



GUJARAT MINERAL DEVELOPMENT CORPORATION LIMITED

(A Government of Gujarat Enterprise)

Lignite Project, Umarsar, P.O: S.K.V.Nagar Pin- 370601

Tal: Lakhapat, Dist: Kutch (GUJ) **E mail: umarsar@gmdcltd.com**

PHONE: + (02839) 293693 FAX: + (02839) 294428 CIN:L14100GJ1963SFC001206

TENDER NO. GMDC/ 14 /Umarsar/ 2016-17

Contract for Providing, Supplying and erection of Dome, Mandap, Sound System and Decoration etc. for Final day Safety Week function-2017 of Umarsar Mines, Taluka- Lakhpat, Dist- Kutch

INSTRUCTIONS

1. Bids are invited from the potential event management agencies.
2. Bidder has to submit Demand Draft for Tender Fee, EMD and other documents physically or by post at our office.
3. This is in two bid process **I**- Technical bid **II**- Price bid. Bidder has to submit Technical Bid along with Technical detailed specification
4. The bidders are required to submit their bids on or before 15th March-17 at 05:00 P.M.
5. Technical Bid opening date shall be 16th March-17 at 11:00 AM at Umarsar Project office.
6. The price bid will be considered only for the technically qualified parties. Those who do not qualify technically, shall out rightly be rejected. After verification of documents & technical qualification of bidder scrutinized by corporation committee, the price bids will be opened for those bidders who will qualify in technical bid and the price bid will be opened on the same day. Any schedule change for opening of price bid will be informed by phone/mail/message etc

ADDRESS for Communication

Site Office:

To,
General Manger (P),
Umarsar Lignite Mines Project
Gujarat Mineral Development Corporation Limited
Village: Umarsar, Tal.: Lakhpat – 370627, Dist.: Kutch,Gujarat.



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Tender no-:GMDC/ 14 /Umarsar/16-17

Name of work-:Tender of Providing, supplying and erection of dome, mandap, sound system and Decoration etc for Final day safety week function-2017 at Umarsar Lignite Mines, Taluka- Lakhpat,Dist- Kutch

The above subjected tender is for Providing, supplying and erection of dome, mandap, Sound system and decoration etc. for Final day safety week function-2017 to be held at GMDC SKV Nagar Colony, Umarsar Lignite Mines, Taluka-Lakhpat, Dist- Kutch on dated 26.03.2017.

Your item wise broad scope of work is as under

(A) Scope of work for Dome, Mandap, decoration and sound system etc.

(I)Erection of Dome & Stage shall consist of following items

- (1) To erect the DOME having area of 130'x90' Ft. for accommodating 1000 persons and structure Having adequate strength to sustain against current season high wind forces and codes for safety of public.
- (2) Preparation of stage having size of 40'x 20' Ft. with 3'. 5" ht. from ground level and fixing of background banners given by GMDC with decoration of natural flowers in background including carpeting for live programme and decoration with all necessary facilities including 10 nos. good quality VVIP chairs with soft cushion and arm rest of three persons capacity each and 10 nos. smooth top good quality tables. Blue carpeting on floor. One podium for delivering speeches and anchoring.
- (3) Big size Diya for stage
- (4) Two exits one for staff and another for VIP for dome.
- (5) 06 No's of Flood LED (white) lights to cover stage so as to provide enough illumination.
- (6) Floors area of DOME shall be covered in green carpet flooring except the red carpet to be provided on Pathway From entry to stage.
- (7) 10 no's VIP sofa for in the frontline inside the dome.
- (8) 20 no's of General sofa with white cloth cover of three person capacity each.
- (9) Thick cloth carpet flooring shall be provided in VIP Dining area

(10) Natural flower stage decoration & Minimum 20 no's of flower pot at front of stage

(11) Full ht of Side partition of ultra snow white clothes only

(12) 1000 no's of good quality plastic chairs covered with white cloth in Dome

(13) Arrangement of Ceiling fans or Pedestal fans and Air cooler in dome.

(a) Ceiling fans- For the space of 15'x 15' one ceiling fan shall be fixed for every three rows, and for stage 04 no's of ceiling fans shall be fixed. In all 55 no's of ceiling fans shall be provided

Or

Pedestal Fans- 04 nos. of fans for every three rows. So for total 36 Rows, the number of Pedestal fans required will be 50nos.

