

Request For Proposal
For the Empanelment of
Exhibition Agencies with
Gujarat Mineral Development Corporation
Ltd (GMDC)

TENDER NO.-GMDC/03/2022

Tender Processing fee: Rs. 5,900.00



GMDC Ltd

**Khanij Bhavan, 132 - Ring Road
Gujarat University Ground, Vastrapur
Ahmedabad – 380052
Tel : [079 - 27913501](tel:079-27913501), [27913200](tel:079-27913200)**

INDEX

Section No.	Contents	Page no.
I.	Background Objective	3
II.	Notice Inviting Proposal and Necessary Instruction	4
III.	Scope of Work	5
IV.	Qualification Criterion	6
V.	Duration of Empanelment	8
VI.	Bid Evaluation	9
VII.	Technical Presentation	12
VIII.	Proposal Evaluation	13
IX.	Instruction to Bidding Agencies	14
Form 1	Form 1: Details about Company	21
Form 2	Form 2: Non-Blacklisting Declaration	22

I. Background and Objective

Gujarat Mineral Development Corporation Ltd (GMDC) is a leading State-owned Mining and Minerals Company in the western Indian State of Gujarat with operational experience spanning nearly 50 years. GMDC's product portfolio spans across mining, value added products and power. Its power portfolio includes clean energy sources such as solar and wind besides thermal power.

GMDC is a zero-debt company listed on National and Bombay Stock Exchanges. The Government of Gujarat (GoG) disinvested 26% stake to the public shareholders vide an IPO in 1997 while the balance ownership is held by the Government of Gujarat. It stands around fifth in terms of market capitalization (Rs 2100 crore/ USD 300 m) among its peers as on July 2021.

GMDC's mining activities are spread across the state in Kutch, Devbhoomi Dwarka, Panchmahal, Vadodara, Bhavnagar, Bharuch, Surat and Chhotaudepur districts of Gujarat State in India. It is currently mines minerals like Lignite with five (5) operational lignite mines and five (5) upcoming mine, Bauxite (11 operating mines), Fluorspar, Manganese, Ball Clay, Silica Sand, Bentonitic Clay and Limestone. GMDC also value adds to minerals through works such as Pyrite removal from Lignite, Beneficiation of Bauxite, Beneficiation of LowGrade Manganese and Beneficiation of Fluorspar.

The Company has set up a 250 MW lignite based Thermal Power Station at Nani Chher in Kutch as a forward integration, Wind power plant of 200.9 MW at Maliya, Jodiya, Godsar, Bhanvad, Bada, Verbala, Rojmal and Solar Power plant of 5 MW at Panandhro Project. GMDC is a leader in lignite exploration and supply in Gujarat. Around 70% of its revenue comes from sale of lignite followed by revenue from power projects (20%). Around 34% of the lignite is sold to power plants. This is followed by dyeing & printing industries (24% of lignite sales).

To promote GMDC as a fast growing and reliable name in the mining sector, GMDC participates in various exhibition organized across India.

For the purpose, proposals are invited from experienced exhibition agencies for empanelment with GMDC for the work of designing and fabrication of exhibition stall.

II. Notice Inviting Proposal and Necessary Instruction

Sealed Expression of Interest Documents are invited from experienced agencies of financial standing, meeting the pre-qualifying requirement, for the scope of work.

NAME OF WORK	Empanelment of Exhibition Agencies with GMDC in 02 categories
DOCUMENT NO.	GMDC/03/2022
TENDER PROCESSING FEE (Non-Refundable)	Rs. 5,000/- + GST@ 18% aggregating to Rs. 5900 (Rs. Five Thousand Nine Hundred only) BY DEMAND DRAFT in favour of “Gujarat Mineral Development Corporation Ltd”, payable at Ahmedabad, from the list of approved banks (details at page no. 16)
EMD (Refundable)	Rs. 1,00,000/- (Rs. One Lakh only) BY DEMAND DRAFT in favour of “Gujarat Mineral Development Corporation Ltd”, payable at Ahmedabad, from the list of approved banks (details at page no. 16)
CONTRACT PERIOD	Initially, period of the Contract would be of 02 year starting from the date of appointment.
ISSUE OF TENDER	The tender can be downloaded from website https://www.gmdcltd.com during 26/02/2022 till 14/03/2022
SUBMISSION OF TENDER (PHYSICAL)	Up to 16:00 hrs on 14/03/2022 at the below mentioned address: Managing Director, Gujarat Mineral Development Corporation (GMDC) Ltd Khanij Bhavan, 132 - Ring Road Gujarat University Ground, Vastrapur, Ahmedabad – 380052
PRE-BID MEETING	At 12:00 hrs on 05/03/2021 for clarifications of queries at below mentioned address: GMDC Ltd, Conference Room, 8 th Floor Khanij Bhavan, 132 - Ring Road, Gujarat University Ground, Vastrapur, Ahmedabad
CONTACT PERSONS (FOR ANY CLARIFICATIONS)	Mr. Jatin Kaushal, Manager (PP&D) Email : jatin@indextb.com Contact numbers: 90990 88472

