



**GUJARAT MINERAL DEVELOPMENT CORPORATION LIMITED  
(A Government of Gujarat Enterprise)**

**LIGNITE MARKETING & SALES DEPARTMENT**

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3<sup>rd</sup> Floor, GMDC LTD.  
'Khanij Bhavan', 132' Ft Ring Road,  
Near University Ground,  
Nr. Manav Mandir,  
B/h. Mahatma Gandhi Labour Institute, Vastrapur,  
AHMEDABAD - 380 052

**NEW REGISTRATION, RENEWAL, CAPACITY ENHANCEMENT & NAME CHANGE  
APPLICATION FORM FOR CAPTIVE LIGNITE USERS**

*Note: Please carefully read the instruction before filling the form*

**Instructions for filling up application form**

1. Application form is provided free of cost from Lignite Sales Department of the Corporation. Application form can also be downloaded from the GMDC website [www.gmdcltd.com](http://www.gmdcltd.com).
2. The Corporation directly registers customers. No intermediate agencies are encouraged or welcomed in this regard.
3. Entries in the application form may be written or filled in legible handwriting.
4. Every column should be properly filled up. Please delete/strike-out inapplicable details.
5. Duly stamped and signed (self attested) legible copies of supporting documents should be enclosed wherever necessary. The list of enclosures should be carefully checked up before submitting the application form. The documents should be placed in the same order as specified in the checklist.
6. Computer data sheet should be enclosed with the application form. Proper industry code should be indicated and if the firm is engaged in production of more than one item, main business should be indicated; existing registration number (in case of renewal) should be indicated.
7. All correspondence by GMDC will be addressed on company's registered email or at the company's registered postal address provided on the first page.
8. Proprietor in case of proprietorship concerns, Managing Partner, partners in case of partnership firm and Managing Director in case of limited company should sign application form and for other



type authorized representative should sign application form. In all cases authorization of the specific person should be given to GMDC on Power of Attorney for authorized to signing and other compliance on duly notarized Rs. 300 stamp paper.

9. It is mandatory to mention **Email ID, landline No. and Mobile No.** on first page.

#### **Important Provisions Regarding Application**

1. Lignite will be allocated only to captive customers those who are consuming Lignite themselves in their process of manufacturing.
2. Incomplete, incorrect, unsigned and defective application is liable for rejection.
3. GMDC reserves the right to demand additional information and/or reject the application without assigning any reasons.
4. Only submission of application form for registration does not imply registration will be granted.
5. Duly notarized affidavit as per prescribed format for genuineness of documents on RS. 300 stamp paper / franking should be submitted along with all desired documents.
6. The applicants are required to submit RS. 1000 + GST @ 18% (i.e. RS. 180) with the total of RS. 1180 by demand draft drawn in favor of GMDC Ltd payable at Ahmedabad as Non refundable Processing Fee for application. After verification of documents and on the basis of consumption capacity the registration fee shall be communicated by email / letter to applicants.
7. After verification of documents and submission of registration fee, the eligible applicants will be communicated along with the registration number (which will be the customer ID for GMDC).



**REGISTRATION & RENEWAL APPLICATION FORM FOR CAPTIVE LIGNITE USERS**

<b>Particular</b>	<b>Detail</b>
<b>Mineral Required</b>	<b>Lignite</b>
<b>New Application or Renewal</b> (In case of renewal, mention existing registration no.)	

GENERAL INFORMATION OF FIRM/UNIT			
<b>Name of the Industrial Unit</b>			
<b>Previous registration no. (if any)</b>			
Office Address			
<b>Office Address</b>			
<b>Village/Town/City</b>			
<b>Taluka</b>			
<b>District</b>			
<b>Email ID</b>			
<b>Pin code</b>		<b>Phone No.</b>	
<b>Mobile No.</b>		<b>Fax No.</b>	

Factory Address			
<b>Factory Address</b>			
<b>Village/Town/City</b>			
<b>Taluka</b>			
<b>District</b>			
<b>Email ID</b>			
<b>GPS Coordinates of Factory Site (DMS Format)</b>			
<b>Pin code</b>		<b>Phone No.</b>	
<b>Mobile No.</b>		<b>Fax No.</b>	

Type of Unit (Please v) (Please enclose duly attested supporting documents)			
<b>Proprietary</b>		<b>Partnership</b>	
<b>Pvt Ltd Company</b>		<b>Public Limited Co.</b>	
<b>Co-operative</b>		<b>Other (Specify)</b>	

