



TENDER GMDC/LG/OLYMPIAD-18/03/2017-18

Contract for catering services including material, men power and utensils, serving of food etc. as applicable from **date 25/01/2018 to 29/01/2018** during the Sports and Cultural Olympiad to be held at S.K.V. Nagar colony. Panandhro Project. Ta : Lakhpat Dist : Kutch.

Issued to

M/s. _____

Pin No _____

GUJARAT MINERAL DEVELOPMENT CORPORATION LIMITED

(A Govt. of Gujarat Enterprise)

Lignite Project, PANDHRO, Tal - LAKHPAT, Dist. :- Kutch,

Pin – 370601

Ph. (02839) 294429,294221

TENDER NOTICE

TENDER NO. GMDC/LG/OLYMPIAD-18/03/2017-18

NAME OF WORK: -

Contract for catering services including material, men power and utensils, serving of food etc. as applicable from **date 25/01/2018 to 29/01/2018** during the Sports and Cultural Olympiad to be held at S.K.V. Nagar colony. Panandhro Project. Ta : Lakhpat Dist : Kutch.

Sealed tenders are invited from reputed and experienced Contractors/Supplier for

01	Tender No	GMDC/LG/OLYMPIAD-18/03/2017-18
02	Tender Fee [Non refundable]	Rs1500/- by D.D. of Nationalized / Scheduled Bank Only in favor of Gujarat Mineral Development Corporation limited. Payable at Panandhro.
03	Name Of Work	Contract for catering services including material, men power and utensils, serving of food etc. as applicable from date 25/01/2018 to 29/01/2018 during the Sports and Cultural Olympiad to be held at S.K.V. Nagar colony. Panandhro Project. Ta : Lakhpat Dist : Kutch.
04	Location	G.M.D.C.LTD. SKV Nagar colony, Lignite project, Panandhro, Tal: Lakhpat Dist.- Kutch.
05	Issue of tender and Last Date Of Issue of tender	From 21-12-2017 to 28-12-2017 upto 3.00PM.
06	Last Date Of Submission Of Tender	29-12-2017 up to 11:30 AM
07	Date and time of opening of tender	29-12-2017 after 02:00 PM onwards
08	Terms of Payment	Payment will be made after 15 day on submission of invoice after completion of work. TDS shall be deducted at prevailing rate of IT.
09	Eligibility Of Tenderer.	The bidder should have done similar work of catering worth of minimum Rs.8 Lacs of single orders in last Three years in any Government organisation/ Department, PSU, Large Scale Industries, etc. Supporting documents like work order, proof of execution of work etc. for the same shall be produced by the bidder. Experience from any trust / NGO or of any other nature apart from the above will not be considered. Should possess statutory requirements such as GST registration, Shop and Establishment registration certificate, Municipal Food License and PAN card
10	Earnest Money Deposit	Rs30000/- By D.D. of Nationalized / Scheduled Bank Only in favor of Gujarat Mineral Development Corporation limited. Payable at Panandhro.

FOR GMDC LTD.

G.M. (PROJECT)



An ISO Certified Company
GUJARAT MINERAL DEVELOPMENT CORPORATION LIMITED
(A Government of Gujarat Enterprise)
Lignite Project, Panandhro, Tal: Lakhpat,
Dist: Kutch, Pin-370 601
Ph. (02839) 294429,294221
E-Mail: panandhro@gmdcltd.com,
CIN: L14100GJ1963SGC001206

GENERAL INSTRUCTIONS.

- 1) Bids are invited from the potential catering service provided.
- 2) Tenderer has to submit Demand Draft for Tender Fee, EMD and other documents physically or by post at our project office.

This will be a Two bid system where prospective bidder shall have to submit

- (i) Technical bid supported by required documents as per **Annexure A**
- (ii) Price bid as per format given in **Annexure B**.

Both the bids has to be submitted separately.