Empanelment categories

Empanelment of Exhibition Agencies will be classified in 02 categories:

- Category 1: With project value of more than Rs. 10 Lakh
Category 2: With project value upto Rs. 10 Lakh.

In both the categories, maximum of 03 (three) best agencies will be empanelled. One agency can bid in any one of the above mentioned category. If bids from the single agency is received for both the category, GMDC will have the rights to consider the proposal for any one of the categories of its choice. The decision taken by GMDC will be final and binding.

III. Scope of Activities – for both categories

The scope of work for the empanelled agencies shall be, but not limited to the following items in India and overseas:

The agency's services shall be broadly classified as under:-

- To conceptualize and design the exhibition stall of varied size.
- To fabricate the entire exhibition space on turn key basis covering installation of all possible display elements in exhibition space with a blend of modern technology elements and innovative ideas.
- Dismantling of the entire structure after successful execution of the work
- To arrange for all necessary required NOCs for the stall installations.
- Any other related services on mutually agreed terms related to exhibition stall erection.

IV. Qualification Criteria

For Category- 1:

- **Experience for Exhibition stall fabrication**
Agency should have been in the business of designing and installation of Exhibition Stall **for atleast 6 years out of past 7 years (from 2014-15 to 2020-21)**.
 - *At least one Work order copy/ Invoice/ certificate from client or CA mentioning the work done for designing and installation of the exhibition stall in any of the 6 years out of last 7 financial years (2014-15 to 2020-21) to be submitted.*

- **Turnover from Exhibition installation work:**
The firm should have average annual turnover of atleast **Rs. 1.00 Crore** in last five (05) financial years **(2016-17 to 2020-21)** from designing and installation of exhibition stall work only.
 - *Relevant Work order copy/ Invoice/ certificate from client or CA mentioning the work done for designing and installation of exhibition stalls only during past 5 financial years (2016-17 to 2020-21) to be submitted.*

- Agency must have carried out exhibition stall installation works with following requirements
 - Atleast 10 exhibition stall installation works with values of atleast Rs. 25 Lakh each (without taxes) in last 07 financial years (2014-15 to 2020-21).

OR

 - Atleast 05 exhibition stall installation works with values of atleast Rs. 50 Lakh each (without taxes) in last 07 financial years (2014-15 to 2020-21).

Relevant Work order copy/ Invoice/ certificate from client or CA mentioning the work done to be submitted.

- The agency must have executed at least 05 project of minimum 300 sqmtr area in the last 07 financial years (2014-15 to 2020-21).
 - *Relevant work order / work completion certificate/ invoice for the same projects to be submitted as a supporting document.*

For Category 2:

- **Experience for Exhibition stall fabrication**
Agency should have been in the business of designing and installation of Exhibition Stall for **at least 4 years out of past 5 financial years (from 2016-17 to 2020-21)**.
 - *At least one Work order copy/ Invoice/ certificate from client or CA mentioning the work done for designing and installation of the exhibition stall for any of the past 4 years out of past 5 financial years (2016-17 to 2020-21) to be submitted.*

• **Turnover from Exhibition installation work:**

The firm should have average annual turnover of atleast **Rs. 50.00 lakh** in last five (05) financial years (**2016-17 to 2020-21**) from designing and installation of exhibition stall work only.

- *Relevant Work order copy/ Invoice/ certificate from client or CA mentioning the work done for designing and installation of exhibition stalls only during past 5 financial years (2016-17 to 2020-21) to be submitted.*

- Agency must have carried out exhibition stall installation works with following requirements

- Atleast 10 exhibition stall installation works with values of atleast Rs. 10 Lakh each (without taxes) in last 05 financial years (2016-17 to 2020-21).

