



**EXPRESSION OF INTEREST
FOR
SELECTION OF TECHNICAL CONSULTANT
FOR
PREPARATION OF DETAILED PROJECT REPORT
&
PROJECT MANAGEMENT SERVICES
FOR
IP BASED CCTV SURVEILLANCE SYSTEM**



EOI NO. GMDC/EOI/IT/CCTV/15-16

1. Item Description	:	Selection of technical consultant for preparation of detailed project report & project management services for IP based CCTV surveillance system at Corporate Office, GMDC Ahmedabad.
2. Availability of EOI Document		https://www.nprocure.com , www.gmdcltd.com
3. Last Date & Time of down loading the EOI	:	23 rd November 2015 up to 13:00 hrs.
4. Last Date & Time of submission of Bid.	:	23 rd November 2015 up to 13:00 hrs.
5. Venue Date and Time of Pre Bid Meeting		30 th October 2015 at 11.30 hrs.
6. Last Date & Time of physical submission all necessary documents	:	23 rd November 2015 up to 13.00 hrs.
7. Date & Time for on-line opening of Technical Bid	:	23 rd November 2015 at 16:30 hrs.
The GMDC LTD. reserves its right to reject any or all bids or split the job between more than one Bidder without assigning any reason thereof.		



Index

Contents

1. Preface	5
2. General Instructions to Bidders	5
2.1 Cost of Bidding	5
2.2 Due Diligence	5
2.3 Clarification of Bidding Documents	5
2.4 Amendment of EOI Document.....	6
2.5 Contact Details	6
2.6 Language of Bid.....	6
2.7 Period of Validity of Bids.....	6
2.8 Late Bids.....	7
2.9 Right to accept Proposal	7
3. Pre bid meeting.....	7
4. Procedure for Submission of the Bid	8
5. Performance Guarantee	8
6. No Exemption from Performance Guarantee.....	8
7. Taxes and Levies.....	8
8. Eligibility of Bidder	9
9. Scope of Work.....	10
10. Payment Terms	11
11. Delivery Schedule.....	11
12. Liquidated Damages.....	11
13. Standards of Performance	11
14. Evaluation of Bids.....	12
14.1 Completeness of Bids.....	12
14.2 EOI Clarifications	12
14.3 Rejection of Bid	12



14.4	Opening of Bids	12
14.5	Award of Contract.....	12
14.6	Negotiation	13
15.	Termination of the Contract.	13
16.	Force Majeure	13
17.	Arbitration.....	13
T18.	Jurisdiction	14
	Declaration About Out Fraud And Corrupt Practices	15
	Instruction to Bidders for Online EOI.....	16
	Eligibility Criteria	17
	Format of Commercial Bid	18



1. Preface

- 1.1** Gujarat Mineral Development Corporation Limited (GMDC LTD) is India's leading Mining Industry. GMDC is issuing this Expression of Interest (EOI) for the purpose of Selection of technical consultant for preparation of detailed project report & project management services for IP based CCTV surveillance system at Corporate Office GMDC Ahmedabad. IP based CCTV Surveillance System needs to be implemented to safeguard Corporate Office from human threats and prevent crime this includes monitoring of video feed at control room. The purpose of this EOI is to enable Applicants in communicating details, specifications and cost of their Offerings in accordance to the Scope of Work specified in this document.

2. General Instructions to Bidders

The section aims to provide guidelines/Instructions for Bidders, to be used while submitting the Proposals.

2.1 Cost of Bidding

The Bidder will bear all costs associated with the preparation and submission of its bid and GMDC LTD., will in no event or circumstance be held responsible or liable for these costs, regardless of the conduct or outcome of the bidding process.

2.2 Due Diligence

The Bidder is expected to and shall be deemed to have examined all instructions, forms, terms and specifications and other information in this EOI Document. The bid should be precise, complete and in the prescribed format as per the requirement of the EOI Document. Failure to furnish all information required by the EOI Document or submission of a bid not responsive to the EOI Document in every respect will be at the Bidder's risk and may result in rejection of the bid. GMDC LTD. shall at its sole discretion be entitled to determine the adequacy/sufficiency of the information provided by the Bidder.

2.3 Clarification of Bidding Documents

GMDC LTD. shall make best efforts to respond to any request for clarification of the EOI Document. Such requests are to be made in writing. The response/clarification shall to the extent possible be made in writing.