- 3) The bidders are required to submit their complete bids on or before 29/12/2017 11:30 AM in a single enclosure to this office.
- 4) The price bid will be considered only to the technically qualified parties. Those who do not qualify technically shall out rightly be rejected.
- 5) If any confusion arises out of interpretation of any criteria / conditions of the tender during the process of opening the bid then the decision of the Core Committee of GMDC Lignite project Panandhro will be final and binding.
- 6) Corporation reserves the rights to reject any or all tender or part thereof or, split the work between more than one Tenderer, without assigning any reason thereof.
- 7) Any change in the above tender conditions shall be uploaded on our website i.e. www.gmdcltd.com. Bidders are advised to follow the portal.
- 8) In the event of insufficient participation (ie. less than 3) in the bidding process then GMDC reserves the right either to go with the tender received or extension of time limit based on the merit of the case.
- 9) In case of any doubts regarding the qualifying criteria and other ancillary requirements of the tender prospective bidders can consult with the following GMDC officials;

- i) **Sh B L Soni** 97277 92815
- ii) **Sh D B Gauswami** 97277 92582

ADDRESS FOR COMMUNICATION.

To,
The General Manager (Project)
Gujarat Mineral Development Co. Ltd..
Administrative office.
Lignite Project Panandhro.
Ta: Lakhapat. Dist: Kutchh.
Gujarat Pin:370601

SCOPE OF WORK:

For catering services including material, men power and utensils, serving of food etc

This Contract is for catering services including material, men power and utensils, serving of food, tea-coffee etc. from **date 25/01/2018 to 29/01/2018** during the sports and cultural Olympiad to be held at S.K.V. Nagar colony. Panandhro Project. Ta : Lakhpat Dist : Kutch.

1. You have to prepare the Kitchen arrangement, and store your material and other items properly and safe arrangement to be done for LPG / Diesel which are highly inflammable. Good quality of dishes / plates / Crockery / spoon /Paper napkin, etc are to be arranged and cleaned properly before serving the breakfast, lunch and dinner.

2. Arrangement of Breakfast, Lunch & Dinner shall be made from 25/1/18 to 29/1/18 as per annexure C and for the same you have to arrange service counters & same are to be set at two places, ie;

-- For VIPs : one counter and

-- General public : two counters (Can be increased if required by GMDC in Grand Dinner) (Minimum Total 3 counters). You have to take care for the arrangement of counters and to be done as per the instructions given by GMDC officials.

Mineral water shall be served at the place of residence of the guests and at different locations where sports events will be held (approx. 60 locations) and shall also take care of replenished as and when required.

3. Fresh and good quality of raw materials are to be used for cooking the food and preparation of other items. Double filtered Sunflower/ground nut edible oil and Amul Ghee are to be used for preparing the food items. Fresh vegetables and good quality of spices are to be used.

4. Entry of persons for breakfast, lunch and dinner is allowed after checking and collecting the token issued by GMDC to invited persons. Finally the billing amount is to be calculated as per token collected and number of dishes served.

5 You have to make arrangement for making and serving the dishes mentioned as below; In case number of dishes will be less, you will be paid for the minimum assured dishes mentioned as below;

Sr	Date	Breakfast	Lunch	Dinner
01	25/01/2018	NA	NA	200(Min assured) (May go upto 300)
02	26/01/2018	400 (Min assured) (May go upto 500)	500(Min assured) (May go upto 600)	500(Min assured) (May go upto 600)
03	27/01/2018	400 (Min assured) (May go upto 500)	500 (Min assured) (May go upto 600)	500(Min assured) (May go upto 600)
04	28/01/2018	400 (Min assured) (May go upto 500)	500 (Min assured) (May go upto 600)	800(Min assured) (May go upto 1000)
05	29/01/2018	300 (Min assured) (May go upto 400)	NA	NA

The above number of dish is indicative only and may vary during the function which will be informed and extra charges will be made for extra dishes at the quoted rates.

GENERAL CONDITIONS.