OR

- Atleast 05 exhibition stall installation works with values of atleast Rs. 20 Lakh each (without taxes) in last 05 financial years (2016-17 to 2020-21).

Relevant Work order copy/ Invoice/ certificate from client or CA mentioning the work done to be submitted.

- The agency must have executed at least 05 project of minimum 100 sqmtr area in the last 05 financial years (2016-17 to 2020-21).
 - *Relevant work order / work completion certificate/ invoice for the same projects to be submitted as a supporting document.*

Common criteria for both categories:

- Consortiums/tie-ups is not allowed to fulfill above qualification criteria
- Selected agency should have to set up its own office in Ahmedabad / Gandhinagar to regularly serve the account with minimum staff strength of 6 officials.
- No legal proceedings with any of the clients and its employees related to the services of the bidding agency and its affiliate. Agency should not be blacklisted from any of the Govt. of Gujarat, Govt. of India or State government PSUs
 - *A declaration to this effect should be provided by the agency on their company's letter head, as per attached format (Form 2).*

V. Duration of Empanelment- for both categories:

- The empanelment of selected agencies shall be for a period of two (02) years, from the date of empanelment which may be extended two times for a period of one (01) year each, depending on satisfactory performance of the empanelled agencies.
- In case of unsatisfactory performance by an empanelled agency, GMDC Ltd shall be at liberty to terminate the empanelment of the said agency by giving a notice of 15 days in writing.
- In any case GMDC Ltd reserves the right to curtail the period of empanelment and to issue fresh request for proposals for empanelment of agencies during any time of the empanelment period, solely at its own discretion and without giving any notice to the empanelled agencies.
- GMDC Ltd also reserves the right to invite open tenders from open market for designing and installation of exhibition stalls.
- The Empanelled agencies will have to participate in atleast 80% of the tenders floated by GMDC Ltd during the period of empanelment, failing which may result in disqualification of the agency from future selection process of any activity by GMDC Ltd.
- If any agency is found to be following unfair business practice such as cartelling, making offers and monetary consideration to any staff of GMDC Ltd, engaging in corrupt practices, violating terms and conditions of the tender, showing unsatisfactory service delivery and output etc, the concerned agency will be removed from the panel.

VI. Bid Evaluation:

For Category 1:

The bids evaluation shall be done according to the following criteria:

Parameter	Maximum Marks
Average Annual turnover of the agency from Exhibition designing and installation work only in last 7 (seven) financial years (2016-17 to 2020-21) Rs. 1 Crore to less than Rs. 1.5 Crore- 5 Marks Rs. 1.5 Crore to less than Rs. 2 Crore- 10 Marks More than Rs. 2 Crore- 15 Marks	15
No. of Exhibition stall prepared of value of at least 50 lakh in last 7 years (2016-17 to 2020-21) 1-3 stalls- 5 marks 4-6 stalls- 10 marks 7 and more stalls- 15 marks	15
No. of exhibition stalls prepared in events organized outside India in last 7 (seven) financial years (2014-15 to 2020-21) 1-3 stalls- 5 marks 4-6 stalls- 10 marks 7 and more stalls- 15 marks	15
No. of Exhibition Stalls prepared of size of minimum 300 sq mt in last 7 (seven) financial years (2014-15 to 2020-21) 5-7 stalls- 5 marks 8-10 stalls- 10 marks More than 10 stalls- 15 marks	15
Technical presentation	40
TOTAL MARKS	100

RFP for the empanelment of Exhibition Agencies with GMDC Ltd

For Category 2:

Parameter	Maximum Marks
Average Annual turnover of the agency from Exhibition designing and installation work only in last 5 (five) financial years (2016-17 to 2020-21) Rs. 50 lakh to less than Rs. 75 lakh- 10 Marks Rs. 75 lakh to less than Rs. 1 Crore- 15 Marks More than Rs. 1 Crore- 20 Marks	20
No. of Exhibition stall prepared of value of at least 10 lakh in last 5 years (2016-17 to 2020-21) 1-3 stalls- 10 marks 4-6 stalls- 15 marks 7 and more stalls- 20 marks	20
No. of Exhibition Stalls prepared of size of minimum 100 sq mt in last 5 (five) financial years (2016-17 to 2020-21) 5-7 stalls- 10 marks 8-10 stalls- 15 marks More than 10 stalls- 20 marks	20
Technical presentation	40
TOTAL MARKS	100

Instruction pertaining to Bid Evaluation- For both categories

- Supporting documents for the bids evaluation on above mentioned parameters is required to be submitted by the agency under technical proposal submission
- Based on the documents submitted by the agency, scores will be awarded to the respective agency as per above mentioned details.
- Agency is required to make the technical presentation before the selection committee of GMDC Ltd, details of which is mentioned in clause of “Technical Presentation”
- After evaluation of the technical documents and technical presentation, final score will be awarded to all qualified agencies in both categories.