2.4 Amendment of EOI Document

At any time before the deadline for submission of bids, GMDC LTD may for any reason, whether at its own initiative or in response to a clarification requested by a prospective Bidder, modify the EOI Document by amending, modifying and/or supplementing the same. Any amendments/modifications in the EOI document would be displayed on GMDC Web Site and all such amendments shall be binding on the bidders without any further act or deed on GMDC LTD part. In the event of any amendment, GMDC LTD reserves the right to extend the deadline for the submission of the bids, in order to allow prospective Bidders reasonable time in which to take the amendment into account while preparing their bids. GMDC LTD may at its sole discretion, extend this deadline for submission of bids by amending the bid documents.

2.5 Contact Details

All inquiries concerning this procurement are to be addressed to the following:

General Manager (IT)
GMDC Limited
Khanij Bhavan", 132 Ft. Ring Road,
Nr. University Ground, Vastrapur,
Ahmedabad-380052.
e-mail comp@gmdcltd.com

2.6 Language of Bid

All Proposals and various documents related to these Proposals should be in English Language. All correspondence between GMDC LTD., and the Bidders would also be in English Language. Supporting Documents and Printed Literature furnished by the Bidders may be in another Language provided they are accompanied by an accurate translation in English Language.

2.7 Period of Validity of Bids

Bids shall remain valid for 180 days after the date of bid opening prescribed by GMDC LTD, pursuant to the EOI schedule mentioned in this document. In exceptional circumstances, GMDC LTD. may solicit the Bidder's consent to an extension of the period of validity. The request and the response thereto shall be made in writing. Extension of validity period by the Bidder shall be unconditional.



2.8 Late Bids

Any bid received by GMDC LTD., after the deadline for submission of bids prescribed by GMDC LTD., summarily rejected. GMDC LTD., shall not be responsible for any postal delay or non-receipt /non-delivery of the documents. No further correspondence on this subject will be entertained.

2.9 Right to accept Proposal

GMDC LTD., reserves the right to accept or reject any Proposal, and to annul the Proposal process and reject all Proposals at any time prior to award of contract, without thereby incurring any liability to the affected bidder or any obligation to inform the affected Consortium of the grounds for such decision.

3. Pre bid meeting

- 3.1** A pre bid meeting (PBM) shall be held as per schedule date and time.
- 3.2** In this EOI, bidder would address the clarifications sought by the GMDC with regard to the EOI document and the scope.
- 3.3** The bidders would be required to submit their queries to the GM (IT), GMDC in writing on or before 2 days of PBM date.
- 3.4** All attempts would be made to clarify queries roused for PBM. GMDC reserves the right to give further clarifications at a later date.
- 3.5** GMDC reserves the right not to respond to any/all queries raised or clarifications sought if, in their opinion and at their sole discretion, they consider that it would be inappropriate to do so or do not find any merit in it. Nothing in this clause above shall be taken or read as compelling or requiring GMDC to respond to any question or to provide any clarification. No extension to any deadline referred to in this document will be granted on the basis or grounds that GMDC should respond to any queries to provide any clarification.
- 3.6** The response to the queries shall be uploaded at www.nprocure.com. And www.gmdcltd.com



4. Procedure for Submission of the Bid

Offers prepared in accordance with the procedures enumerated below should be submitted online at www.nprocure.com on or before the last date and time as prescribed in this EOI. Instruction for online bidding attached as Annexure B.

The bidder should submit their bids in Two parts, these are

- i. Technical Bid
- ii. Commercial Bid.

Following should be submitted 'off-line' in sealed covers separately at our Corporate Office, Ahmedabad on or before Last Date & Time of physical submission:

- i. Signed and Stamped self declaration as per format given in annexure "A"
- ii. Documentary proof for eligibility conditions.

5. Performance Guarantee

Within 15 (Fifteen) working days of the date of Letter of Intent /Work Order, the Successful Bidder shall furnish a Performance Bank Guarantee for an amount of 10% of total cost without service tax of 12 months in accordance with the conditions of the Contract, in the form of a Bank Guarantee or Demand Draft or Pay Order drawn in favor of "The Gujarat Mineral Development Corporation Limited" payable at Ahmedabad. If such Performance Guarantee is in the form of a Bank Guarantee, then it should be of any bank approved by Government of Gujarat from time to time except Co-Operative Bank in the form and manner acceptable to the GMDC.