(b) Pedestal fans – 20 nos. for exhibition stall and 15 no's for dining tent

(c) Air Cooler(small size)- 06 no's for front VIP Row inside the dome.

(d) Air Cooler(Big size)- 06 nos. for VVIP dining

Above items are an indicative not exhaustive, any other changes shall be done accordingly as per our Direction And requirement.

(II) To erect Mandap in the area of 9000 sq.ft for Dining Incl kitchen, VIP partition for lunch of guests. This Shall consisting of following facilities

(1) Floor area of Dome along with entry(14700 sft),Mandap for dining(7500 sft),Exhibition stalls area(7500 sft)Mines function(3000 sft) and VIP club dining(4000 sft) shall be completely covered by green carpet

(2) The dining Mandap shall prepare before 11:00 A.M on dt. 25/03/2017

(3) Having separate arrangement of two gate entry i.e. for kitchen and General Dining Mandap and corridor upto VIP Dining Hall.

(4) 10 no's Round dining tables with 40 chairs and tables covered with decorative white clothes for VIP dining hall.

(5) Stand for Drinking Water 04 no's

(6) Mandap side shall be covered only by white clothes

(7) Table Counter & Chairs- (a) Exhibition stalls- 03 No's table in each stall x 20 no's stall
= 60 No's tables

(b) Dining- Counter table for VIP dining 14 no's and for General dining- 24 no's

(c) Stage and prize distribution- 09 nos. table

(d) Sound system- 06 nos.

(e) For LED display 10 nos.

(f) Function in Umarsar Mines on dt.24/03/2017- 07 no's

(g) For Preparation/dressing rooms- 05 nos.

Total table- 135 Nos

(8) 02 no's Hand wash basin counter with necessary drainage facilities- 01 for General dining hand wash and 01 for VIP dining

(9) The banners shall fix in scope of a contractor and in a manner asked by GMDC. The banners shall be provided by GMDC

Above items are an indicative not exhaustive, any other changes shall be done accordingly as per our direction And requirement

(III) Erection of Mandaps at following locations

(1) Exhibition stall- 20 no's Gala (size 15'x15'each)= 4500 sq.ft and 40 no's of chairs without white cloth and electric points along with switches and sockets to be provided in each stall.

(2) Umarsar Mines Function on Dt.24/03/2017- 2250 sft and 150 nos. chairs.

(3) Dressing room connected to stage- 20'x 15'= 300 sq.ft & chairs- 06 nos.

(4) Preparation room connected to stage-20'x 30' = 600 sq.ft & chairs-04 no's

So, In all total 1200 nos. chairs to be provided. Along with 10 nos. VIP chairs on dt.24/03/2017 and 10 nos. VVIP chairs on dated Dt.26/03/2017 for stage programme

(IV) Erection of Decorative & Common Gate

(1) 01 no. Big decorative Gate at Main Function (common entry for dome & exhibition stall)on dt.26/03/2017

(2) 01 no. decorative gate at Umarsar mines Mandap entry for dt.24/03/2017

(3) 01 no. simple gate for exhibition stalls of dt.26/03/2017

(4) Dining hall simple gate for general entry on dt.26/03/2017

(5) VIP Dining Club hall decorative balloon entry Gate at Main function on dt.26/03/2017

(6) 01 no. Big Gate at GMDC S.K.V. Nagar Colony entry Gate from dt.25/03/2017 to dt.26/03/2017

(7) 01 nos. decorative gate at Mines entry gate on dt.24/03/2017 (shall be ready on 23.03.2017)

(V) Bedding set- To provide bedding set 150 nos. Each set consist of bed(Gadlu), Bedsheet, Pillow ,thick -solapuri bed sheet, good quality materials(To be provided at SKV Nagar colony from 25th to 26th March-2017).

(VI) Sound system-(A)Main Function on dt.26/03/2017 at SKV Nagar Colony-Providing 3D sound system of 10000W capacity speakers ,Mikes- (1) Cordless and (2) Wire mike and Collar Mike. Necessary electric wire from main points etc complete set including to establish and operate the sound system. Arrangement of speaker should be in such a way that sound should be equally distributed along all cross section of dome

(B) Function for Umarsar Mines on dt.24/03/2017- Three sound system with 1500 W capacity speaker including Wire and collar mikes. Necessary electric wire from main point etc complete set including establish, operating the sound system.

