

e-Tender No. GMDC/CS/INHOUSE MAGAZINE-2016/001/2016-17

CONCEPT DEVELOPMENT, DESIGN PREPARATION & PUBLICATION OF
BIMONTHLY INHOUSE MAGAZINE

Gujarat Mineral Development Corporation Limited

(A Government of Gujarat Enterprise)

CIN : L14100GJ1963SGC001206

“Khanij Bhavan”, 132 Ft. Ring Road, Near University Ground, Vastrapur,
Ahmedabad-52

Phone : 2791 0665 / 2791 1662 / 2791 3200 / 2791 3200 TeleFax : 079 – 2791 1151

Website: www.gmdcltd.com

Method of Execution: The work is to be executed on a turn key basis. Agency will undertake all production related activities such as research, compiling of information, preparation of text, designing, photography, copywriting, proof reading, editing and printing.

NOTICE INVITING ONLINE TENDER

e-TENDER NOTICE

GMDC invites online e-Tender from reputed agencies for, Concept Development, Design Preparation & Publication of Bimonthly In-house Magazine

Sr. No.	Description	Details
1	e-Tender No.	e-Tender No. GMDC/CS/ INHOUSE MAGAZINE 2016/001/2016-17
2	Name of Work	CONCEPT DEVELOPMENT, DESIGN PREPARATION & PUBLICATION OF BIMONTHLY INHOUSE MAGAZINE
3	Tender fee	Rs: 500/--- by D.D.-DD should be in favour of 'GMDC Ltd' , payable at Ahmedabad
4	Earnest Money	Rs. 20,000/ By D.D. should be in favour of 'GMDC Ltd' , payable at Ahmedabad It is to be enclosed along with technical bid only, failing which tender will not be considered as a valid tender. NOTE: EMD submitted in any other form , except DD , the bid will be summarily rejected).
5	Work Completion Time.	Two weeks
6	Last date and time for Online submission of Tender	26.12.2016 up to 16.00 hours
7	Last date for Submission of Tender fee, EMD and Supporting doc. for Tech. bid during office hours.	27.12.2016 up to 16.00 hours
8	Date and time for opening of Technical bid	28.12.2016 up to 12.30 hours
9	Validity of Offer	120 days from the date of opening of the tender

1. **In case of any discrepancy, the tender notice (NIT- Notice Inviting Tender) published on "n Procure.com" shall prevail.**
2. The Corporation reserves the right to reject any or all the tenders or split the work between more than one bidders without assigning any reason thereof.
3. Tender received without Tender fee and E.M.D. will be outright rejected.
4. The bidder is required to enclose the D.D. of Tender fee and E.M.D. amount in the sealed technical bid cover without fail. If demand drafts are not enclosed in

the sealed technical bid cover then the tender will not be considered for scrutiny and will be summarily rejected.

5. Bidder registered either in DGS & D, SSI, NSIC or in the Central/ State Govt. or Central / State Govt. undertaking is not exempted by this corporation for paying EMD , SD etc. As well as no price preferences over the quoted rate will be considered.
6. Tender is in two bid system, i.e. Technical Bid and Price Bid. First the Technical bid will be opened .The same will be scrutinized by the corporation and price bid will be opened only for those bidders, who qualify themselves in Technical bid
7. The bidder is required to quote the rate strictly as per the terms and conditions mentioned in the Tender document. The conditional tender or tender submitted for part items will not be considered and shall be liable for outright rejection. If for any item, rates are not quoted then tender of same bidder may be out right rejected. .
8. The tender documents submitted after due date will be not considered for scrutiny and outright rejected.
9. Tender documents are only available in Electronic form. The bidder should submit all the forms electronically only.
10. Bidders who wish to participate in this tender will have to register on <https://gmdc.nprocure.com> . Further bidders who wish to participate in online tenders will have to procure Digital Certificate as per Information Technology Act 2000 using which they can sign their electronic bids. Bidder can procure the same from (n) code solution- a division of GNFC Ltd, who are licensed Certifying Authority by Govt. of India and they will assist them in procuring the same at below mentioned address. Bidders who already have a valid Digital certificate need not procure a new Digital Certificate.

