unless it be repugnant to the subject or context hereof be deemed to include its successors and assigns) in favour of "Gujarat Mineral Development Corporation-Gramya Vikas Trust" having its Office at Ahmedabad (hereinafter referred to as "GMDC-GVT" which expression shall unless it be repugnant to the subject or context hereof be deemed to include its successors and assigns).

WHEREAS, the GMDC-GVT undertook the process of competitive bidding in order to select the most desirable firm/company for \_\_\_\_\_ (RFP Name) , for which purpose GMDC-GVT issued a Request for Proposal ("RFP") document inviting Bids from the Bidders;

WHEREAS, [name of Bidder] (hereinafter called "the Bidder") has submitted his Bid dated [date] for the execution of the Works (hereinafter called "the Bid").

In the event of any breach or non-performance of the following terms and conditions contained in the RFP document:

- (1) If the Bidder withdraws or modifies his Bid during the period of Bid Validity specified in the RFP; or
- (2) If the Bidder refuses to accept the correction of errors in his Bid; or
- (3) If the Bidder submits a conditional Bid which would affect unfairly the competitive provision of other Bidders who submitted substantially responsive Bids and/or is not accepted by GMDC-GVT, or
- (4) If the Bidder, having been notified of the acceptance of his Bid by the GMDC-GVT during the period of Bid validity and the bidder fails or refuses to execute the Agreement in accordance with the RFP documents;

The Guarantor agrees absolutely, irrevocably and unconditionally guarantees and undertakes to pay to GMDC-GVT a sum of Indian Rupees \_\_\_\_\_ (Rupees \_\_\_\_\_) without any protest or demur and upon receipt of first written demand from GMDC-GVT, without having to substantiate his demand, provided that in his demand GMDC-GVT will note that the amount claimed by him is due to him owing to the occurrence of any one or more of the conditions, specifying the occurred condition or conditions.

This Guarantee will remain in force up to and including the date 60 days after the date of expiration of the Bid Validity (i.e 180 days from Bid Due Date) or as it may be extended by the bidder on a written request by GMDC-GVT, notice of which extension(s) to the Bank is hereby waived. Any demand in respect of this Guarantee should reach the Bank not later than the above date.

The jurisdiction in relation to this Guarantee shall be the Courts at Ahmedabad and Indian Law shall be applicable.

The claim in respect of this Bank Guarantee shall be admissible AND encashable at any of our Ahmedabad Branches.

IN WITNESS WHEREOF the Guarantor has executed this Guarantee on this \_\_\_\_\_ day of \_\_\_\_\_ and year first herein above written.

Signed and delivered by the above named \_\_\_\_\_ Bank by its Authorized Signatory as authorized by

Board Resolution passed on \_\_\_\_\_/

Power of Attorney dated [.....]

\_\_\_\_\_  
Authorized Signatory

Name :

Designation:

In the presence of:

1.

2.

### 13. Format for Bank Guarantee for Performance Security

(ON BANK'S LETTERHEAD WITH ADHESIVE STAMP)

To

GM PP&D (GMDC)& CEO (GMDC-GVT),  
Gujarat Mineral Development Corporation  
(GMDC-GVT), 'Khanij Bhawan',  
132 Ft. Ring Road, Near University Ground,  
Vastrapur, Ahmedabad – 380052

Contract No. .... Date .....

This Deed of Guarantee made this day of \_\_\_\_\_2022 \_\_\_ between Bank of \_\_\_\_\_(hereinafter called the "Bank") on the one part, and GM PP&D, Gujarat Mineral Development Corporation (GMDC)& CEO, Gujarat Mineral Development Corporation (GMDC-GVT), 'Khanij Bhawan', 132 Ft. Ring Road, Near University Ground, Vastrapur, Ahmedabad – 380052, Gujarat, India. hereinafter called "the Authority") of the other part.

Whereas authority has awarded the Contract for **Selection of Consultant as MCTA for GMDC and GMDC-GVT, Ahmedabad.** (hereinafter called the Contract) to: (Name of Consultant) (hereinafter called the Consultant).

- i) AND WHEREAS the Consultant is bound by the said Contract to submit to the Authority a Performance Security for a total amount of Rs. \_\_\_\_\_ (Amount in Figures and words).
- ii) NOW, WE THE UNDERSIGNED \_\_\_\_\_(Name of Bank)\_\_\_\_\_ do hereby unconditionally and irrevocably undertake to pay to the Authority an amount not exceeding Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_ only) without any demur, merely on receipt of a demand in writing on or before \_\_\_\_\_(expiry date) from the Authority stating that the amount claimed is due and payable by the Consultant. Any such written demand made on the Bank shall be conclusive as regards the amount due and payable by the Bank under this Guarantee. We, the Bank, further undertake to pay to the Authority (GMDC-GVT) any guaranteed money so demanded notwithstanding any dispute raised by the Consultant in any manner whatsoever and our liability under these presents is absolute, unconditional, unequivocal and irrevocable.
- iii) We, the Bank, further agree that the Guarantee herein contained shall remain in full force and effect during the period that would be taken for the performance of the said agreement till \_\_\_\_\_ (expiry date).
- iv) This Guarantee is valid for a period of \_\_\_\_\_ (Duration in \_\_\_\_\_ days (months) in figures and words) from the date of signing of Agreement. We undertake not to revoke this guarantee during its currency without the written consent of the Authority.

- v) At any time during the period in which this Guarantee is still valid, if the Authority agrees to grant a time extension to the Consultant or if the Consultant fails to start of the its Scope of Work within the time of completion as stated in the Contract, or fails to discharge itself of the liability or damages or debts as stated under RFP/Contract, it is understood that the Bank will extend this Guarantee under the same conditions for the required time on demand by the Authority and at the cost of the Consultant.
- vi) The Guarantee hereinbefore contained shall not be affected by any change in the Constitution of the Bank or of the Consultant.
- vii) The neglect or forbearance of the Authority in enforcement of payment of any moneys, the payment whereof is intended to be hereby secured or the giving of time by the Authority for the payment hereof shall in no way relieve the Bank of their liability under this deed (i.e. Guarantee during its currency).
- viii) We, the Bank, undertake not to revoke this Guarantee during its currency except with the previous consent of the Authority in writing. This Guarantee shall be valid up to \_\_\_\_\_ and we undertake to renew/extend this Guarantee from time to time as demanded by the Authority upon receipt of request from the Consultant on or before expiry date.
- ix) The expressions “the Authority”, “the Bank” and “the Consultant” hereinbefore used shall include their respective successors and assignees.

In witness whereof I/We of the Bank have signed and sealed this guarantee on the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_ being herewith duly authorised.

For and on behalf of the \_\_\_\_\_ Bank

Signature of authorised Bank official Name :

Designation :

Stamp/Seal of the Bank :

Signed, sealed and delivered For and

on behalf of the Bank by the above

named \_\_\_\_\_

in the presence of :

Witness 1:

Signature

Name

Address

Witness 2:

Signature

Name

Address