(B) QUALIFICATION CRITERIA OF THE BIDDER:

To qualify for opening of price bid, bidder shall have to fulfill following Requirements:-

a) The bidder should have done similar work worth of minimum Rs. **3.00** Lacs in single event for last three years. Supporting documents like work order, work experience certificate etc. for the same shall be produced by the contractor.

b) The bidder shall have experience of construction of Dome and Mandap having to accommodate 1000 nos persons. Supporting documents like work order, Experience certificate etc for the same shall be produced by the contractor. Experience of construction of dome is compulsory failing to which party will be rejected without any further correspondence.

c) The bidders should compulsorily furnish all above technical documents as asked along with technical bids without fail, otherwise bidder will be disqualified and its price bid shall not be considered.

(d) Agency have to submit the Copy of **PAN Card**.

(e) The certificate of workmen compensation policy or process documents may be submitted

(d) Photo copies of the documents shall be attached along the technical bid of tender.

(C) SUBMISSION OF BID:

1) The bids shall be sent by the bidder on the address mentioned below.

**To,
General Manager(P),
Umarsar Lignite Mines ,
Tal : Lakhpat ,Dist :Kutchh
Pin : 370627**

The Employer may, at its discretion, extend the deadline for the submission of bids with necessary amendments if required.

Bidder has to submit tender fee Rs.300/- in form of Demand Draft of any nationalized banks in Favor of **"GMDC LTD Payable at Umarsar"** for tender copy .Tender copy will be available at Civil Department ,Project office, Umarsar Lignite Mines.

Bidder has to submit **EMD of Rs.3000/-** in the form of Demand Draft of any Nationalised banks(except Co-Operative bank) in Favor of **"GMDC LTD Payable at Umarsar"** along with submission of bid . The bidder who fails to submit EMD along with bid shall also be out rightly rejected without any further correspondence.

Bid should be submitted at above address on or before 15 March-2017 up to 17:00 hrs. Late submitted bid will not be considered. Prequalification bid and Price bid shall have separate envelop mentioning Technical bid and Price Bid on the top of the envelop.

2. BID OPENING

Technical bid shall be opened on **16 March-2017 at 11:00 AM at Project office, Umarsar Lignite Mine**, The price bid will be considered only for the bidders who will qualify technically along with proof of work experience and EMD. Those who do not qualify technically shall out rightly be rejected. After verification of documents & technical qualification of bidder scrutinized by corporation committee, then the price bids will be opened for those bidders who will qualify in technical bid and the price bid shall opened on the same day. Any schedule change for opening of price bid, the same will be informed by phone/mail/message etc

BIDs will be opened in 3 stages

Stage I—Verification of EMD and technical documents (Physically)

Stage II—Technical Bid

Stage III—Price Bid

(D)General Conditions:

(0) Function is scheduled on **Dated 24th and 26th March-2017**

- (a) **On Dt.24/03/2017 for function in Umarsar Lignite Mines** – Erection of Mandap at time office & 02 no's gate shown in above **It.no(A.III-2 and A.IV.1&7)**,Above all arrangement shall be completed and get ready on 23rd March-17 in the evening
- (b) **On Dt.26/03/2017 for Main function in SKV Nagar Colony** – Erection of Dome and Mandap,Gate etc. as per detail **It no (A.I to VII)**,Above all arrangement shall be completed and get ready on 25th March-17 by 10:00 P.M. The exhibition stall and dining & Kitchen Mandap shall be ready by 11:00 A.M on dt.25-03-2017