RFP for the empanelment of Exhibition Agencies with GMDC Ltd

- Agencies will be ranked as per following details for both categories separately:

Highest Scorer: Rank 1

Second highest scorer: Rank 2

Third highest scorer: Rank 3

And so on..

Rank 1-3 bidders will be empanelled as per the provisions as mentioned in this RFP document in two separate categories.

- One agency can bid in any one of the above mentioned category. If bids from the single agency is received for both the categories, GMDC will have the rights to consider the proposal for any one of the category of its choice. The decision taken by GMDC will be final and binding

VII. Technical presentation:

Technically qualified agencies will be called for the presentation before the selection Committee. **The date and time for the technical presentation will be intimated later to the qualified agencies through email/ fax/ letter.**

The content for the technical presentation upon which the final technical score will be awarded should cover the following:

1. Brief about the agency

2. For Category 1:

To Propose Exhibition stall design for GMDC of area of 150 sq mt (15 ft width x 10 ft depth) with 02 sides open (two adjacent sides of 15 ft and 10 ft)

- Agency may propose more than 01 design for the mentioned stall
- For estimation, total budget for the stall preparation to be considered as Rs. 25 lakh excluding taxes
- Agency may include the use of innovative technologies in the stall

For Category 2:

To Propose Exhibition stall design for GMDC of area of 150 sq mt (15 ft width x 10 ft depth) with 02 sides open (two adjacent sides of 15 ft and 10 ft)

- Agency may propose more than 01 design for the mentioned stall
- For estimation, total budget for the stall preparation to be considered as Rs. 10 lakh excluding taxes
- Agency may include the use of innovative technologies in the stall

3. Earlier best work done in Exhibition designing and installation

4. Details of the work done outside India

5. List of clients served for exhibition installation work.

Agencies are required to make the technical presentation before the selection committee during the meeting, details of which will be informed later.

Content of the above mentioned technical presentation shall also be required to be submitted in physically in color copy alongwith the soft copy for making presentation during the meeting.

VIII. Proposal Submission:

The Technical Proposal shall be placed in a sealed envelope clearly marked as follow:

If bidding for category 1- **“Technical Proposal- Category 1”**

If bidding for category 1- **“Technical Proposal- Category 2”**

Technical proposal would include the following:

- Work order copies/ Invoices/ certificates to prove all of the Qualification Criterias (as per clause IV)
- Documents required for the evaluation of the bids for the purpose of awarding technical score (as per clause VI)
- Form 1: Details about the Company- format attached
- Form 2: Non-Blacklisting Declaration/ No Legal proceeding
- Demand Drafts for EMD and Tender Processing Fee

Envelopes for Submission:

1. Separate envelopes containing the tender fee and EMD should be also prepared and be marked as “Tender FEE” and “EMD”.
2. Separate envelope to be submitted for documents for qualification criteria and marked as “Documents for Qualification Criteria- Category 1 or 2 (depending on category)”.
3. Separate envelope to be submitted for documents for Bid Evaluation and marked as “Documents for Bid Evaluation- category 1 or 2 (depending on category)”.
4. All the mentioned envelopes to be placed into an outer envelope clearly marked and sealed as follow:

If bidding for category 1- **“PROPOSAL FOR EMPANELMENT OF EXHIBITION AGENCIES- Category 1”**.

If bidding for category 2- **“PROPOSAL FOR EMPANELMENT OF EXHIBITION AGENCIES- Category 2”**.

This outer envelope shall bear the Name of the Assignment, name, address & contact details of the firm, etc. The Proposals must reach on or before the last date of submission mentioned in the notice inviting tender.