(n) Code Solution

A division of GNFC

301, GNFC Infotower, Bodakdev,

Sarkhej- Gandhinagar highway,

Ahmedabad- 380 054

Tel: +91 26857316/17/18

Toll Free- 1-800-233-1-1 Ext: 501, 512, 516, 517

Fax: =91 79 26857321

E-mail: nprocure@gnvfc.net

Mobile: 9327084190 , 98985889652

Company Secretary

GUJARAT MINERAL DEVELOPMENT CORPORATION LIMITED

(A Govt. of Gujarat Enterprise)

*Khanij Bhavan, Near University Ground, 132 feet Ring Road,
Vastrapur, Ahmedabad-380 052
Phone : (079) 27913200, 27913501 Fax No : (079) 27911454
Website: www.gmdcltd.com*

PREQUALIFICATION CRITERIA

The bidder should possess experience of one similar work of Rs. 15.00 lacs completed in preceding three financial years i.e. 2013-14, 2014-15 & 2015-2016

As a proof , the bidders may attached work orders , bills raised and other documents with tender documents . True copies (Self attested) of the above documents for the work executed should reflect total value of the job awarded .

FINANCIAL CRITERIA

Minimum Annual turnover of the Bidder during any one of the three preceding financial years i.e. 2013-14, 2014-15 & 2015-16 should be at least Rs. 1,00,00,000/- (Rupees One Crore only).

For this purpose, CA Certificate in original, certifying the turnover for all the stated financial years shall be submitted.

Arbitration

For any dispute arising out of this Tender and subsequent contract or interpretation of any terms thereof, the decision of the Committee consisting concerned Divisional Head at HO G.M. [LP], with the matter under dispute, subject to concurrence of MD GMDC, shall be final and binding upon the bidder and/or agency.

All questions, disputes, differences, whatsoever, which may at any time arise between the parties to this tender and subsequent contract or any matter arising out of or in relation thereto, shall be referred to Sole Arbitrator as per the provisions of Arbitration and Conciliation Act, 1996 and subsequent amendment thereto. The venue of arbitration proceedings shall be at Ahmedabad. The Language of the Arbitration shall be in English.

Jurisdiction

Matter relating to any dispute or difference arising out of this tender and subsequent contract based on the bid shall be subject to the exclusive jurisdiction of Courts at Ahmedabad only.

Termination of the Contract

In case of Agency found in any offensive act or inappropriate act which is causing loss/damage to the corporation or violating the code of conduct, GMDC reserves the right to terminate the contract with immediate effect and Agency will be blacklisted and the EMD/SD will be forfeited.

Non Fulfillment of Terms and Conditions of the Tender/Contract

If the agency fails to carry out the work as per the terms and conditions of the contract to the complete satisfaction of GMDC, GMDC shall be entitled to forfeit the Security Deposit paid by the Agency.

In case of any change in the directives / rules of the Central / State Government related involving directly or indirectly the work awarded to the Agency under this tender, the same shall have to be strictly adhered to and shall be binding upon the Agency. GMDC will not be responsible for any compensation for any damages suffered by the Agency due to such changes.

If required for any reason, GMDC reserves the right to terminate, amend and/or alter the contract and/or bifurcate and/or reduce the contract work, at any time, without giving any notice to the Agency and without incurring any responsibility for such termination, modification and/or alteration and in such an event the Successful Bidder(s) shall have to stop the work and hand over all the material to the GMDC, if taken by the Agency and fully comply with the instructions of GMDC.

Confidentiality

All the information, in any form, provided by the GMDC to the Agency, in connection with the assignment, shall be kept "Strictly Confidential" by the Agency. All information gathered there from and therein shall not be disclosed to any third bidder. The Agency is required to furnish an undertaking to the company for this purpose.

Instructions to Bidders:

1. All bids (technical and price bid) should be submitted online through the website <https://www.nprocure.com> only. No physical submission of price bid will be entertained as it should be furnished on-line only.
Also no fax, e-mail, letters will be entertained for the same.
2. Following should be submitted 'off-line' in sealed covers separately at our Corporate Office, Ahmedabad.
(1) Tender Fee, (2) E.M.D. (3) Supporting Documents for Technical Bid
3. The selection process would be concept and cost based selection (CCBS). The Evaluation Committee will select the Agency by giving 70% weightage to the concept and designs and 30% weightage on the project price bid.
4. The bidders must meet all pre-qualifying criteria. Any agency not meeting

any of the prequalification requirements will not be short-listed for the presentation to the management approved evaluation committee and further evaluation.