- (1) Agency has to manage the event including consistent electricity supply to be provided by GMDC, cleanliness in and around and Upkeeping of the structures
- (2) The agency shall abide by all statutory rules and regulations in works as may be applicable
- (3) Contractor shall depute one 'Coordinator' for the efficient handling of the project and to ensure that the project proceeds in accordance with condition of contract. Contractor to deploy professional persons who will constantly be in touch with GMDC officials for the purpose of the event
- (4) Contractor shall provide regular supervision and inspection as may be necessary
- (5)If contractor fails to comply with requirement for any clause on or before date fixed for the completion of work, G.M(P) is authorized to carry out the the Job by any external agency at the risk and cost of contractor and contractor shall pay all amount so incurred to carry out the job and contractor shall have no any claim in respect of any such work
- (6)Contractor has to follow labor law and safety rules.
- (7)Bidder is required to quote the rate strictly as per requirement and mentioned in tender document. Any conditional tender will not be entertained and will be rejected.
- (8)The bidder is required to visit the site prior to the submission of bid for studying the actual working condition at the site
- (9)Quantity mentioned in tender schedule of quantities against each items is only for guidance to quote the rate and no claim will be entertained on either increase or decrease in the quantity.
- (10) No escalation in price/rate will be allowed on any ground.
- (11) Work shall not be sub-let to others.
- (12)The rates quoted are inclusive of all taxes (but excluding service tax) etc. as applicable.Any Variation in taxes and duties in future will be borne by you.
- (13) Service tax will be paid/adjusted/reimbursed to the party as per prevailing rate and rules as per service tax act to the extent directly related to the services rendered by the party under the said contract subject to production of documentary proof and party will mention the service tax amount separately in the invoice/bill after considering the abatement, if any.
- (14) You shall not change the name of your firm during the currency of the contract period.

Payment-:

You shall have to submit the first and final bill with required all documents for the work executed. 100 % payment will be done only after completion of works. The same is duly checked and verified by civil Dept. at project office. The payment will be made after deduction of following within 07 days after receipt of documents/Bill at project office.

- (I) Income tax as per provision of income tax act.
- (II) Cost of any services/Materials provided by the corporation.
- (III) Other deduction if any.

Security Deposit-:

Successful bidder has to deposit the Security deposit of **05 %** of Amount Quoted. The Security deposit shall be in form Demand draft of any Nationalized Bank (Except Co-operative bank) only. For the successful bidder the amount of EMD will be adjusted with the security deposit applicable

Other Terms : Electricity shall provide by GMDC at one point (3 Phase Supply). From that point Necessary wiring for successful conduct of programme will be required to be done by the contractor. The sufficient lighting shall provide in dome and mandap.

Jurisdiction-:

Any dispute arising out of the contract shall be subjected to jurisdiction of Dayapar court only

For G.M.D.C. Ltd.,

**General Manager (Project)
Lignite Project Umarsar**

Encl. : Annexure - A, Annexure –B, Checklist table

Annexure A

Technical Bid

Sr No.	Particulars.	To be attached.
1.	<p>The bidder should have done similar work worth of minimum Rs. 3.00 Lac in Single event of last three year. Supporting documents for meeting criteria such as Work order, Experience certificate etc. for the same shall be produced by the contractor.</p> <p style="text-align: center;">OR</p> <p>The bidder shall have experience of construction of Dome and Mandap to accommodate 1000 nos of persons . Supporting documents like work order, Experience certificate etc. of the dome work should be attached.</p>	
3.	EMD of Rs.3000/- in favor of " GMDC LTD payable at Umarsar " in the form of Demand draft of any nationalized banks(Except Co-Operative banks) attach along with bid	
4.	PAN CARD Copy and W.C.Policy detail	

The requirement of technical qualification as mentioned above EMD are essential, failing to above will result into disqualification of bid.

Certified copy of the documents enclosed shall be shown at the time of opening the technical bid of tender.

Signature and stamp of Bidder

Name of Company

Address of Company

With Contact number & Email ID etc



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Annexure-B

Name of Work- Providing, Supplying and Erection of Dome, Mandap, Sound system and Decoration etc. For Final day Safety Week function-2017 (Main function on 26th March 2017 at SKV Nagar Colony and Mandap-sound system on dt.24th March-2017 at Umarsar Mines function) **of Umarsar Lignite Mines, Taluka- Lakhpat, Dist-Kutch**