6. No Exemption from Performance Guarantee

Performance Bank Guarantee will not be exempted in any case

7. Taxes and Levies

Any other fresh imposition or variation in existing taxes or levies during the currency of the contract by the Government if applicable and payable by the successful bidder, shall be reimbursed by GMDC at actual subject to submission of documentary proof of having remitted the same and to the extent directly related to the services rendered by the successful bidder under the contract.



8. Eligibility of Bidder

- 8.1** Every eligible bidder must have executed minimum three orders for consulting of IP based CCTV Surveillance System of companies having turnover 250 Cr and above or/and Government Department during the any of last 5 Financial years, i.e. 2010-2011, 2011-2012, 2012-2013, 2013-2014, 2014-2015.

Satisfactory certificate / completion certificate from customers must be submitted.

- 8.2** The bidder must possess the requisite experience, organizational strength and capabilities in providing consulting services as mentioned in scope of work.

Submit numbers of year's experience, name of organization where services offered, technical strength in terms of manpower.

- 8.3** The bidder must have an office at Ahmedabad for more than one year.

One of the following documents shall be submitted. The documents should be in favour of Company Name with full address of Ahmedabad.

- *Registration certificate from tax department i.e. Sale Tax, Income Tax, or Service Tax department etc.*

- 8.4** Bidder should not be ineligible for corrupt and fraudulent practices issued by Central Government or Government of Gujarat or any of the PSU. Certificate mentioning that the Bidder is not blacklisted or debarred by Central Government or Government of Gujarat or any of the PSU due to engagement in any corrupt and fraudulent practices.

A Self-Declaration Form must be submitted.

- 8.5** Successful Bidder or its joint venture or its sister companies will not be permitted to participate in RFP for Supply, Installation, Operation and Maintenance of IP based CCTV Surveillance System at Corporate Office.

A Self-Declaration must be submitted.

9. Scope of Work

For scope of work as explained in Para 1.1, the will carry out various activities including those listed below

9.1 Site Survey

- 9.1.1 Study of requirements.
- 9.1.2 Understanding the Site Specific requirements and analysis.
- 9.1.3 Designing the broad specifications of subsystems.
- 9.1.4 Prepare the Bill of Materials (BOM).
- 9.1.5 Cost estimation of project for consolidated details.

9.2 A Detailed Project Report (DPR)

9.3 EOI Preparation and Evaluation

- 9.3.1 Preparation of Request for Proposal (RFP) for Supply, Installation, Operation and Maintenance of IP based CCTV Surveillance System at Corporate Office based.
- 9.3.2 Floating of RFP though e-EOI after approval from GMDC.
- 9.3.3 Opening and Evaluation of Technical Bids
- 9.3.4 Submission of Comparative Report and Recommendation for Technical Bids.
- 9.3.5 Evaluation of Commercial Bids after approval of Technical Bids from GMDC.
- 9.3.6 Submission of Comparative Report and Recommendation for Commercial Bids
- 9.3.7 Preparation of Work Order and Agreement for placing the order.

9.4 Project Supervision

- 9.4.1 Project supervision at various milestones.
- 9.4.2 Acceptance test - Subsystem and component.
- 9.4.3 Measuring the actual quantities commissioned.
- 9.4.4 Provide the Installation and Commissioning Report.
- 9.4.5 Final Acceptance test.

9.5 Supervision of Operation and Maintenance

- 9.5.1 Weekly health check of the system includes issue resolution for first six months.
- 9.5.2 SLA Monitoring and certification for adherence to SLA for first six months.

GMDC will not provide any tools / equipments etc for completing the task. GMDC will not provide lodging and boarding to your employees deputed for said services. The above work will be carried out under overall supervision of GM (IT).

10. Payment Terms

- 10.1** 20% of Total Basic Cost plus Taxes on completion of Site survey.
- 10.2** 30% of Total Basic Cost plus Taxes on completion of EOI Preparation and Evaluation.
- 10.3** 40% of Total Basic Cost plus Taxes on completion of Project Supervision and after Final Acceptance Test (FAT).
- 10.4** 10% of Total Basic Cost plus Taxes on completion of Six Moths from FAT.