5. All the agencies meeting prequalification criteria (Part-1) are invited to submit their proposal where they must explain as to what is expected from them. Each agency will be given a maximum of 5-10 minutes duration to make the pitch presentation to the evaluation committee broadly based on the following parameters : -

Sr. No.	Particulars	Marks
1	Turnover of Rs. 1.0 Crore and above during last three financial year	20
2	Similar works each of 15 lakhs & above	20
3	Past Performance, achievements, awards won etc	20
4	Understanding of the project	40
	Total	100

6. Submission of false or incorrect information, history of delayed work, reports of unprofessional conduct among other things shall be sufficient grounds for disqualification.

7. The work shall be awarded for a period of one year from date of the order and can be extended for one more year if found necessary.

8. In case of any query , regarding this tender works , bidder can submit the same at the following e mails and reply of query will be put on the (n) Procure .

Company Secretary-Ph. No- 9727792514 / Mail ID- cosec@gmdcltd.com

General Details of the Organization

1. General Details of the Organization		
1.1	Company Name:	
1.2	Address:	
1.3	Phone:	
1.4	Fax	
1.5	E-Mail	

1.6	Website	
1.7	Contact Person	
1.8	CEO	
1.9	Year of Establishment	
1.10	Legal Structure	
1.11	Authorized Capital : Paid up Capital :	
1.12	Total Revenue: <ul style="list-style-type: none"> • Revenue in 2013-14 : • Revenue in 2014-15 : • Revenue in 2015-16 : 	
1.13	Company Profile (Not to exceed 100 words):	
1.14	Any other important Detail, which you feel worth mentioning (like award, recognition, special achievement, etc.):	
2. Details of Branch / Location Offices (National):		
2.1	General Information: Location Type of Presence (Direct/Alliance) Address Services offered	
3. Details of Employees (Branch/Location wise):		
3.1	Total No. of employees : Management : Skilled Employees : Support Staff : Linkages with translators, Freelancers, Photographers, videographers etc.	
4. Details of Global presence directly or working alliance with Global Partner(s) if any :		

4.1	Location: Type of Presence (Direct/Alliance) Address: Services offered: No. of Employees:	
5. Details of last 3 years' experience in handling similar work for Government Department / Government Corporations:		
5.1	Name and Contact details of the client: Details of Project and Duration Outcome of the Project	
6. Work done for reputed clients served during last 3 years:		
6.1	Name and contact details of client Type of work done for them	
7. Details of similar Projects executed in Past:		
7.1	Name and contact details of the client: Details of Project Outcome of the Project	
8	P.A.N. No:	
9	Service Tax Registration No:	
10	VAT No.	
11	P. F. Code No:	
12	ESIC No.	
13	Other Details List the computer hardware and software	

Annexure- A

Format for Servicing Team Leader Profile

1. Name:
2. Date of Birth:
3. Nationality:
4. Key Expertise (in Franchising):
5. Proposed Role/ Responsibilities:
6. Educational Qualifications:
7. No. of Years of Professional Experience:

Organization	Designation	Period starting from (dd/mm/yyyy)	Ending date (dd/mm/yyyy)	Duration of Experience (Years Months)

8. Experience in similar projects in India

Sr. No.	Name of Client / Brand	Sector / Industry	Project Period	Project Details

Annexure- B

STAFF DETAILS:

Sr. No.	Name of the Professional	Area of Expertise	Proposed Role in the Assignment	Years of Experience

PRICE BID

Particulars	Rate in Rs. per piece (Rates are excluding applicable taxes) (having 16 pages including cover pages) *
Concept, design, content and printing (Printing size 8.15 x 11 inch on 130 gsm art paper in 4 colour)	

* It may be noted that in case of increase in no. of pages, rates will be calculated on proportionate basis.