Names of Proprietor/CEO / Directors/MD /Managing Partner			
<b>A</b>		<b>B</b>	
<b>C</b>		<b>D</b>	
<b>E</b>		<b>F</b>	
<b>Date of Incorporation of Firm/Unit</b>			



INDUSTRY DETAILS		
Company Products		
Industry Registration No., Date and Type of Registration		
GST Registration Number		
MSME Registration no MSME Category		
Details of latest GST Paid (If Applicable)	Months	Amount (Rs)
<p>Expected date of commencement of production &amp; details of machinery purchased, if unit is not under production. GPCB - CTE / NOC and receipt of the fee paid for obtaining CCA must be attached with application of new customers which shall be valid for limited period only. (For newly established industries only)</p>		

#### DETAILS REGARDING CONSUMPTION OF LIGNITE

##### A. FOR BOILER USERS

Details Of Capacity For Vapour (Steam) Boiler (Pl. Enclose Boiler Inspection Certificates)

No.	Boiler Registration No.	Boiler Rating <sup>2</sup> M	Vapour Production Capacity Kg./hr	Heat Production Capacity Kg. Cal./hr
1				
2				
3				
4				
5				

##### B. DETAILS FOR Thermo pack/TFH (THERMIC FLUID BOILER)

No.	PURCHASE BILL & DATE	CAPACITY Kg. Cal./hr.	DATE OF INSTALLATION AT SITE
1			
2			
3			
4			

##### C. DETAILS FOR SPRAY DRYER

No.	PURCHASE BILL & DATE	CAPACITY MT/DAY	DATE OF INSTALLATION AT SITE
1			
2			
3			
4			



**D. FOR OTHER INDUSTRIES BRIEFLY DESCRIBE THE PROCESS OF PRODUCTION & USE OF LIGNITE IN IT (IF NECESSARY ATTACH SEPARATE SHEET)**

<b>DETAILS REGARDING LIGNITE REQUIREMENT</b>	
<b>Annual requirement of Lignite &amp; Purchase of Coal during previous year (metric tonnes)</b>	
<b>Quantity of Lignite purchased during previous years (metric tonnes)</b>	
<b>If any fuel other than Lignite is consumed please specify the percentage use of Lignite and alternative fuel (metric tonnes)</b>	

**Communication Details for (Will be used as registered communication details)**

<b>Contact Person Name (Shall be one of the authorized person included in affidavit)</b>	
<b>Contact Number</b>	
<b>E-Mail Address</b>	

**DECLARATION**

I/We solemnly affirm that the details provided in this application are true and correct to the best of my knowledge & belief.

I/We further assure that, I/We will use the entire quantity of Lignite purchased by me/us from GMDC LTD in terms of quota allotted to me/us in response to this application will be only used for the purpose indicated in this application (captive use) and will not be transfer/sold/assigned or otherwise disposed off to any other party.

Authorized Signatory & Seal



**FORMAT For Spray Drier Details**

<b>Spray drier Make</b>	
<b>Year Of Manufacture</b>	
<b>Capacity( in MT)</b>	
<b>Installation Certificate (YES/NO)</b>	Installation Certificate to be attached
<b>Invoice Copy of Spray Dryer</b>	Invoice copy to be attached
<b>Feed rate( Kg/hr)</b>	
<b>Evaporation rate(Kg/hr)</b>	
<b>Product Rate(Kg/hr)</b>	
<b>Mode of Heating</b>	
<b>Inlet Air Temperature (C)</b>	
<b>Outlet Temperature (C)</b>	
<b>Other suitable Details</b>	
<b>Name of Authorized person</b>	
<b>Signature of Authorized Person with Seal</b>	

**Signature of Supplier  
With Company Seal**

**Signature of Customer  
With Company Seal**



(USE CAPITAL LETTERS)