Taxes Deduction from Source (TDS) as per prevailing rates will be deducted before making the payment.

11. Delivery Schedule

Site survey shall be completed within 21 working days of GMDC. EOI Preparation and Evaluation within 45 working days of GMDC and Project Supervision within 60 working days of GMDC.

12. Liquidated Damages

In case of delay in executing the work, Liquidated damages shall be levied at the rate of 0.5% of total contract value for every one week delay from the schedule completion date. Liquidated damages shall not be levied for more than 10% of total contract value.

13. Standards of Performance

The Successful Bidder shall perform the services and carry out their obligations under the Contract with due diligence, efficiency and economy in accordance with generally accepted professional standards and practices. The successful bidder shall always act in respect of any matter relating to this contract as faithful advisor to GMDC LTD. Successful bidder shall always support and safeguard the legitimate interests of GMDC LTD. in any dealings with the third party. The Successful Bidder shall abide by all the provisions/Acts/Rules etc. of GMDC.

14. Evaluation of Bids

14.1 Completeness of Bids

GMDC LTD., will examine the bids to determine whether they are complete, whether they meet all the conditions of the EOI Document and Technical Specifications, whether any computational errors have been made, whether required sureties have been furnished, whether the documents have been properly signed, and whether the Bid Documents are substantially responsive to the requirements of the EOI Document.

14.2 EOI Clarifications

The GMDC may at its discretion, seek from any or all bidders, clarifications on his/their bids, including technical information, documents and materials after technical bid opening but before opening of commercial bid.

14.3 Rejection of Bid

A bid that does not meet all eligibility criteria or is not responsive shall be rejected by GMDC LTD. Submission of false or incorrect information, history of delayed work, reports of unprofessional conduct, among other things, shall be sufficient grounds for disqualification in technical bid.

14.4 Opening of Bids

Technical bids will be opened and on verification of the supporting documents; technical qualification of the bidders will be assessed. The successful bidders will be communicated the date and time of on line opening of price bids by fax or telephone or email or SMS. However, all the bidders will be able to view the price bids online on their computers after opening of price bid.

14.5 Award of Contract

The contract will be awarded to the bidder who stands L1 in total price of including all taxes except service tax. The GMDC reserves its right to reject any or all EOIs or split the job between more than one bidders without assigning any reason and thereby without incurring any liability to the affected Bidder or Bidders or any obligation to inform the affected Bidder or Bidder's of the grounds for GMDC Ltd., action/decision.

14.6 Negotiation

It is absolutely essential for the bidders to quote the lowest price at the time of making the offer in their own interest. GMDC, however, will have the discretion to choose to enter into any price negotiations or not.

15. Termination of the Contract.

GMDC have reserve right to terminate the contact with one month notice without assigning any reasons.

16. Force Majeure

- a. Force Majeure is herein defined as natural phenomena such as floods, drought, earthquakes and epidemics, declaration of war, change in Government policies, strikes, lock-out etc. in such conditions of force majeure, both the parties can claim a force majeure but they are obliged to inform the either party within 15 days in writing on the date of commencing and again ending of the force majeure.
- b. Under the circumstances of force majeure stated above, the contract in terms of period can be extended by period equivalent to the loss of time due to force majeure.
- c. The decision regarding the occurrence of force majeure to be considered shall be decided jointly.

17. Arbitration

The Parties shall endeavour, in the first instance, to resolve any dispute, disagreement or difference arising out of or in connection with this Agreement, including any question regarding its interpretation, performance, existence, validity, termination and the rights and liabilities of the Parties to this Agreement (a “Dispute”) through good faith negotiations.

“All questions, disputes, differences and/or interpretation of EOI and Subsequent agreement whatsoever, which may at any time arise between the parties to this contract in connection with the contract or any matter arising out of or in relation thereto, shall be referred to Sole Arbitrator as per the provisions of Arbitration and Reconciliation Act,. 1996 if the said disputes are not resolved amicably through negotiation and the venue of arbitration proceedings shall be at Ahmedabad. The Language of the Arbitration shall be in English.”