IX. Instruction to Bidding Agencies

1. General

- The Technical and Financial Proposal to be submitted by the agency should be firm and valid for a period of 90 days from the last date of submission of the proposal.
- The proposals shall be signed and submitted by the Authorized Signatory of the Agency. The authorization shall be attached in the Technical Proposal and shall be in the form of a written power of attorney/ board resolution or in any other form demonstrating that the representative has been dully authorized to sign.
- All information supplied by Bidders may be treated as contractually binding on the Bidders, on successful award of the assignment by the GMDC Ltd on the basis of this RFP.
- No commitment of any kind, contractual or otherwise shall exist unless and until a formal written contract has been executed by or on behalf of GMDC Ltd.
- GMDC Ltd may cancel this public procurement at any time prior to a formal written contract being executed.
- This RFP supersedes and replaces any previous public documentation & communications, and Bidders should place no reliance on such communications.
- All contents of the Proposal should be clearly numbered, indexed and arranged in a sequence and shall be bound firmly.
- The Original Proposal (Technical Proposal) shall contain no interlineations or overwriting, except as necessary to correct errors made by the official of Agency themselves. The person who signs the proposal must put initial against such corrections.
- The Agencies shall bear all costs associated with the preparation and submission of their proposals. GMDC Ltd is not bound to accept any or all proposals, and reserves the right to annul the selection process at any time prior to award of contract, without any liability to GMDC Ltd.
- Physical papers are to reach our office as per the date and time mentioned in this document. It is the responsibility of the participating agency to submit the bid before the last date and

RFP for the empanelment of Exhibition Agencies with GMDC Ltd

time at the address as mentioned in the document above, and GMDC Ltd will not be responsible for any delay due to post/courier/any other reasons.

- At any time before the submission of Proposals, GMDC Ltd may amend this document by issuing an addendum, which shall be binding on the agencies.
 - The agencies shall acknowledge the tender conditions and all subsequent amendments and submit along with their proposals duly signed. Therefore, the tender document signed by the authorized signatory should be the part of the technical proposal

2. Pre-Bid Meeting & Clarifications

GMDC Ltd shall hold a pre-bid meeting with the prospective Bidders on **05 Mar, 2022 at 12:00 pm** at

GMDC Ltd, Conference Room, 8th Floor, Khanij Bhavan, 132 - Ring Road, Gujarat University Ground, Vastrapur, Ahmedabad .

Bidders can also submit their queries to Mr. Jatin Kaushal (jatin@indextb.com) by email **on or before 17:00 hrs on 04 Mar, 2022** in below mentioned format:

S. No.	Clause no.	Page no.	Content of RFP requiring clarification(s)	Points of clarification

- GMDC Ltd shall not be responsible for ensuring that the Bidders' queries have been received by them. Any requests for clarifications post the indicated date and time may not be entertained by the GMDC Ltd.

3. Issue of Corrigendum

- At any time prior to the last date for receipt of bids, GMDC may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective Bidder, modify the RFP Document by a corrigendum.
- The corrigendum (if any) & clarifications to the queries from all Bidders will be posted on www.gmdcltd.com.
- Any such corrigendum shall be deemed to be incorporated into this RFP.

4. Earnest Money Deposit (EMD) / Tender Processing Fee

- Bidders shall submit, along with their Proposals, confirmation of submission of an EMD of INR 1,00,000/- (Rupee Two Lakh Only), in the form of demand draft in favour of “Gujarat Mineral Development Corporation Ltd”. No exemption to MSMEs is provided regarding relaxation from submission of EMD. It is compulsory to submit EMD.
- Bidder shall also required to submit Tender Processing Fee of **Rs. 5,000/- + GST@ 18% aggregating to Rs. 5,900 (Rs. Five Thousand Nine Hundred only) BY DEMAND DRAFT** in favour of “Gujarat Mineral Development Corporation Ltd”, payable at Ahmedabad.
- EMD of the empanelled agencies will remain deposited with GMDC till the duration of the empanelment/ termination of the services of the empanelled agency with GMDC Ltd, without any interest liability on GMDC Ltd.
- The EMD amount is interest free and will be refundable within 30 days to the unsuccessful Bidders without any accrued interest on it.
- No exemption to MSME will be provided for submission of EMD. Upon the submission of relevant documents, relaxation will be provided to MSME units from submitting Tender Processing Fee.
- Proposals not accompanied with the EMD and Tender Processing Fee or containing EMD/ Tender Fee with infirmity(ies) (relating to the amount or validity period etc.), mentioned above, shall be summarily rejected.