**(1) NAME :**

**(2) INDUSTRY (TICK MOST APPROPRIATE)**

Industry Type	Industry Type
Bakery And Confectionary	Iron And Steel
Bricks And Similar Articles	Machinery Equipments
Captive Power Plant	Non Edible Oil
Cement	Non Ferrous Metal And Articles
Cement Articles	Paints And Pigments
Ceramic Article - Glazed Tiles	Paper And Paper Board
Chemicals And Allied Industry	Pharmaceutical
Coal And Related Products	Plastic And Rubber
Dairy And Milk Products	Plywood And Formica
Drilling Mud Chemical	Roofing Tiles
Dyes	Silk Fabric
Dying And Printing	Soap And Cleaning Preparation
Edible Oil	Soda Ash
Fabric Other Than Silk	Sugar
Fertilizers	Wood And Timber
Food Processing	Yarn
Hosiery	Others (Please Specify)

**(3) District where factory is located**

District	District	District
AHMEDABAD	RAJKOT	SILVASA
AMRELI	SABARKANTHA	DIU
BANASKANTHA	SURAT	ARAVALI
BHARUCH	SURENDRANAGAR	BOTAD
BHAVNAGAR	VADODARA	CHHOTA UDEPUR
PANCHMAHALS	VALSAD	DEVBHOO MI DWARKA
DANGS	ANAND	GIR SOMNATH
GANDHINAGAR	DAHOD	MAHISAGAR
JAMNAGAR	NARMADA	MORBI
JUNAGADH	NAVSARI	TAPI (VYARA)
KHEDA	PATAN	Outside Gujarat
KUTCHH	PORBANDAR	(Write Name of State)
MEHSANA	DAMAN	Others (Please Specify)



### CHECK LIST OF DOCUMENTS

Sr.	Document Name	Document Attached YES/NO
1	Copy of Latest Consolidated Consent & Authorization (CCA) Order issued by GPCB to the effect that the Unit is consuming Lignite/Coal as fuel	
2	For Boiler Use - Boiler Inspector Certificate	
	For Thermo pack/TFH/Spray Dryer – Purchase Bill	
	For Thermo pack/TFH/Spray Dryer – Installation Certificate	
	For Spray Dryer - Heat Consumption Sheet (As per prescribed format)	
3	Copy of GST Registration Certificate	
4	Copy of PAN card	
5	Latest copy of Udyam Certificate issued by MSME (If not available, Provide self declaration on company letter head)	
6	Copy of Registration certificate of DIC/ROC/Factory License	
7	Partnership Deed/MoU/Agreement	
8	Last 6 month Electricity Bills	
9	Latest copy of GST Returns (1 Page only)	
10	Latest copy of Income-tax Return (1 Page only)	
11	Cancelled Cheque (With Customer/company Name printed) for bank details	
12	Copy of CPP approved Certificate from Chief Electrical Inspector (For Captive Power Plant)	
13	Processing Fees of Rs.1180/- By Demand Draft [Rs. 1000+180(GST@18%)] in favor of GMDC Ltd payable at Ahmedabad.	
14	AFFIDAVIT - Undertaking for Purchase and use of Lignite from GMDC, for Genuineness of Documents on Rs.300 Non-Judicial Stamp Paper (As per attached format)	
15	Power of attorney for authorized to signing of application and other compliance (On duly notarized Rs. 300 stamp Paper), Applicable for Registered company only	
16	Copy of 7/12 extract of land issued by Revenue Authority duly sealed and signed not older than 06 (Six) Months	
	NA-NOC of Land	
	Copy of Lease Contract of Land	

**All the Documents are mandatory, if not applicable then please specify**



**AFFIDAVIT**

**(Non-Judicial Stamp Paper of Rs. 300/-)**

I/we, \_\_\_\_\_ Owner/Partner/MD/Director/  
Proprietor of M/s. \_\_\_\_\_ A  
Company incorporated under the Companies Act, 1956, having its Registered Office situated at  
(Address) : \_\_\_\_\_

\_\_\_\_\_ Village/City \_\_\_\_\_  
Tehsil \_\_\_\_\_ District \_\_\_\_\_ State \_\_\_\_\_ Pin Code \_\_\_\_\_  
\_\_\_\_\_ hereby declare on solemn affirmations follows:

1. Our industrial unit is located at (address \_\_\_\_\_  
\_\_\_\_\_ Village / city \_\_\_\_\_ Taluka \_\_\_\_\_  
\_\_\_\_\_ District \_\_\_\_\_ State \_\_\_\_\_ Pin Code \_\_\_\_\_ with  
landline number \_\_\_\_\_ Mobile Number \_\_\_\_\_, Fax No. \_\_\_\_\_  
\_\_\_\_\_, e-mail address \_\_\_\_\_ It needs  
\_\_\_\_\_ tones per month of \_\_\_\_\_ (Lignite).