Sr. No.	Description	Size/Number	Per	Rate	Amount
1	Dome(90 x 130 sq.ft)	11700	Sq.ft		
2	Chair with White cover	1250	Nos		
3	V.V.I.P. Sofa with soft cushion and arm rest of three persons capacity of each	10 No.	Nos		
4	General Sofa with white cloth cover	20	Nos		
5	Green Carpet for covering complete floor of Dome area, exhibition stall, general dining, Mines function, VIP dining in club house	38000	Sq.ft		
6	Red Carpet on Path way from entry to stage inside the dome, exhibition stall and mines function	6000	Sq.ft		
7	Blue Carpet on the floor of the stage	1000	Sq.ft		
8	Preparation of Stage-40 x 20 sq.ft with 3'.6" ht & background with natural flower including blue carpeting on floor for live program and decoration with all necessary facility	40 x 20 Sq. ft.	Sq.ft		
9	Preparation of ordinary Mandap-For (a)Exhibition stalls, (b)dressing rooms (c)preparation rooms for connected stage(d)Function in Umarsar mines on dt.24/03/2017 and (e)Main function day dining hall-kitchen	16650	Sq.ft		
10	Preparation of Big decorative Gate at Main function	1	Nos		
11	Preparation of other Gates(Shown as tender it.no-A.IV)	6	Nos		
12	Providing Round table cover for VIP dining with four chair in each(10 nos table with 40 no's chairs with cover good white clothes	10	Nos		
13	Providing table for counter table, stall purpose & stage purpose with cover	135	Nos		
14	VIP chair for stage (Both day function on dt.24/03/2017 and dt.26/03/2017)	10 + 10	Nos		
15	Flower pot at front of Stage	20	Nos		
16	Side partition by ultra snow white clothes of full height	5000	Sq.ft		

17	Drinking water stand	04	Nos		
18	Provide and fix of ceiling fans including wiring from main point with switch, boards and fittings	55	Nos		
19	Arrange of Air cooler(Big size) including wiring from main points with switch,boards and fittings for VIP	06	Nos		
20	Arrange of Air cooler(Small size) including wiring from main points with switch,boards and fittings	06	Nos		
21	Arrange of Pedestal fan including wiring from main points with switch,boards and fittings	50	Nos		
22	Arrangement of Hand wash basin counter with necessary drainage facility	02	Nos		
23	Three sound system with 10000 W INCLUDING SPEAKER, MIKE Podium stage etc. (As detail shown tender it.no.A.VII)	1 set	Set		
24	Three sound system with 1500 W for music at Umarsar mines function on dt.24/03/2017	2 Set	Set		
25	Providing Gadala, Bedseet, pillow, thick solapuri bed sheet set	150 set	Set		
26	Flood LED Lights for stage	06	Nos		
		Total Amount-			

Checklist of Item/Work to be provided

Sr. NO	Date	Event	Green carpet	Red carpet	Blue carpet	Table	Chairs with white cloth	VIP Sofa	Gen Sofa	Ceiling fans	Pedestal fans	Gate	Other
1	26/03/2017	Dome (90'x130')	14700	3000		20	1000	10	20	50	--	1	Flower pot-20 nos, Air cooler 06 no's, 3D sound system 10
2	26/03/2017	Stage (40'x20')	nil	nil	1000	5	10 (VIP)	--	--	5	--	--	Flood LED Light-06 nos, Natural flower decoration, Diya big size, white clothe on table, Podium and Mikes
3	26/03/2017	Exhibition stall – 20 nos. (15'x15') each	7500	1500	--	60	40	--	--	--	20	1	Electric point for each stall. Mandap shall prepare on dt.11:00A.M of dt.25/03/2017
5	25/03/2017 to 26.03.17	Kitchen & general Dining (9000 sft)	7500	--	--	24	10	--	--	--	10	1	Hand wash arrangement, electric point for lightin in kitchen, Mandap shall prepare on dt.11:00 A.M of dt.25/03/2017
6	26/03/2017	VIP Dining (Club bldg of GMDC)	4000	--	--	14	40	--	--	--	5	1(ballo on)	Air coolers (big)–6 nos ,10 nos. round tables with white cloth, Hand wash arrangement, thick carpet Flooring.
7	24/03/2017	Mines function (30'x75')	3000	1500	--	7	150 + 10 (VIP)	--	--	--	10	2	Sound system with Mikes, Podium, Diya, white cloth on table,10 no's VIP Chairs
9	26/03/2017	Preparation room	600	--	--	3	4	--	--	--	2	--	
10	26/03/2017	Dressing room	300	--	--	2	6	--	--	--	2	--	
11	26/03/2017	MAIN Gate	--	--	--	--	--	--	--	--	--	1	To fix from dt.25/03/2017 to dt.26/03/2017
12	Dt.25/03/17 to 26/03/17	Gadla, bed sheet set-150 No's	--	--	--	--	--	--	--	--	--	--	

Note:- Out of 1250 nos. of Chairs, 250 nos. chairs to be supplied without white clothe cover. Of these 250 nos. chairs, 150 nos. on 24th March-2017 at Umarsar Mine function & 100 nos. chairs at SKV Nagar on 26th March-2017.