1. Bidders should quote unit price in the prescribed proforma (Annexure-B). Rates should be inclusive of all taxes including delivery / service at site including loading, unloading, erection, testing if any, dismantling, transportation etc.
2. Hygiene and cleanliness should be maintained while preparing and serving Breakfast, Lunch & Dinner
3. Washing and cleaning of utensils should be managed by the vendor
4. The service provider/agency shall nominate a person with **mobile/telephone** to receive the instructions. Another alternative telephone number of the owner or his representative of the firm shall also be conveyed with email ID to convey the instructions.
5. Fire being a potential hazard so the successful bidder has to make adequate arrangements to prevent and control fire. The agency shall indemnify GMDC from any kind of loss, damage or injury arising out of fire or any other accident/incident.
6. You have to follow all statutory rules and regulations.
7. If you fail to comply with any requirement, then we will carry out the work at your risk and cost and for that any expenses occurs, that you will have to pay.
8. Work shall not be sub-letted to any agency.
9. You have to provide services as per our schedule, as well on our verbal information during the course of the event.
10. You have to use bio-degradable disposal cups for Tea-coffee and dishes for starter servicing. No use of plastic disposables in any kind will be allowed. If possible to use only earthen pots/glasses for serving tea-coffee. Plastic containers / polythene pouches in which any milk products or eatables are generally sold should be disposed of as quickly as possible.
11. GMDC reserves the right to reject all or any of the quotation and to split up the requirements or relax any of the conditions without assigning any reason.
12. Any quotation received after the date and time specified will not be accepted.

CONDITIONS FOR SERVICING.

1. There should be enough counters to avoid crowding at one particular place. (Minimum stalls arranged for each item should be 03 and can be increased depending on the actual requirement)
2. All food items should be less spicy & less oily.
3. The Catering service Provider has to maintain minimum number of well trained staff from their end for smooth operation at their own costs. Furthermore, the service provider must provide the neat and clean uniform, netted hat and gloves to their staff members at their own costs.
4. **No utensils and other necessary items/equipment will be provided from GMDC and it should be arranged by the Service Provider at their own cost** i.e.vessels, plates, spoons, forks, big bins, heating equipment good quality napkins and other items if any. All utensils should be very clean and should be brought enough numbers in order to serve everyone hassle free.
5. The bins to collect waste food and used plates should be arranged by the caterers.
6. Agency will be responsible for transportation of material / goods.
7. Bidders may visit the location of work before submission of tender.

FACILITIES TO BE PROVIDED BY GMDC TO CATERER

- Water for cooking the food.
- Tent arrangement for cooking and electric power for illumination purpose.
- Water for washing purpose.
- Space will be provided for Kitchen arrangement and material storage.
- Accommodation will be provided for staff

Please find date wise menu of Breakfast, Lunch and dinner attached herewith as Annex-1

ઇન્ટરઝોન સ્પોર્ટ્સ એન્ડ કલ્ચરલ ઓલમ્પીયાડ માટેનું મેનુ

વિગત	૨૫/૦૧/૨૦૧૮	૨૬/૦૧/૨૦૧૮	૨૭/૦૧/૨૦૧૮	૨૮/૦૧/૨૦૧૮	૨૯/૦૧/૨૦૧૮
	દરરોજ સવારમાં તાજું ફ્રેશ ફ્રુટ નું જ્યુસ આપવાનું રહેશે.				
સવારનો નાસ્તો		ઈડલી/મેંદુ વડા	મસાલા/મેથીના થેપલા	રાજસ્થાની કચોરી	આલુ પરોઠા
		બટેટા પૌવા	દહીં	ઉપમા	દહીં
		સંભાર	સમોસા પંજાબી/ચાઇનીસ	ચટણી તીખી/મીઠી	તળેલા મરચા
		ચટણી તીખી/નાળિયરની	ચટણી તીખી/મીઠી	ભરેલા/આથેલા મરચા	અથાણું
		ચા-કોફી	ભરેલા/આથેલા મરચા	ચા-કોફી	ચા -કોફી
			ચા-કોફી	અથાણું	
			અથાણું		
		મિનરલ વોટર	મિનરલ વોટર	મિનરલ વોટર	મિનરલ વોટર
		મુખવાસ	મુખવાસ	મુખવાસ	મુખવાસ
બપોરનું જમવાનું	દરરોજ બપોરે લીંબુ સીકંજી ફરી-ફરીને આપવું				
		લાઇવ થાબડી	અંજીર રબડી	પંચ રત્ન હલવો	
		લાઇવ ઢોકળા	પંજાબી સમોસા	કટલેસ અને મિક્ષ ભજીયા	
		મિક્સ સબજી	કોબી વટાણા શાક	દમાંલુ	
		પંજાબી છોલે	રાજમા સબજી	ભીંડા મસાલા	
		પૂરી/રોટલી	રોટલી	રોટલી/પૂરી	
		ચટણી (તીખી/મીઠી)/તેલ	ગ્રીન ચટણી	ચટણી તીખી/મીઠી	
		ગ્રીન સલાડ	ગ્રીન સલાડ	ગ્રીન સલાડ	