Our industrial unit is registered with \_\_\_\_\_ and is having registration  
Certificate No \_\_\_\_\_.

2. We have (description of industry) \_\_\_\_\_  
\_\_\_\_\_.
3. Our unit is producing \_\_\_\_\_ and for the same we propose to purchase  
Lignite from GMDC for exclusive use in our own industrial unit and will not sell it to any other industry or  
Agency or any individual.
4. We are having the GST No \_\_\_\_\_.
5. We are aware that, in case, we are found defaulter not only our registration will be cancelled by  
GMDC and also we will be bound to pay difference in the amount of actual GST and any other taxes  
applicable along with the penalty which the appropriate authority may decide.
6. Further, I/ We, Owner/ Partner/MD/Director/Proprietor of M/s. \_\_\_\_\_  
solemnly declare that :

We are submitting the application form for purchasing the Lignite for our captive use only. Hence the  
entire lignite which our Company/Unit purchase from GMDC will exclusively be used in our own  
industrial unit and will not be sold to any other Industry or Agency or any individual. We declare that we  
are not selling the lignite to other Industry or Agency or any individual purchased from GMDC. GMDC  
will be entitled to take all legal action in case of any non captive use of Lignite is found at any time.  
GMDC has rights to cancel our registration in case we fail to observe the conditions stipulated in the  
delivery order.



7. We further say that as a result of violation of any condition of delivery order our Company/entity will indemnify the loss caused to GMDC of any nature what so ever.
8. If any information and/or document submitted is found to be false/incorrect at any time, GMDC may cancel my/our registration and take necessary action as deemed fit, including cancellation of registration and banning/delisting of our firm and it's all the partners from any future transactions with GMDC.'
9. The following employees of our Company/Firm/Industrial unit are authorized to deal with GMDC regarding matter related to purchase of Lignite from GMDC. Their name and specimen signature are appended below:  
Name of Employee, Designation, email ID and Mobile No. and Specimen Signature:
  - 1.
  - 2.
  - 3.
10. In case of any liabilities whatsoever arising out of aforesaid purchase of Lignite by us directly or through our authorized representative from GMDC towards payment of GST or any other tax/levies in force etc., it shall be our exclusive responsibility to fulfill the same without dispute. GMDC shall, in no case, be responsible for the same.
11. Matter relating to any dispute or differences arising out of the present document shall be subject to the exclusive jurisdiction of courts at Ahmedabad only.

The information furnished above is true and correct to the best of our knowledge and belief.

SEAL

Name

Date:

\_\_\_\_\_  
Authorized Signatory

(Seal of Notary)



**POWER OF ATTORNEY FOR AUTHORIZED TO SIGNING AND OTHER COMPLIANCE**

**[On duly notarized Rs. 300 stamp Paper]**

We, [name and address of the Applicant] do hereby irrevocably constitute, nominate, appoint and authorize [Name], son/daughter/wife of [name of father/husband] and presently residing at [address], as our true and lawful attorney (“Attorney”) to do in our name and on our behalf, all such acts, deeds and things as are necessary or required in connection with or incidental to submission of application of registration for new / renewal / capacity enhancement / Name change registration, in response to the registration Document, dated [dd/mm/yyyy] issued by Gujarat Mineral Development Corporation Limited, including but not limited to signing and submission of all applications, affidavits, other documents, writings and providing information / responses to the Gujarat Mineral Development Corporation Limited, representing us in all matters before the Gujarat Mineral Development Corporation Limited, and generally dealing with the Gujarat Mineral Development Corporation Limited in all matters in connection with or relating to or arising out of application of registration for lignite and/or upon award thereof to us and/or till the issuance of Sale from the Gujarat Mineral Development Corporation Limited.

AND we hereby agree to ratify and confirm and do hereby ratify and confirm all acts, deeds And things done or caused to be done by our Attorney pursuant to and in exercise of the powers conferred by this power of attorney and that all acts, deeds and things done by our said Attorney in exercise of the powers hereby conferred shall and shall always be deemed to have been done by us.

In witness where of we, [name of Applicant], the above named principal have executed this power of attorney on this [Date] day of [Month], 20[Year]

For.....

(Signature, name, designation and address)

Witnesses:

- 1.
- 2.

[Seal of Notary]