List of approved banks for Demand Draft: Bidders are required to prepare the Demand Draft for Tender processing Fee/ EMD, from any of the following list of banks:

- All Nationalized Banks
- RBL bank
- Axis Bank
- ICICI Bank
- HDFC Bank
- Kotak Mahindra Bank
- IndusInd Bank
- DCB bank
- Tamilnad Mercantile Bank
- Federal Bank
- Bandhan Bank
- Standard Chartered Bank
- City Union Bank
- Yes Bank

5. Preparation & submission of Proposals

Proposal Preparation Costs

- The Bidder shall be responsible for all costs incurred relating to participation in the RFP process, including, but not limited to, costs incurred in conduct of informative and other diligence activities, participation in meetings/discussions/presentations, preparation of proposal, in providing any additional information required by GMDC to facilitate the evaluation process, and in negotiating a definitive contract or all such activities related to the bid process.
- GMDC Ltd will in no event be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.

Language

- The Proposal should be filled by the Bidder in English language only. If any supporting documents submitted are in any language other than English, translation of the same in English language is to be duly attested by the Bidders. For purposes of Proposal evaluation, the English translation shall govern.

6. Opening of Proposal

- GMDC Ltd would open the proposals immediately after the Proposal Due Date and Time for the purpose of verification of requisite fees and EMD; verification of documents for pre-qualification would be considered of only those agencies who have paid the requisite fees and EMD.
- Subsequently for the pre-qualified agencies, a technical presentation would be arranged, where in the qualified agencies would be invited to make the presentation on their concept to the Committee so constituted by the Government of Gujarat. The technical presentation will be arranged on immediate basis, so participating bidders should be ready with their technical presentations as meeting will be called on immediate basis after the technical evaluation will be over.
- Agency would have to bring in the requisite copies of the technical proposals in hard copies and in the suitable format of ppt, movies, pdf, etc for presentation to the Committee members. The presentation would be retained by GMDC for its records.

7. Other Terms & Conditions

- **Extension of Validity of Proposal**

Duration of the empanelment of the selected agencies will be for 02 year from the date of issuance of work order. However, the engagement of the selected agencies can be extended two times for the period of 01 year each. Thereafter, the extension of the tenure of engagement of the selected agency will be based on the decision by the appropriate Board/ Committee.

- **Disqualification**

The following events and circumstances may result in disqualification of the applicant from the bidding process:

- Submission of Proposal after the Proposal Due Date
- If the Proposal contains misleading or false representation in the forms, statements and attachments submitted in proof of the eligibility requirements
- If the Proposal contains conditions other than the conditions mentioned in this document or any additional condition put in by the agency to the GMDC Ltd.
- If the Proposal submitted is not accompanied by the required documentation will be considered non responsive
- Agency is unable/fails to provide clarifications related to its Proposal.
- Agency who attempt to influence the qualification or selection process shall be disqualified from the process at any stage
- GMDC Ltd reserves the right to reject or disqualify the proposal, if any detrimental information becomes known after the agency has been qualified.
- GMDC Ltd reserves the right to reject the Applicant, at the time, or at any time after such information becomes known.
- In case of such disqualification under any circumstances, the decision taken by GMDC Ltd shall be considered as final and binding.

8. Termination

GMDC Ltd reserves the right to cancel the contract placed on the selected Bidder and recover expenditure incurred by GMDC Ltd under the following circumstances:

- The selected Bidder commits a breach of any of the terms and conditions of the bid.
- The Bidder goes into liquidation, voluntarily or otherwise.
- After award of the contract, if the selected Bidder does not perform satisfactorily or delays execution of the contract, GMDC Ltd reserves the right to get the balance contract executed by another party of its choice by giving notice for the same. In this event, the selected Bidder is bound to make the additional expenditure.
- GMDC Ltd reserves the right to recover any dues payable by the selected Bidder from any amount outstanding to the credit of the selected Bidder, including the pending bills and/or invoking the EMD under this contract.

9. Liquidated Damages

- Notwithstanding GMDC Ltd's right to cancel the order, liquidated damages for non-conformance of this RFP document will be charged as per the penalties, subject to a maximum of 10% of the total value of the Contract.
- GMDC Ltd reserves its right to recover these amounts by any mode such as adjusting from any payments to be made by GMDC Ltd to the Bidder.