18. Jurisdiction

Matter relating to any dispute or difference arising out of this EOI and subsequent contract shall be subject to the exclusive jurisdiction of Courts at Ahmedabad only



On Bidder's Letter Head

Declaration About Out Fraud And Corrupt Practices

We certify that, we have neither failed to perform on any contract, as evidenced by imposition of a penalty by an arbitral or judicial authority or a judicial pronouncement or arbitration award, nor been expelled from any project of contract by any public authority nor have had any contract terminated by any public authority for breach on our part.

We declare that, we have not directly or indirectly or through an agent engaged or indulged in any corrupt practices, fraudulent practice, coercive practice, undesirable practice or restrictive practice,

We certify that we or any of our Associates have not been convicted by a Court of Law or indicated or adverse orders passed by a regulatory authority, which could cast a doubt on our ability to undertake the Project or which relates to a grave offence that outrages the moral sense of the community.

We further certify that no investigation by a regulatory authority is pending either against us or against our CEO or any of our directors / managers / employees.

Signature; Name & Designation with office seal

Instruction to Bidders for Online EOI

1. EOI documents are available only in electronic format which Bidders can download free of cost from the website www.gmdcltd.com and <https://nprocure.com>
2. Bidders who wish to participate in online EOIs will have to procure / should have legally valid Digital Certificate (Class III) as per Information Technology Act-2000, using which they can sign their electronic bids. Bidders can procure the same from any of the license certifying Authority of India or can contact (n)code solutions- a division of GNFC Limited, who are licensed Certifying Authority by Government of India at address mentioned below at clause 5.
5. All bids should be digitally signed. For details regarding digital signature certificate and related training involved at the below mentioned address should be contacted:

(n)Procure Cell
(n)Code solutions A division of GNFC
403, GNFC Info-Tower, Bodakdev, Ahmedabad- 380 054 (India)
Tel : +91 26857316/17/18 Fax : +91 79 26857321
Toll Free : 1800-233-1010
E-mail: nprocure@gnvfc.net
6. Kindly take note that, valid Digital Signature Certificates is must for all the interested bidders. Online EOing process is not possible without valid digital signature certificate.
7. Interested bidders are also requested to complete their procedure for taking digital signature certificate in respect to filling of application form, supporting documents with necessary fees at least 3 days before last date of EOI submission.
8. (n)code solutions reserves the rights to issue digital signature certificate after verification of application forms / supporting documents submitted by bidder. (n)code solutions is fully authorized to issue digital signature certificate to bidders.
9. All the bidders who have no facility to participate in on-line EOIs are requested to contact (n)code solutions for the same.
10. Free vendor training camp will be organized every Saturday between 4.00 to 5.00 P.M. at (n) code solutions-A Division of GNFC Ltd., Bidders are requested to take benefit of the same (Advance Confirmation to (n) code is requested).
11. All the correspondence in respect to training, support or digital signature certificate should be addressed to (n)code solutions directly on the above mentioned address



Eligibility Criteria

Sr. No	Particulars	Details
1	Provide the customer name for three orders of consulting of IP based CCTV Surveillance System of companies having turnover 250 Cr and above or/and Government Department during the any of last 5 Financial years, i.e. 2010-2011, 2011-2012, 2012-2013, 2013-2014, 2014-2015.	
2	Manpower strength in area of Project Management	
3	Manpower strength in area of Surveillance Systems	
4	Manpower strength in area of Networking	
5	Manpower strength in area of System Integration	
6	Manpower strength in area of Maintenance	
7	The bidder must have one office in Ahmedabad Provide full address with landline number and year of establishment.	
8	Self Certificate mentioning that the Bidder is not blacklisted by Central Government or Government of Gujarat or any of the PSU due to engagement in any corrupt and fraudulent practices.	Provided / Not Provided
9	Self Certificate mentioning that the Successful Bidder or its joint venture or its sister companies will not be participated in RFP for Supply, Installation, Operation and Maintenance of IP based CCTV Surveillance System at Corporate Office	Provided / Not Provided



Format of Commercial Bid

Description	Total Cost Inclusive Of All Taxes Except Service Tax
Technical consultancy charges for preparation of detailed project report & project management services for IP based CCTV surveillance system at Corporate Office, GMDC Ahmedabad	

Service Tax will be Paid/Adjust/Reimbursed to the party as per prevailing rates and rules as per Service Tax Act to the extent directly related to the service rendered by the party under the said contract subject to production of documentary proof and party will mentioned the service tax amount separately in the invoice/bill after considering abatement if any.