		જીરા રાઈસ	હૈદરાબાદી પુલાવ	દાળ ફાય	
		દાળ	દાળ તડકા	જીરા રાઈસ	
		છાસ	પંજાબી લચ્છી	છાસ	
		પાપડ	પાપડ	પાપડ	
		અથાણું	અથાણું	અથાણું	
		મિનરલ વોટર	મિનરલ વોટર	મિનરલ વોટર	
		મુખવાસ	મુખવાસ	મુખવાસ	
બપોરની ચા/કોફી		ચા/કોફી	ચા/કોફી	ચા/કોફી	
				<u>ગ્રાન્ડ ડીનર</u>	
રાત્રિનું જમવાનું	અડદિયા	ગુંદર પાક	ગુલાબ જાંબુ	સૂપ - ટમેટા અને હોટ એન્ડ સૌર	
	બાજરીના રોટલા/ભાખરી	પરોઢા	પાવ ભાજી	સ્ટારટર - સ્પ્રિંગ રોલ , મંચુરિયન ડ્રાય	
	રીંગણા નુ ભળથું (ઓળો)	રીંગણ/બટેટા/વટાણા ટમેટાની ગ્રેવી વાળુ	ભાખરી	દિલ્લી ચાઈ	
	લસણની ચટણી	દહીં વડા	બિરયાની પુલાવ	મસાલા ઢોસા	
	તળેલા મરચા	ગ્રીન સલાડ	ગ્રીન સલાડ	મગ બદામ નો લાઇવ હલવો	
	કઢી - ખીચડી (મગ ચોખાની)	પુલાવ	પાપડ	લાઇવ જલેબી વિથ રબડી	
	ગ્રીન સલાડ	કઢી	છાસ	રોટલી રૂમાલી/મીક્ષી/તંદુરી	
	ધી - ગોળ	છાસ	અથાણું	પંજાબી પનીરની	

છાસ	પાપડ	મિનરલ વોટર	તવા ફાય સ્ટફ વેજીટેબલ
પાપડ	અથાણું	મુખવાસ	હાફ ઊંધિયું
અથાણું	મિનરલ વોટર		સલાડ મિક્ષ કઠોળ/શીંગ
મિનરલ વોટર	મુખવાસ		ગ્રીન સલાડ (ટમેટા, ગાજર, બીટ, કાકડી, ડુગરી)
મુખવાસ			પંચરત્ન દાળ
			વેજીટેબલ બિરયાની સફેદ ડ્રાયફ્રૂટ વાળી
			પાપડ
			છાસ મસાલા
			અથાણું
			મિનરલ વોટર
			મુખવાસ (૧૦ થી ૧૫ જાતના)
			પાન
			ફાલુદા આઈસ્ક્રીમ

QUALIFICATION CRITERIA FOR THE BIDDERS

For qualifying the price bid, the bidders have to fulfill the following requirements.

- A. Bidders should have done similar works worth of Rs8Lakh in a single event OR of more amount, in last three year Supporting documents like photo copies of work order, experience certificate etc. for the same shall be produced by the bidder
- B. For the successful bidder Original certificate of the documents enclosed will be required to be shown on demand.
- C. The employer may, at its discretion can extend the deadline for the submission of bid
- D. The Bidder has to submit the tender fee ` 1500 /- (Fifteen hundred only) in the form of Demand Draft (In favour of GMDC Ltd, payable at Panandhro) of any nationalized banks for the Tender copy, which is available from H.R. department. Panandhro Project office during the 8-00 A.M. to 5-00 P.M. Office hour
- E. The Bidder has to submit the EMD of ` 30000/- (Thirty thousand only) in the form D.D. (In favor of GMDC Ltd, payable at Panandhro) of any nationalized banks along with submission of bid. The bidder who fails to submit the EMD along with bid shall also be rejected outrightly without any further correspondence.
- F. Bids should be submitted to the Project A.D.M. office. Panandhro on OR before 29-12-2017 up to 11-30 AM Late submitted bid will not be considered. The technical bid and the price bid should have separate envelop and on each envelop mentioning the technical bid and price bid on the top of the envelop.
- G. Technical bids shall be opened on dated 29-12-2017 at 02-00PM. at project office Panandhro and price bids shall be opened for qualified technical bids only.
- H. Bids will be opened through three stages.
 1. Verification of tender fee. EMD and technical documents. (Physically).
 2. Opening of Technical bids,
 3. Finally price bids will be opened for qualified technical bids. The Bidder has to furnish the details for Registration form. The Registration form is given to bidder along with Tender copy. The same form is to be dully filled up by Bidder and submit it to GMDC along with technical bid.