10. Format and Signing of Proposal

The proposal should be short, concise & include all points indicated in the Document.

The Proposal shall be typed or written in indelible ink and should be in English. Proposal in other language would not be accepted. The pages and volumes of each part of the Proposal shall be clearly numbered. The Proposal shall contain all the information required herein and references of previous submissions shall not be considered.

11. Intellectual Property Rights

- GMDC Ltd shall remain the owner of all the content conceptualized and created by the Bidder under this RFP.
- All intellectual property rights in the content whether in tangible or intangible form shall belong to GMDC Ltd and the Bidder has no right to assign, licence, sell, or use any content

conceptualized and created under this RFP and/or accompanying Master Service Agreement to any third party under any circumstances.

- All the content conceptualized and created by the Bidder whether in tangible or intangible form shall bear relevant copyright notices in the name of the GMDC Ltd
- The Bidder shall take all such appropriate legal actions to safeguard violation of the GMDC Ltd's intellectual property rights, if any.

12. Force Majeure

- For the purposes of this agreement, Force Majeure means an event which is beyond the reasonable control of a Party and which makes a party's performance of its obligations hereunder impossible or so impractical as reasonably to be considered impossible in the circumstances and includes but is not limited to war, riots, civil disorder, earthquake, fire , explosion, storm, flood or other adverse conditions, strikes, lockout or other industrial action (except where such strikes, lock out or other industrial action are within the power of the party invoking Force Majeure to prevent), confiscation or any other action by government agencies.
- Force Majeure shall not include any events caused due to acts/omissions of such Party or result from a breach/contravention of any of the terms of the Contract, Bid and/or the Tender. It shall also not include any default on the part of a Party due to its negligence or failure to implement the stipulated/proposed precautions, as were required to be taken under the Contract.
- The failure or occurrence of a delay in performance of any of the obligations of either party shall constitute a Force Majeure event only where such failure or delay could not have reasonably been foreseen, or where despite the presence of adequate and stipulated safeguards the failure to perform obligations has occurred. In such an event, the affected party shall inform the other party in writing within five days of the occurrence of such event. IKDRC will make the payments due for Services rendered till the occurrence of Force Majeure. However, any failure or lapse on the part of the Bidder / Bidder's Team in performing any obligation as is necessary and proper, to negate the damage due to projected Force Majeure events or to mitigate the damage that may be caused due to the abovementioned events or the failure to provide adequate disaster management/recovery or any failure in setting up a contingency mechanism would not constitute force majeure, as set out above.

Form 1: Details about the Company (to be submitted on Company's letter head)

Details about Company

1.	Name and Address of the Organization:		
2.	Telephone No.:	Fax No :	Website:
3.	Contact Person and E-mail ID:		
4.	Year of Establishment:		
5.	Worldwide presence through its branch offices, group companies or associates(Mention details Separately in the following format)		
	Sr. No	Offices	Countries
	01	Branch Offices	
	02	Group Company Offices	
	03	Office of Associates	
	04	Other Ties Ups	
5.	Total No. of Employees:		
6.	PAN Number of the Agency		
7.	GST Number of the Agency		

Authorized Signature [*In full and initials*]: _____

Details of Authorized Signatory

Name and Title of Signatory: _____

Mobile No.: _____

Email address: _____

Form 2- Non-Blacklisting Declaration (On company's letter head)

To:

Managing Director
Gujarat Mineral Development Corporation Ltd
Khanij Bhavan, 132 - Ring Road
Gujarat University Ground, Vastrapur
Ahmedabad – 380052

Subject: Declaration of non-blacklisting for empanelment of Exhibition Agencies with GMDC Ltd

Dear Sir,

This is to notify you that our Firm/Company/Organization <provide Name of the Firm/Company/Organization> intends to submit a proposal in response to invitation for Tender No. GMDC/03/2022 for the empanelment of Exhibition Agencies. In accordance with the above we declare that:

- a) We are not involved in any major litigation that may have an impact of affecting or compromising the delivery of services as required under this assignment.
- b) We are not blacklisted by any Central/ State Government/ agency of Central/ State Government of India or any other country in the world/ Public Sector Undertaking/ any Regulatory Authorities in India or any other country in the world for any kind of fraudulent activities.

Sincerely,

[BIDDERS NAME]

Name

Title

Signature

Date

Location