You have to quote the rate for the basic price only. (Excluding taxes).

- I. The bidder shall submit Certificate of Workmen's Compensation policy or processed document of WC policy while submitting the bid.

ANNEXURE – A

TECHNICAL BID

SR.NO.	PERTICULARS	TO BE ATTACHED
1.	The bidder should have done similar work of catering worth of minimum Rs.8 Lacs of single orders in last Three years in any Government organisation/ Department, PSU, Large Scale Industries, etc. Supporting documents like work order, proof of execution of work etc. for the same shall be produced by the bidder. Experience from any trust / NGO or of any other nature apart from the above will not be considered. Should possess statutory requirements such as GST registration, Shop and Establishment registration certificate, Municipal Food License and PAN card	
2.	The EMD of `30000/- (Thirty thousand only) in the form D.D. of any nationalized banks along with submission of bid.	
3.	Registration form to be submitted for registration.	
4.	PAN card details and photocopy to be submitted.	
5.	Workmen compensation policy photocopy (if available.)	
6.	Certificate regarding the payment paid to their staff through Bank account.	

For the successful bidder the original documents will be required to be shown on demand.

Signature and stamp of the Bidder.

Name & Address of the Company.

Contract Number & E-mail Id.

ANNEXURE – B

PRICE - BID

Sr	Date	Breakfast	Rate	Lunch	Rate	Dinner	Rate
01	25/01/2018	NA		NA		200(Min assured) (May go upto 300)	
02	26/01/2018	400 (Min assured) (May go upto 500)		500(Min assured) (May go upto 600)		500(Min assured) (May go upto 600)	
03	27/01/2018	400 (Min assured) (May go upto 500)		500 (Min assured) (May go upto 600)		500(Min assured) (May go upto 600)	
04	28/01/2018	400 (Min assured) (May go upto 500)		500 (Min assured) (May go upto 600)		800(Min assured) (May go upto 1000)	
05	29/01/2018	300 (Min assured) (May go upto 400)		NA		NA	

Rate for items as per Annex-1.

Signature and stamp of the Bidder.

Name of the Company.

Address of the Company E-mail of the Bidder.

VENDER REGISTRATION

Bidders have to furnish the details in the prescribed form for his registration.

Supplier Name (Vendor Name)
URL(Website Name)
Address Line1
Address Line2
Address Line3
Address Line4
City
State
Postal Code
Address Name(Site)
Phone Area Code
Phone Number
Fax Area Code
Fax Number
Email Address
MOBIL NO.
CONTACT PERSION-
GST NUMBER
CST NUMBER for parties situated outside of Gujarat
PAN NUMBER-
TAN NUMBER (Optional)
VENDOR TYPE(Please select from the sheet - Vendor Type)
Material supplier OR service provider ? Service provider
Product Code (Please select from the Sheet - Product Code)
Product Code description (Please select from the Sheet - Product Code)

Signature and Stamp of Bidder.

Date:

CERTIFICATE GIVEN BY CATERER

TO WHOM IT MAY CONCERN.

THIS IS CERTIFIED THAT, WE ARE PAYING THE PAYMENT TO OUR STAFF THROUGH THEIR BANK ACCOUNTS. NO CASH PAYMENT IS MADE BY US TO THE SATFF WORKING UNDER OUR CATERERING GROUP.

SIGNATURE AND STAMP OF THE CATERER.